

NEHA SARADE

PROFESSIONAL SUMMARY

Versatile Talent Acquisition Manager adept at sourcing and recruiting exceptional candidates from diverse industries, backed by a history of successful placements. Implements strategic HR solutions to enhance performance and maximize resource utilization, employing innovative techniques and data-driven methodologies. Thrives on unique challenges, leveraging technology and insights to optimize the hiring process and attract top-tier talents.

WORK HISTORY

Deputy Talent Acquisition Manager, 04/2023 - Current AtomOne Technology, Ahmedabad

- Talent Trailblazer: Pioneering cutting-edge acquisition strategies and fostering lasting connections with Talent Seekers. Being driving force behind securing extraordinary talent, propelling manufacturing company to unparalleled success.
- Compliance Champion: Ensuring adherence to industry standards and regulations, lead charge in recruiting exceptional individuals, playing crucial role in company's ongoing triumphs and sustained prosperity.

Talent Acquisition Strategist, 01/2023 - 04/2023 OptimHire, Pune

- Finding right talent from variety of sourcing channels, from understanding job descriptions to building candidate pipelines to connecting with candidates till candidate joins.
- Acted as brand ambassador to educate candidates on culture, career growth, benefits, and advantages of working for company.
- Devised innovative techniques to provide sustainability with employees.

Recruitment Relationship Manager, 02/2022 - 11/2022 Allegis Global Solutions, Pune

- Led RPO operation for EY Technology (GDS) as Team Lead/Manager, reporting to Director.
- Managed 360 end-to-end recruitment cycle, including sourcing, selection, and BGV process.
- Led team of HR professionals to successfully implement company-wide diversity and inclusion initiative.
- Provided weekly/monthly supply/demand ratio reports to senior management as Recruitment Data Analyst.
- Achieved 60% of total hires, including multi-discipline hires for business units, outperforming all other units.



Ahmedabad, India 380001



8459262264



nhsrd08@gmail.com



linkedin.com/in/nehasarade2022

SKILLS

- Employee Recruitment & Retention
- Recruitment Strategy
- Diversity & Inclusion
- Employer Value Proposition
- Process Development
- Employer Branding
- Networking
- Technology Driven
- Talent Analytics

- Utilized various methods for recruitment, resulting in approximately 76+ hires last year.

Human Resources Specialist, 04/2021 - 01/2022

CitiBank Via Peoplestrong, Pune

- Led end-to-end recruitment for SSO and Consumer Ops, with focus on diversity hiring across business units, resulting in over 70 hires using variety of sourcing methods.
- Successfully planned and executed weekday and weekend hiring drives in collaboration with business partners to meet hiring targets.
- Implemented diversity, equity and inclusion initiatives to boost employee engagement and retention.
- Developed strong vendor management, salary negotiation, and stakeholder management skills, critical for day-to-day BAU operations.
- Achieved high success rate of 70-80% for applicants during pandemic-era hiring drive.

HR IT Recruiter, 03/2018 - 01/2021

Pathfinder Consultancy, Pune

- Collaborate with hiring managers to comprehend job requirements and leverage search portals.
- Stay up to date with current technologies and possess strong understanding of hiring and technical specifications.
- Handled end-to-end recruitment processes, ensuring smooth and swift transactions from initial advert to job offer.
- Expertly negotiated salary requirements and finalized arrangements between client and candidate.
- Reviewed impact of selection techniques and made necessary improvements.

EDUCATION

MBA, HR & Marketing, 07/2010 - 07/2012

Nagesh Karajagi College - Solapur

BCA, Computer Management, 07/2007 - 06/2010

Sinhagad College - Lonavla, Maharashtra

LANGUAGES

English

Native

Hindi

Native

Marathi

Native

CERTIFICATIONS

" Certified in HR Management and Analytics by IIM Kozhikode"

• CERTIFIED IN HR MANAGEMENT AND ANALYTICS BY IIM KOZHIKODE

It equips professionals with a comprehensive understanding of HR practices, strategies, and analytics, enabling them to make data-driven decisions and optimize workforce performance.