

TARUN U. NAGPAL

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Objective:

To learn and grow in all aspects of a challenging growth in organization, where my skills can be effectively utilized leading to the contribution of the organization.

Academic Qualifications:

- Completed Graduation in **BAF** (Accounting and Finance) from Mumbai University in the year 2018.
- Completed H.S.C in Commerce from Maharashtra Board with 74% in the year 2015.
- Completed S.S.C from Maharashtra Board with 73% in the year 2013.

Work Experience:

- Worked in **Billing Team** as an **Analyst** in **OTC – Accounts Receivable** from **May,19 – Feb,20** in **WNS Global Service LTD.**

Roles & Responsibilities:-

- To Create Invoices
- Handling Customer's Query
- To Meet The SLA
- Handled US and Aus-NZ Clients
- EDC Reporting & Trackers Updation

- Worked in **Credit Suisse** as an **Accounting Specialist-1** From **March,20 – June,20** (On Contract of **Allegis Group**)

Roles & Responsibilities:-

- Book-Keeping
- Finalise the Accounts
- To Manage Clients Wealth

Software:

- **People Soft Oracle (Finance Manager).**
- **Nav-One**

Project:

- Conducted Workshop on **Direct Taxation** along with other 2 members in my team in **Birla College** in **Jan,18**.

Computer skills:

- MS-CIT

Extra-Curricular Activities:

- Awarded '**Student Encouragement Award**' as Chupa Rustam Award.
- Participated Inter-College Chess Event by NKTT College and rewarded as **3rd Runner Up**.
- Participated in Annual Sports Event by Birla College and rewarded as **Runner Up**.
- Participated in **Peace March Org.** by Gandhian Studies Centre.

Personal Details:

Full Name	:	Tarun Umesh Nagpal
Permanent Address	:	Kaushaliya Kunj, Flat No.16 Nirankari Road, Ulhasnagar - 421001
Date of Birth	:	14 th July, 1997
Nationality	:	Indian
Religion	:	Hindu
Languages Known	:	English, Hindi, Marathi and Sindhi
Marital Status	:	Unmarried
Hobbies	:	Cricket, Chess and Carrom

Strengths:

- **Quick Learner**
- **Self-Motivated**
- **Confident and Determined**
- **Positive Attitude**
- **Adaptability**
- **Flexibility**

DECLARATION:

I hereby declare that all the above information furnished by me is true to the best of my knowledge.

Date:

Place: Mumbai

Tarun U. Nagpal