

SHELBY OLSON

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EXPERIENCE

FAST ENTERPRISES, LLC **Implementation Consultant**

Saint Paul, MN
August 2019 - May 2020

- Design public-facing user interface to file state tax returns on MN tax agency client's online services
- Work closely with agency to identify business needs and provide custom solutions for COTS tax collection product
- Develop and maintain VB.Net code to deliver performance and usability enhancements in product version upgrade
- Present solutions and recommendations to clients in large interdepartmental demonstrations

UCLA MATHEMATICS DEPARTMENT **Head Lab Assistant**

UCLA
April 2018 - June 2019

- Schedule and communicate instructions from Math Computing Group to 8 student lab assistants
- Solve hardware and software issues for users working with Visual Studio, XCode, and QTDesigner
- Assist students with homework projects and help debug code

BRUIN RACING **Purchasing Coordinator, Baja SAE**

UCLA
May 2017 - June 2019

- Manager of \$35,000 budget to build an off-road race car from scratch and compete it at collegiate competitions
- Deliver presentations to funding sources such as ASUCLA, Engineering Alumni Association
- Communicate with team, UCLA accounting, and local businesses to order and refine parts in a timely manner

OAKWOOD WORLDWIDE **Part-Time Business Systems Analyst**

Los Angeles, CA
June 2018 - January 2019

- Designed and programmed customer-facing, autonomous chat bot using Google Dialogflow and Cloud Platform
- Researched and implemented effective communication patterns for a web chat interface
- Maintained content and code for bot's use on Oakwood website and mobile app

EDUCATION

UNIVERSITY OF CALIFORNIA, LOS ANGELES **Bachelor of Science, Mathematics/Economics**

Los Angeles, CA
June 2019

Activities: Bruin Racing, UCLA Marching Band, Tau Beta Sigma, Programming In Computing Lab

FREIE UNIVERSITÄT BERLIN

UCEAP Free University of Berlin International Summer Program
Intensive German Language Course

Berlin, Germany
June - July 2017

LEADERSHIP

TAU BETA SIGMA, NATIONAL HONORARY MARCHING BAND SORORITY **Active Member, Alumni**

UCLA
April 2017-Present

- Selected from 280+ person band to join service sorority benefitting the UCLA Marching Band, Los Angeles area musical community, and the empowerment of women in music.
- Served on Band Activities committee to organize full band-wide events and lead group activities at such events.
- Mentoring current active members through UCLA- and career-related advice

SKILLS

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|---|-----------------|
| - C++, Python, Java, VB.Net programming languages | - Communication |
| - Microsoft SQL Server, Visual Studio, and Teams | - Adaptability |
| - Documentation in project management software | - Dedication |