**Binay Khaitan, PMP, LSSBB, CPIM**

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**Professional Summary**

* 13+ Years of project management experience for program development in both Agile & Waterfall SDLCs and on Infor XA/ERP Systems at CMMI-Level 5.
* Skilled in Six Sigma, Root Cause Analysis, Lean Manufacturing.
* Over 12 years of working experience on Warehouse Management Systems, MRP Systems and Manufacturing Execution Systems.
* Acquired proficiency in every phase of SDLC from requirement gathering/analysis to design, development, and implementation using various Project Management Information Systems like Microsoft Project and Smart Sheet.
* Seasoned Business Analyst and Solution Architect with experience in managing complex requirements, planning, analyzing and implementation of voice of customer at all levels in IT transformation projects.
* Use supply chain knowledge to understand systematic processes in place and suggest improvements.
* Experienced in Client Management, Stakeholder Management, Vendor Management, and contract negotiation.
* Integral part of Change Control Management Team.
* Strong interpersonal, quantitative, qualitative, strategic & analytical skills.
* Proficient in constructing SQL Queries in DB2 and MS SQL.
* Results-driven with strong experience in AS400 technologies (RPGILE/CL/DB2) and successfully implemented HA and DR processes.
* Successfully managed Mergers/Acquisition projects involving migrating multi-platform applications (Infor XA, SAP, EWM (Extended Warehouse Management) , ME/MII, WMS (Warehouse Management Systems)). Experienced in developing, supporting, and deploying IT solutions in FDA regulated environments complying with Computer System Validation, SOX, and HIPAA regulations.

**Technical Skills and Tools Used**

* **AS400 (IBMi) Technologies** - RPGLE, RPG, CL400, DB2, CLLE
* **Tools** – Bugzilla, Microsoft Office, Microsoft Project, SmartSheet, ACOM, FormsPrint, Sequel ViewPoint/ROBOT, Infor PowerLink/SystemLink/NetLink, Cistech’s Shop Floor Plus, IBM Rational Developer for I, Hawkeye for IBMi, Turnover, MIMIX (HA & DR Processes), Cast Iron, Azure (Hands-on), PowerBI, Tableau, Crystal reports (Hands-on), Clarity.
* **Operating System** -Windows 2000, XP, 7 and 10, OS/400.

**Professional Experience**

**Engineered Controls Int’l LLC November 2014 - Present**

**IT Project Manager / IT Business Analyst**

* Ensures that the Project Management guidelines are being followed in the department.
* Manages vendor relationships and negotiates IT vendor contracts, and actively involved with IT vendors during implementation and invoicing.
* Develops and maintains project documentation to specifically address project scope, deliverables, project plans, cost tracking, resource usage, issue tracking and status reports for multiple and/or large, complex projects.
* Manages project stakeholders, including core team, steering committees, and vendors as applicable and others.
* Actively involved in development, testing, and deploying programs as per users’ requirements.
* Analyze user’s requirements and processes through document analysis, interviews, and process mapping.
* Provide alternate solutions to the users to improve existing processes.
* Provide business executives with data reports for analysis.
* Participate in business strategy meetings to understand the long-term goals of the company and suggest strategies and tactics that can help us achieve the goals.
* Conduct multiple levels of testing including functional, regression, user acceptance, integration, and performance to verify the user’s requirements are met.
* Successfully implemented Advanced Planning System (Thru-Put) for scheduling of the work orders, and Process Improvement measures to reduce the On-Time Delivery.
* Implemented Role-based Enhanced Security module in ERP for better tracking of roles and responsibilities of the users and implemented Automation of Export Documentation for International Shipping.
* Actively involved in Due-Diligence of Vendor Portal and Customer Portal Applications.
* Actively involved as IT representative in process mapping of different processes as part of process improvement efforts.
* Successfully implemented Cistech’s Paperless Pick Pack Ship (PPPS) module to improve the shipping processes and better traceability of the finished goods within the finished goods warehouse.
* Standardized the Intersite Logistics (ISL) processes among different manufacturing plants to provide better tracking of InBound and OutBound sub-components.
* Successfully upgraded ERP Infor XA from Version 9.1 to 9.2.
* Developed programs for PowerLink and SystemLink.

**HCL Technologies Ltd. (HCL America Inc.) July 2007 to November 2014**

**Client: Zimmer Biomet June 2009 – November 2014**

**Project Lead and Onsite-Coordinator**

 Projects Undertaken: Operations Support Team

 Customer Portal Implementation (CRM)

 XA Optimization Project

* Managed IT projects from planning through implementation based on BIOMET’s Project Management guidelines and involved with PMO in maintaining the Project Management templates.
* Involved in Analysis, Query resolution and resolving technical/functional issues arising from client side.
* Provides regular reports and project status updates to management, stakeholders, and others.
* Was active member of Change Control Management.
* Onsite Coordinator & developer and managed a team of 9 members (offshore).
* Code Review of the application & Delivery of Sources to Client.
* Involved in listing the requirements from Client and passing on to offshore for analysis and development.
* Was integral part of Extended Warehouse Management & Customer Pricing project implementation.
* Initiated various process improvement measures to improve the pick/pack/stage and receiving process at the warehouse docks.

**Client: Misys International Banking Systems, UK July 2007 – May 2009**

**Senior Software Engineer**

* Involved in Analysis, Query resolution and resolving technical/functional issues arising from client side and conducting system and regression testing.

**Education and Certifications**

* **Bachelor of Technology, Computer Science** –Sikkim Manipal Institute of Technology, Sikkim, India, 2007
* **PMP** (PMI), Project Management Professional
* **CPIM** (APICS/ASCM) Certified in Production and Inventory Management
* **Business/Data Analytics,** Harvard Business School
* **Six Sigma Black Belt**, Alamance Community College, Graham, NC
* **Silver Belt in Supply Chain and Logistics**, University of Tennessee, Knoxville, TN
* **Short Course Certificate in Leadership Effectiveness**, University of Notre Dame

**Linguistic Skills**

* English (Advanced), Hindi (Advanced), Bengali (Beginner)