**Shubham Mehadia**

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**Place:** Pune

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| **Skill Set**  ***Business Analysis***  ***Functional specification***  ***Functional Configuration***  ***Waterfall and Agile Methodology***  **Software Development Life Cycle**  ***Business Presentation***  ***Project Management***  ***Process Optimization***  ***Test Management***  ***Defect Management***  ***Change Management***  ***Consulting***  ***Technical Requirements***  ***Business Process Improvement***  ***Solution Implementation***  ***Fit/Gap Analysis***  ***Supply Chain Management*** |  | **Profile Summary**   * 3.8 years of customer centric experience in the IT industry as a Business Analyst and Software Engineer * Skilled in mapping clients’ business requirements and translating them into functional specifications, services, implementations and custom designing solutions * Proficient in coordinating with business and IT across all phases of Software Development Lifecycle * Strong business acumen and technical expertise with excellent understanding of business domains – **Contract Management**, **Telecom, Manufacturing Pharma and Banking and Finance (AML, Profile Management, Trade Lifecycle)** * Handling customization, user acceptance testing and process validation * Hands on experience in creating test scenarios and test cases * Proficient in **SQL, MS Office, VS Team Foundation Server, Visio, Workday, AIML, Requirement Gathering and Product design** * Extensive experience in stakeholder management- Conducting status meetings, workshops, presentations to gather and elicit requirements * Work Visa:   US B1 2029 - Sep  Europe 2020 - Nov  Australia 2020 - Nov |

**Work Experience**

**Functional Consultant | Cloudmoyo -Icertis| Pune, India Jan’2019-Present**

**Clients Worked:**

* **Apple Inc. (Aug 2020 to present)**
* **Centennial Coal (Australia), (Jan 2019 to July 2019)**

ICM is a **Contract management** solution hosted on **Azure platform**. This is a **SaaS** based solution offered to the leading blue-chip companies for digitizing and managing their contracts. We follow agile methodology for implementing end to end solution for our customers. As a consultant I have been actively involved in gathering the **system requirements**, designing and comprehending the system design and creating the documents like **BRD** and **IRD** for the client. Working on the client facing role with the detailed responsibilities as follows:

* Requirement gathering and elicitation from business and day to day coordination with onshore teams.
* Analyzing and interpreting the contract types and transform them into intuitive digital piece of information.
* Driving system configuration and deployment activities.
* Working closely with project stakeholders, SMEs, and staff to understand & document the requirements both. (Business and Functional) Further, obtaining sign-off before starting the implementation and development process.
* Worked on training the system with machine learning and artificial intelligence for migrating the legacy contracts and master data management.
* Expertise in mapping business requirements GAP analysis (As-Is & To-Be Analysis).
* Develop KPI reports that shows key details about contracts upcoming events such as expiry, amendments, renewals that help customers take pro-active decisions on the upcoming events that unable the business to take timely decisions.
* Coordinating with the team of developers for technical changes and configurations.
* Working with the database team for cloning the instances and backend updates.
* Assisting the QA team with the client scenarios and use-cases for testing.
* Preparing and presenting use cases and presentations for client demo and facilitating the UAT.

**Associate Functional Consultant | Cloudmoyo -Icertis | Pune, India Jan’2017- Jan’2019**

Clients Worked:

* BASF (Germany), Mar 2018 to July 2018
* Wabash (US), Jan 2018 to Mar 2018
* Roche Pharmaceuticals Inc. (Germany), Sep 2017 to Jan 2018
* Airtel (India & Africa), Jan 2017 to Aug 2017

Implemented Buy Side Contracts for the customers using the ICM platform. My responsibilities were as follows:

* Conduct requirement gathering workshops for the customer.
* Expertise in mapping business requirements GAP analysis (As-Is & To-Be Analysis).  
  Experience in brainstorming sessions and interviews to elicit requirements from various stakeholders and reduce ambiguity associated with the complex requirements.
* Possess good knowledge of testing methods (Functional Testing) to outline test Plans, Facilitate UAT and obtain sign off from client.
* Communicate and analyze the needs of client and further translate as well as simplify them for developers to furnish the complete product.
* Present product demo post configuration on the platform.

**ACCOLADES:**

* Won best team of the year award April 2018 - Led the COE (Center of Excellence) Team for the company. Provided critical inputs and improved knowledge for the team in contracting process and implementation.
* Awarded Employee of the Month – March’2018, for the best implementation carried out for Airtel.
* Awarded Employee of the Year - March’2019, for the best implementation carried out for Centennial Coal.

**Certifications**

* Certified ITIL (Information Technology Infrastructure Library) Practitioner.
* Machine learning
* Icertis internal Business Analyst course
* Icertis internal Product Architecture design course

**Educational Background:**

‘Bachelor of Engineering’ 2016 Nagpur University, Maharashtra