

# Garima Agrawal

## Project Manager/Business Analyst

Project Manager/Business Analyst and a Certified Scrum Master offering 5 years of Industry Success. Expert at responding to shifting business needs and priorities in systematic and effective way. Well-versed in implementation of operational assessments and conducting functional requirements analysis for businesses of all sizes.

### Work History

2018-11 -  
Current

#### Scrum Master, Project Manager/Business Analyst

*S&P Global Market Intelligence, Hyderabad, Telangana*

- Accomplished complex project completion with agile methodology in a high-tech development environment for collecting data from several feeds for S&P Global platform
- Analyzed requirements, scope, impacts, risks and issues to ensure high customer satisfaction for project deliverables
- Led all Scrum Ceremonies including Sprint Planning, Daily Scrums, Sprint retrospectives, Sprint Demos, Story Grooming, and Release Planning to realize full team engagement
- Coached and mentored other Scrum Masters on the program team to ensure that the ways of working are consistent across teams and to create positive mindset to Agile methodologies
- Collaborated with Product Owners and Clients to build solutions of high business value using Agile Project Management tools as MS Azure DevOps/VSTS, Teams, MS office
- Frequent presentations to stakeholders on progress as well as critical solutions for tracking deliverables
- Managed project activities that are large in scope, involve cross-functional teams, and technically challenging
- Removed obstacles for developers and testers and used key Scrum metrics (burndown, velocity) to help deliver 100% committed work
- Managed sprint backlog items and tasks and managed all Scrum Boards by working with Product Owner to define project scope and objectives and User Stories
- Worked with senior leadership to solve, improve, create, and automate key business processes

### Contact

#### Address

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### Skills

Software Development Life Cycle (SDLC)

Agile

SQL Server

Project Management

Stakeholder management

Documentation  
Management

Teambuilding

Leadership

Analytical skills

Requirement Gathering  
and Analysis

Problem solving

Scrum

SSRS

ASP.NET

Azure DevOps

Project Lifecycle  
Management

- Removed impediments and barriers to team's progress by coordinating with relevant teams and stakeholders
- Ensured Data Quality and Delivery by sourcing documents from various feeds and Crawlers in defined SLAs
- Shielded scrum team from external interference for optimal productivity and success of Agile process
- Performed competitor bench-marking analysis to identify manufacturing savings opportunities and potential product enhancements

2014-09 -  
2017-10

## **.NET Developer and Business Analyst**

*Tata Consultancy Services, Mumbai, Maharashtra*

- Handled more than 20 web applications end to end which included analyzing client's business requirements and processes through direct client interactions, workflow analysis, resource management and client presentations for proposed web-based and system solutions
- Performed quality assurance, system integration and user acceptance testing facilitating on-time, on-budget and acclaimed "go-live" of enterprise implementations for up to 12,000 users
- Development of applications such as ticketing system, file upload utility (Multiple servers), Grievance System, Attendance management, HRA claims system, etc which are used extensively by ICICI prudential employees all over India
- Development of several schedulers and jobs for sending reminders and escalations to users and for monitoring and keeping systems tuned
- Documentation at all stages of project

## **Certifications**

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Certified Scrum Master, Scrum Alliance

Certified Microsoft Certified Professional

Certified Microsoft Technology Associate: .Net Fundamentals

Certification in Microsoft Software Development Fundamentals

## **Education**

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2010-07 -  
2014-05

## **Bachelor of Technology: Electronics And Telecommunication**

*KIIT University - Bhubaneswar*

- Graduated with 8.03 GPA