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| **EDUCATION**  |
| **MCM** | **Mody Institute Of Technology & Science, Laxmangarh** (2008-10) Score: 8.9 CGPA |
| **B.COM(H)** | **University Of Rajasthan** (2005-08) Score: 67.1% |
| **HSC** | CBSE Board (Commerce) Score: 76.4%Indian Language School, Lagos (2005) |
| **SSC** | CBSE Board (Commerce) Score: 78.2%Indian Language School, Lagos (2003) |
| **professional experience** |
| *July’19-current* ***Primor Consultancy Services Pvt Ltd.*** *Sr.Branding & Admin Executive** Developed meaningful content for the website.
* Proof-reading official letters for sales pitch prepared for the government.
* Documenting the functionality of the company’s products.
* Curating necessary taglines to promote the company.

*Jan’17-June’19* ***red* Magazine- redefines Vizag & Hyderabad** *Feature Writer** Researching and writing articles keeping in view reader’s taste.
* Interviewing and publishing articles of eminent personalities in the city including Tollywood actors and actresses.
* Reviewing the latest ventures/institutes in the city.
* Contributing to the editorial column.
* Developing content for the magazine’s Facebook/Twitter/Instagram page.
* Proof-reading and editing before the final print

*Jul ’10 –Apr’12* VConnect-Largest Local Search Engine In Nigeria *Operations Manager** **Successfully managed 150 field executives across the state of Nigeria for developing the database of VConnect and for use on the website (**[**www.vconnect.com**](http://www.vconnect.com)**).**

 - Oversaw the training & development of field executives & data entry executives which helped in  educating the potential customer base about VConnect & it’s features. - Effectively handled the quantity & quality of data at the level of data entry & data verification. - Achieved the target of 200,000 business data within a span of one year.* **Managing customer centric operations to ensure client satisfaction.**

 - Coordinated the “client satisfaction program” by conducting monthly surveys & field visits for customer  feedback. - Immediate resolution of customer issues by communicating with the product development team. - Improved client satisfaction rating from 57% to 68% within six months. |
| **references:** |
| * Mr. Deepankar Rustagi (CEO)

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