

Mireia Duaso-Bellido

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 www.linkedin.com/in/mireia-duaso-bellido

Business Analyst with background in Applied Mathematics and over 3 years of industry experience

SKILLS

Programming SQL, Excel, Tableau. *Familiar with Python*
Analytics Data Analyst Nanodegree, Udacity
Business Analytics Nanodegree, Udacity
Languages English, Spanish and Catalan

EXPERIENCE

Adolescent Counseling Services, Redwood City, CA

Business Analyst [Non-profit] November 2018 – Present

- Improve tracking of multi-year pledges donations in database (Kindful), increasing efficiency by 80%.
- Document procedures to create campaign reports and process data, reducing time by 50%.
- Assist in fundraising events' planning and marketing.
- Implement Benevon fundraising model with 5 colleagues.

Zonzon, Inc., San Mateo, CA

Business Consultant – early member of the team December 2018 – February 2020

- Developed users' case and requirements to build the app.
- Provided support in app testing.
- Designed customer engagement plan to help with smooth onboarding and solving technical issues.

Engel & Völkers, San Francisco, CA

Business Operations Trainee January 2017 – January 2018

- Supported the process of recruiting and onboarding agents.
- Managed real estate end-to-end transactions in Planet RE (Real Estate Sales and Marketing Software).
- Maintained agents' social media and real estate websites assuring the agents' website backend synced properly from MLS (Multiple Listing Services).

Deloitte Consulting, Barcelona (Spain)

Business Analyst September 2014 – January 2016

- Developed Case Studies for the retail marketing area projects of an energetic company.
- Implemented functional analysis and business tasks to improve the maintenance of Siebel and SAP E13 (Gas Natural España Marketing).
- Tasks of front office analyst including functional enquiry by the technical team and technical coverage to users.

EDUCATION

Technical University of Catalonia (UPC), Barcelona (Spain)

September 2009 – January 2016

B.S. in Mathematics

- 6-month exchange program at NTNU, Trondheim (Norway)

Postgraduate in Quantitative Techniques in Financial Markets