

Sebastian Cacho

sebastian.cachodv@gmail.com • (317) 383-1730

Current Address:

639 Woodruff Place Middle Drive

Indianapolis, IN 46201

EDUCATION & HONORS

Indiana University - School of Liberal Arts – Bloomington, IN

Bachelor of Arts in Political Science

Graduated: May 2017

Major: Political Science

Relevant Coursework: : Security Studies, Middle East/ North Africa, South East China Sea, Foreign Policy and Diplomacy

Kings College – London, United Kingdom

Student Abroad Student

June 2015 – August 2015

Interdisciplinary approach to National Security, Homeland Security and Atlantic Cooperation with emphasis on US cooperation with the UK, NATO and the EU

PROFESSIONAL EXPERIENCE

The International Center of Indianapolis – Indianapolis, Indiana

Program and Services Intern

May 2019 - August 2019

- Researched prospective business clients in Indiana with international ties or opportunities
- Evaluated opportunities and provide recommendations for business prospects for services by the International Center
- Supported in an introductory meeting between the International Center and the Deputy Consul of the People's Republic of China and the Israeli Consul and took relevant notes during meetings, and provided meeting follow-up materials
- Collected, organized and reported findings in online files, the client database and verbal summaries to efficiently set staff meetings
- Assisted in preparations for meetings with clients, took relevant notes during, and provided meeting follow-up material

Lucidez.Pe – Lima, Peru

Opinion Columnist

June 2018 - October 2018

- Contributed as a columnist with a 600-1000 word column for a political journal based in Lima, Peru written bi-weekly in Spanish
- Applied researching, analytical, and writing skills to provide detailed pieces to generate viewership interest in the US administration
- Compiled information from creditable sources to formulate an assessment on the current state of affairs in international relations
- Reviewed opinion pieces with editors to ensure journalist standards were met

The Office of Congressman André Carson – Indianapolis, Indiana

Congressional Intern

January 2017 – May 2017

- Entered constituent information into the Intranet Quorum and filing constituent casework ranging from local to federal issues;
- Worked on local projects and events for the Seventh Congressional district of Indiana
- Engaged with constituents via phone, email and in-person and when necessary in Spanish
- Collaborated with staff on casework dealing with immigration, visas and the Department of State

The Office of Congressman Marlin Stutzman – Indianapolis, Indiana

Congressional Intern

August 2016 – December 2016

- Drafted press releases on events such as September 11th, Academy Day, and the 2016 Congressional App Challenge
- Provided aid to Legislative Director by creating hearing memos, helping with vote recommendations, compiling Congressman's legislative history, and attending staff briefings as necessary
- Answered phone calls, recorded constituent mails and entered their concerns in Intranet Quorum

LEADERSHIP & INVOLVEMENT

Peruvian Association of Central Indiana– Indianapolis, IN

Community Outreach Coordinator

June 2018 – June 2019

- Maintained a calendar of outreach activities, including community events, workshops, appearances and other communication opportunities
- Developed outreach material and packets, maintained relationships with collaborative partners in the community and cultivated new ones

INTERESTS

Foreign Policy • Space Exploration • US History • International Travel • Cycling

SKILLS

Proficient Microsoft Office • Intranet Quorum • Spanish: Native • Legislative Research & Development