



NAVAKOTI. P

Certified SAP FICO Consultant

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Professional Summary:

- Certified SAP FICO professional having around 15 years of total work experience out of which 8.6 years experience as SAP FICO Consultant.
- Having good work experience on Implementation, Rollouts and Support Projects.
- Good Knowledge on ASAP Methodology and well versed with business process, mapping configuration in SAP.
- Having hands on experience on ASAP and Agile Methodology Process.
- Participate in projects to improve the incidents/Problem/change process and drive Standard operating Procedures and process reviews.
- Proficient in design and configuration of FI sub-modules General Ledger (FI- GL), Accounts Payable (FI- AP), Accounts Receivables (FI-AR) & Asset Accounting (FI –AA).
- Proficient in CO sub-modules Cost Element Accounting (CO-CEA), Cost Center Accounting (CO-CCA), Internal Orders (IO) and Profit Center Accounting (CO-PCA).
- Having good knowledge on cross functional integration FI with MM and SD modules.
- Having good working knowledge on interfaces and IDOC's.
- Having good working knowledge on validation and substitutions.
- Hands on experience on ticketing tools such as Solution Manager, Service now and testing tool HPALM.
- Having good work experience on change request (CR) process.

Education Qualifications:

- ❖ Master of Business Administration (**MBA-Finance**) from Osmania University- Hyderabad.
- ❖ Bachelor of Commerce (**B.Com-Comp**) from Osmania University- Hyderabad.

Employment Summary:

- Worked with **CGI Information Systems and Management Consultants Pvt. Ltd.**, as Senior Software Engineer from Feb-2022 to till Jan-2024.
- Worked with **Tata Consultancy Services (TCS)**, as Assistant Consultant from Jul-2015 to Feb-2022.
- Worked with **Capgemini Business Services** as Senior Process Associate from Jan-2014 to Jul-2015.
- Worked with **Tirumala Milk Products (P) Ltd**, as Senior Executive (F&A) Apr-2012 to Jan-2014.
- Worked with **Likhitha Diagnostics & Speciality Lab** as an Accountant from Feb-2009 to Apr-2012.

Technical Skills:

- ❖ ERP Package : SAP R/3 ECC 6.0
- ❖ SAP Modules : FICO, FI-MM & FI-SD
- ❖ Tools : Solution Manager, ServiceNow and HPQC/HPALM
- ❖ Packages : MS Office (MS Word, Excel and Power Point)
- ❖ Operating System : Windows (2000/2003/XP/7/8/10)

SAP Work Experience:

Project # 6

Organization	CGI
Client	Volvo
Project Type	Rollout, Enhancements & Support
Project Role	Solution Consultant
Duration	Feb 2022 to till Jan 2024

Roles and Responsibilities: -

- Creation of new dunning procedure with language specific forms.
- Creation of new document types & field status groups.
- Adding and removing GL Accounts, cost centers and internal orders in OKB9
- Creation of new Plant & Location for Asset accounting.
- Creation of new budget profile and tolerance limit for availability control.
- Update monthly interest rates in OB83.
- Adding new GL accounts in financial statement version.
- Maintaining GL accounts for exchange rate difference.
- Adding GL accounts and parameters for automatic clearing rules.
- Handling Idoc related error issues.
- Worked on new company codes rollout set up.
- Perform Unit testing, Integration testing and Regression testing.
- Supporting UAT by resolving the issues raised by users.
- Provide Hyper care support post Go live.
- Attend Scrum Meetings like daily call, Sprint Planning and Sprint Review.

Project # 5

Organization	TATA Consultancy Services (TCS)
Client	Stryker Corporation
Project Type	S4 Hana Support
Project Role	Functional Consultant
Duration	Jun 2021 to Feb 2022

Roles and Responsibilities: -

- Worked on production support and resolving the issues related to FICO module.
- Worked on IDOC reprocess and editing related issues.
- Creation of Change Requests in Solution Manager for changes.
- Monitoring day to day Bach jobs related to Finance modules.
- Performed pre and post downtime sanity testing.
- Provided support during month end and year end closing activities.
- Worked on payment F110 related issues.
- Worked on asset depreciation related issues.
- Worked on Change Requests as per the user requirements.
- Responsible for Month end closing activities.
- Perform Unit testing, System Integration testing.
- Performed year end activities like extending of number range intervals, monitoring all jobs and raising adhoc requests to Tidal team for adhoc run of year end jobs

Project # 4

Organization	TATA Consultancy Services (TCS)
Client	Johnson & Johnson
Project Type	Rollouts
Project Role	Functional Consultant
Duration	Dec 2019 to May 2021

Roles and Responsibilities: -

- Attended Design & Review and solution confirmation workshops.
- Attending Daily Scrum meetings.
- Creation of Change Request (CR) in solution manager for business requirement.
- Creation Transport Request (TR) through Solman.
- Working on sprint user stories.
- Configuration of Foreign currency translation ratio's set up.
- Configuration of VKOA set up with different combinations.
- Performing Unit testing and preparing test evidence document.
- Execution of test cases for Unit testing in HPQC/HPALM.
- Sending Unit test document for SQA review and clarifying on SQA review comments.
- Provide demo to business for completed user stories.
- Vertex RFC connection verification.
- Testing of different scenario's based on the VKOA configuration.

Project # 3

Organization	TATA Consultancy Services (TCS)
Client	Johnson & Johnson
Project Type	Rollouts & Support
Project Role	Functional Consultant
Duration	Jan 2018 to Nov 2019

Roles and Responsibilities: -

- Creation of new company code, fiscal year variant and posting period variant.
- Assign Chart of accounts, Fiscal Year variant and Posting Period variant to company code.
- Define Tolerance groups for Employees and GL accounts.
- Assign Company Code to Controlling Area.
- Creation of new cost centers & Profit centers and assigning to the hierarchy.
- Cost center default set up (OKB9) and profit center default set up (3KEI).
- Activate validation and substitutions for accounting documents.
- Copy Chat of Depreciation/Depreciation areas and specify the description of COD.
- Assign company code to chat of depreciation.
- Specify number assignment across company codes.
- Assign/extend number range interval for fixed assets in each client.
- Assign input tax indicator for non-taxable acquisitions.
- Specify Document Type for Posting of Depreciation and periodic postings of asset values.
- Specify Intervals and posting rules and Sequence of Depreciation Areas.
- Specify transfer date/last closed fiscal year and last period posted in previous system.
- Creation of new Assets Classes, new multilevel Methods and new Depreciation Keys based on Business requirements.
- Attend all Scrum Meetings like daily call, Sprint Planning, Sprint Review and Back log Refinement.
- Assist team members in performing configurations as part the projects.
- Perform Unit testing, Integration testing and Regression testing.

- Execution of test cases for Unit testing, Integration testing and Regression testing in HPALM.
- Sending test evidences for SQA review and clarifying on SQA review comments.
- Supporting UAT by resolving the defects raised by users across various countries based on SLA.
- Provide Hyper care support post Go live.
- Provide demo sessions to BA and business users on new changes.
- Transfer of FI & Legacy asset balances through LSMW.

Project #2

Organization	TATA Consultancy Services (TCS)
Client	AbbVie Inc.
Project Type	Implementation & Support
Project Role	Functional Consultant
Duration	Oct 2016 to Dec 2017

Roles and Responsibilities:-

- Configured the settings of Enterprise Structure, Account Groups, Retained Earnings Accounts, Field Status Variant, Tolerance Groups and Posting Period Variant.
- Involved in the Configuration of House Bank, Payment Processing, Partial Payments, Hold, Park, and Recurring Documents.
- In Accounts Receivables involved in the configuration of Customer Account Groups, Number Ranges, Tolerance Groups, Customer Master Data, Payment Terms, Incoming Payment Processing, Open Item Clearing, and Dunning Procedures.
- In Accounts Payable Configured Vendor Account Groups, Document Number Ranges, Invoice Posting, Manual and Automatic Payment Processing.
- Worked on Special GL transactions like Down Payments.
- Configured Check Lots, Void Reasons, and Payment Process Using Checks.
- Involved in setting up Validations and Substitutes for FI applications.
- Involved in the configuration of Payment Program for both Vendors and Customers.
- In Cost Center Accounting created Cost Centers, Cost Center Groups, , Secondary Cost Elements, Creation and Execution of Assessment Cycle.
- Involved in the creation of Primary and Secondary Cost Elements and Cost Element Groups,
- Worked on the configuration of Chart of Depreciation, Asset Classes, Depreciation Areas, Posting Keys, Sub Assets, and Depreciation Methods.
- Configured account assignments for Asset Acquisitions, retirements and inter-company transfers.
- Prepared the End User Documentation and the User Manual.
- Provided Post-Go-Live support to users, helped users in solving their problems in live environment, and reconfigured settings wherever desired by users.
- Involved in preparing and presenting User Training and also delivered training to Consultants.

Project #1

Organization	TATA Consultancy Services (TCS)
Client	Johnson & Johnson
Project Type	Support
Project Role	Functional Consultant
Duration	Jul 2015 to Sep 2016

Roles and Responsibilities: -

- Worked on production support and resolving the issues related to FICO module.
- Resolved validation set related issues and adobe workflow portal issues.

- Resolved deprecation posting, internal order settlement and periodic processing related issues in asset accounting.
- Worked on solution manager for ticketing & change management.
- Resolved Z reports mismatch related issues.
- Worked on IDOC reprocess and editing related issues.
- Mass master data changes by using LSMW.
- Creation of Change Requests in Solution Manager for changes.
- Daily monitoring for Idoc's, background jobs and coordinating with Middle ware team.
- Performed pre and post downtime sanity testing.
- Provided support during month end and year end closing activities.
- Extending GL accounts and Cost Center master data to other systems through ALE.
- Perform unit testing and integration testing activities.
- Execution of test cases for unit testing and Integration testing in HPQC.
- Assist users via Skype/call to resolve issues.
- Attending knowledge transfer sessions which are conducted by Scrum team (Development team).
- Attending client calls/meetings and internal meetings.
- Interacting with end users through Skype/ phones/emails for resolving the issues based on severity levels.
- Provide KT to new team members on business process.
- Performed year end activities like extending of number range intervals, monitoring all jobs and raising adhoc requests to Tidal team for adhoc run of year end jobs.
- Taking signoff from business on successful year end closure.

Functional Experience:

Functional #3

Organization	Capgemini Business Services
Project Role	Senior Process Associate
Duration	Jan 2014 to Jul 2015

Roles and Responsibilities: -

- Creation of asset masters and capitalization of asset.
- Disposal of Fixed assets with Revenue and without Revenue.
- Transfer of Fixed assets within the Company Code.
- Fixed Asset Master Data changes such as Serial Number, Inventory Number, Cost Center, Plant, Asset shutdown, Evaluation Group and asset useful life.
- Mass changes of Asset master Data using Work list.
- Monthly Depreciation posting for existing Assets.
- Preparation of Monthly Asset Balances Report.
- Preparation of Monthly Capitalization and Disposal Assets Report.
- Preparation of Monthly Depreciation Report Depreciation Area wise.
- Handling other Reconciliations of Fixed Assets like – SL Vs GL (Sub- Ledger Vs General Ledger)
- Preparation of BCS (Business Consolidation Sheet) Report.
- Year end activities Such as Fiscal Year change and Year end Closing in Asset Accounting.
- Taking signoff from business on successful year end closure.

Functional #2

Organization	Tirumala Milk Products Pvt Ltd
Designation	Senior Executive (F&A)
Duration	Apr 2012 to Jan 2014

Roles and Responsibilities: -

- Day to Day cash payment and Receipt vouchers posting.
- Day to Day Bank payment vouchers posting.
- Posting of purchase invoices (MIRO) and Journal vouchers.
- Clearance of Vendor, Customer and General Ledger accounts.
- Posting of month end provisions in SAP.
- Creation and assignment of check lots.
- Branch wise Reconciliation in the month end...
- Vendor and Customers age wise analysis.
- Vendor and Customer accounts reconciliation of every month end.
- Every month end physical verification of stock.
- Everyday verification of sales book against cash receipts from customers.
- Preparation of Asset details for capitalization purpose.
- Preparation of Monthly Plant wise Purchases and Sales Reports for sales tax purpose.
- Supporting to Internal and External Audits.
- Preparation of MIS Reports.

Functional #1

Organization	Likhitha Diagnostics & Speciality Lab
Designation	Accountant
Duration	Feb 2009 to Apr 2012

Roles and Responsibilities:-

- Maintain all the accounts, such as day-to-day activities.
- Maintain the Cash / Bank books and voucher preparation.
- Handling of petty cash.
- Participated in finalization of accounts.
- Maintain the accounts receivable and accounts payables.
- Maintain the stock reports and daily reports.
- Preparation of bank reconciliation statement.
- Preparation and finalization of accounts and passing adjustment entries.
- Verification of Cash & Bank payments.
- Verification of physical stock vs Book stock.
- Maintain of AMC files & Asset files.