



VENKATA SURESH. P

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Professional Summary:

Business Analyst and **Certified Scrum Master** with nearly 8 years of experience in multiple domains with the ability to work independently and in a team with a delivery-focused approach. Agile Expert with experience as Scrum Master and driving Sprint Planning and Execution with development teams (Requirement Clarifications). Product Backlog analysis, grooming & prioritization, driving story pointing.

Key Skills:

▪ Certification	: Certified ScrumMaster®
▪ Skills	: Requirements Gathering, Analysing and Designing etc.,
▪ SDLC	: Agile (Scrum, XP), Waterfall and SaaS Model
▪ Database	: MS-SQL & PostgreSQL
▪ Documentation Tools	: MS Office, Azure DevOps (VSTS) and JIRA confluence
▪ Diagram Drawing Tools	: MS Visio, MS-Word, Excel
▪ Modelling Languages	: UML 2.0 (Use-case, Sequence and Activity Diagrams)
▪ Documentation	: BRD, URD, SRS, FRD, SSD, RTM and User Manual

Work Experience:

Role: Business Analyst & Scrum Master

S&P Global Market Intelligence – Hyderabad

Sept'2016 – Feb'2021

S&P Global Market Intelligence was born from the integration of S&P Capital IQ and SNL Financial. Market Intelligence provides financial and industry data, research, news and analytics to investment professionals, government agencies, corporations, and universities worldwide. We integrate news, comprehensive market and sector-specific data and analytics into a variety of tools to help clients track performance, generate alpha, identify investment ideas, understand competitive and industry dynamics, perform valuations, and assess credit risk.

Responsibilities:

- Worked in projects of **Capital Markets, Corporate Actions and Transactions** (Merger & Acquisition, Public Offerings, Buy Back, etc.,) domains.
- Responsible for scrum ceremonies, coaching and mentoring of 2 scrum teams with eight members in each team.
- Own and drive backlog grooming and management, prioritize user stories, create acceptance criteria and drive testing and delivery.
- Facilitate Daily scrum, Sprint Planning, Sprint Review and Sprint Retrospective meetings.
- Coach the team on agile principles and meeting. Track and remove internal & external impediments for the scrum team.
- Actively working on the Project sizing, Estimation, Teams mapping and Project timelines.



- Actively working with Product Owner and data stewards on the requirement analysis and refinements. Contributing to the team for SQL queries, test scenarios and metadata changes.
- Collaboration with Data Architect's team to build metadata and data models for business requirements.
- Responsible for assessing the risk, communication to stakeholders and mitigating the risk for the release cycles.
- Supported users and test analyst for the test data and worked on smoke testing on STAGE environment.
- Create wireframes/prototypes for new features.
- Act as a liaison between business, sales and development team for enhancing the product and incorporating new features based on market demands.
- Work directly with system engineers, program managers, developers, testers, and customers to define features and technical user stories.
- Work closely with counterparts in Product Management to align on the vision, program backlog, and roadmap.
- Collaborated with stakeholders to understand business problem statements and translating features into user stories within the team's backlog.
- Being the voice of the customer and providing a business perspective on value during day-to-day development and collaborating with teams to discover and deliver the best solution.

Role: Sr. Product Analyst

PROCESSMAP India Pvt Ltd – Hyderabad

Feb'2015 – Sept'2016

ProcessMAP created on a simple vision - to help businesses overcome the complexities of managing their Environmental, Health & Safety (EHS), and risk data. With our analytics driven software, we help customers across the globe optimize processes and performance, while mitigating risk. In addition, improve people's lives by creating a safer and healthier workplace and minimizing environmental impact.

Responsibilities:

- Worked in projects of **Environmental Science domain** and good understanding of **OSHA** norms.
- Contributed to various aspects of the product life cycle ranging from detailing business requirement documents, user stories to working in close conjunction with End-clients and internal groups.
- Worked with Test Driven Development (TDD) scrum team - Refinement sessions to scrum team, provided acceptance criteria, validated test scenarios and performed user acceptance testing.
- Gathering Requirements and reviewing Customer Reported Issues.
- Creating user stories and keeping them in future iterations.
- Preparing Functional Specification Documents (FSD) for the planned version development and reviewing with teams.
- Conducting weekly/regular meetings with teams and Clarifying doubts on ad-hoc bases.
- Participating KYP (Know Your Product) sessions.
- Publishing Product Release Notes to the Global Teams.



- Updating User manuals, fields List, features list and other product related documents.
- Maintaining PRODUCT Road map up to date.

Role: Business Analyst**KAPIL IT Solutions Pvt Ltd –Hyderabad****May'2013 - Feb' 2015**

Kapil IT is a prominent member at Kapil Group. It has clients extend from diverse domains such as Chit Fund Management, Construction, Financial Services, Healthcare, Hospitality, Infrastructure, Media, Property Management, Real Estate and Travel etc.,

Responsibilities:

- Hands of experience in General accounting, Ledgers, Balance sheet, double enter system, and Inventory management.
- Gathering and documenting the requirements.
- Conducting Reviews and Meeting with Stake holders.
- Regular meetings with the Business Users to discuss on the change in requirements.
- Understanding the business process and requirements from the users and preparing the project documents and trackers.
- Preparation of various business documentations namely business requirement (BRD), functional specifications (FRD), key operating procedures, Visio workflows etc.
- Developed prototype of new information processing application. Facilitated collection of functional requirements from the users and preparation of requirement documents that provided appropriate scope of work for technical team to develop prototype and overall system.
- Prepared User Manual for project and conducted Training for End-Users.

Education:

- Bachelor of Technology in Electrical and Electronics Engineering from BVCITS (Affiliated to J.N.T.U)