**Mounika Thaduru**

**Photo**

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A result-driven professional with expertise in implementing lean methodologies, and process improvements as per Scrum best practice guidelines targeting assignments as Scrum Master/PMO with an organization of high repute preferably in IT industry

Location Preference: **Hyderabad**

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| **Core Competencies**  **End to End Project Management**  **Scrum Master PMO**  **Software Development Life Cycle**  **Agile methodology**  **Risk Management**  **Financial Planning & Analysis**  **Stakeholder Management**  **Communication Management**  **Academic Details**  **MBA (Finance)** from Aurora PG College in 2010  **B.Sc. (Bio-Technology)** from Bhavan’s Degree College, Hyderabad in 2008  **12th** from Sri Chaitanya Junior College, Hyderabad in 2005  **10th** from Sri Vivekananda High School, Hyderabad in 2003 |  | **Profile Summary**   * An **achievement-oriented** professional with **10 years** of experience in end to end **Project Management and Scrum role** includingProject Planning, Estimation, Contracting, Forecasting, Status reporting, Financial Management, Issue and Risk management, Change Management, facilitating agile ceremonies, following scrum principles. * Leveraged skills in implementing **Agile / Scrum methodology** involving developing comprehensive test plans, tracking activities and assuring overall quality including functionality, performance & scalability. * **Core competencies** are including Managing concurrent projects, project interdependencies, business communication, risks, issues, ground-up communications, meeting management, knowledge transition, team building. * **Guiding Scrum Project** Teams to achieve a high level of performance * Empowering the teams to **self-organize** and grow cross-functionality * **Rich experience in successful project delivery** and increasing customer & stakeholder satisfaction in Waterfall Iterative and Agile software project management. * **Acknowledged with Wells Fargo Champion Award** for being a great team player in the year 2017 * An **effective communicator** with relationship management skills with the capability to relate to people at any level of business & management * **Received the I prove certificate in 2012** for successfully completing the project “Automation of Tracking Log” in GSE FSA process which resulted in savings of $12,540 * **Contributed in Freddie Mac Template Automation project** with the **saving of $17,500** by coordinating and monitoring the activities involving in completion of the project * **Coordinated all project resource training** with the 2017 training group including design, notification, tracking, and verification of required courses and their completion |

**Certifications**

* ITIL V3 Foundation Certified in 2017
* PM Lite Certified in 2018
* Professional Scrum Master Certified in 2019
* Leading Safe Certified in 2020

**Work Experience**

**From Jun’19 to Present with State Street India Pvt. Ltd., Hyderabad**

**Growth path:**

Jun’19 to Present: Scrum Master/PMO

**Roles & Responsibilities:**

* Organizing and facilitating all agile ceremonies like sprint planning, daily stand-up meetings, sprint reviews, retrospectives, release planning, demos and other Scrum-related meetings.
* Coach the team on agile methodologies and help the team to create clear and concise epics/stories with the acceptance criteria.
* Guides the team in preparing estimates and helps the team understand how to estimate features.
* Represent the teams in release and milestone planning.
* Supports the team’s efforts to continuously improve communications and relationships with other teams.
* Working knowledge and experience in agile methodologies including Scrum and Kanban.
* Strong understanding of Test driven development, Devops and Continuous Integration.
* Epic Prioritization, Prepare the Programme time line tracker and maintain the same.
* Help the team to manage inter personal conflicts and challenges and escalate people problems to management when it’s necessary.
* Work with the engineering managers to identify cross-team dependencies and manage inter-team tasks
* Work in Agile tool - RTC Rational Concert Tool – Tollgates, Create Projects, Epics
* Work closely with Dev and QA teams and address any impediments/road blockers to ensure smooth delivery of the releases.
* Encourage continuous improvement within the team.
* Identifying resource needs and inform the management when additional resources are needed.
* Support 2 Teams and working on Kanban Board- Make sure the team is updating the User stories with inputs and Kanban board is up to date.
* Work with product owners to prioritize the user stories.
* SM for 3 geographically distributed teams and managed planning, backlog grooming, retrospective meetings
* As a PMO ,working on the Budget and Allocation details by liaising closely with the Business teams.
* Update the project status in clarity tool and make sure risks, issues and mile stones are up to date.
* Worked on Gnatt chart to create milestones for the releases.
* Update the stakeholders with project status and addressing the impediments at the earliest.’
* Preparing project status reports, weekly status packs, Technical packs, RAID metric reports and communicating the same to all the stake holders, product owners both onshore and offshore.

**Since Aug’10 to with Wells Fargo India Solutions Pvt Ltd., Hyderabad**

Aug’10 to Jul’14: Senior Financial Analyst Aug’14 to May’19: Technical Project Coordinator & Scrum Master

**Roles & Responsibilities:**

* Anchoring project execution activities and project review meetings to ensure completion of project well within time & cost parameters, effective resource utilization to maximize the output and de-bottlenecking.
* Stakeholder management & reporting the status & Issues to the senior management through RAG reports & weekly status dashboards.
* Project planning (using MS Project & PERT charts), scheduling, budgeting and project accounting.
* Document & track Project Risks throughout project life cycle. Creating a Risk Profile for each project at the inception, maintaining Risk Register to capture Risks, track status and record Mitigation Strategies.
* Suggesting best practices for Project support and documentation.
* Management Reporting – Review Project Management Reports and Periodic Status reports.
* Organizing and facilitating all agile ceremonies like sprint planning, daily stand-up meetings, sprint reviews, retrospectives, release planning, demos and other Scrum-related meetings.
* Guides the team in preparing estimates and helps the team understand how to estimate features.
* Represent the teams in release and milestone planning.
* Supports the team’s efforts to continuously improve communications and relationships with other teams.
* Project Metrics/Variance Analysis – Schedule, Effort, Resource Utilization and Maintaining Portfolio Dashboard.
* Make sure all project artifacts are in place to ensure project is ready for an audit by compliance teams at any given point in time during the project life cycle.
* Working with resource managers across the LOB, guiding the teams through storm and norm phases, as a process consultant.
* Working on SDLC projects with involvement in all the stages of project management.
* Making sure that project deliverables meet the customer expectations.

**Key Result Areas:**

* **Leading functioning of PMO for the organization**, involving implementing & managing PMO process & procedures; setting standards for project life cycle.
* **Spearheading multiple cross-functional agile teams** conducting all agile ceremonies and leading scrum implementations across the organization, conducting SoS etc.,
* Assisting the team in identifying obstacles and devising solutions, focusing on maximizing team’s productivity.
* **Mentoring and coaching scrum teams** on story size estimation techniques, training product owners in creation, maintenance and prioritization of Product Backlog.
* **Creating burn down charts**, liaising with architecture, PO and engineering teams in distributed locations to drive planning, issue resolution, and development on technical topics.
* **Tracking & communicating team velocity** and sprint/release progress to all affected teams and management
* **Working with the Scrum Team** and the Product Owner to negotiate the minimum viable product for delivery.
* **Providing assistance to Program and Portfolio Managers** in daily operational activities, project management activities, value added reports with commentaries
* **Implementing modern concepts** of project planning from scope management, to activity sequencing, effort & cost estimation, risk analysis to quality management in adherence with guidelines and norms
* **Developing project baselines**; monitoring & controlling projects with respect to cost, resource deployment, time overruns and quality compliance to ensure satisfactory execution of projects
* **Planning forecast related to the portfolio** and publishing the same to the Delivery, Sales, Operations and Corporate
* **Monitoring week-on-week changes** in the forecast and updating the same to various stakeholders with the reason for the dip or jump in forecast
* **Scrutinizing forecast v/s actual month-on-month** and quarter wise to find out why there is a dip or increase in revenue with valid reasons and updating the same to the corporate
* **Managing tasks like reviewing, maintaining, monitoring and highlighting** the changes in project plans, project schedules, work hours and expenditures
* **Examining & assessing of risks and issues** on timely basis and notifying project managers
* **Establishing excellent relationships with key business stakeholders** and gathering functional requirements from them through interviews, user stories, workshops, prototypes and wire frames

**IT Skills**

* Proficeint in **MS Office** **(Word| Excel| PowerPoint), SQL Server, DBA, MS Project** and other Internet Applications

**Personal Details**

**Date of Birth:** 29th July 1988

**Languages Known:**  English, Telugu and Hindi

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