

Ravika Kaushik

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Barwala Road.
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Profile

A proactive and enthusiastic individual with extensive expertise in computing and business environment, proven at both a strategic and operational level. An ability to work to a high standard both within a team and on my initiative. Has boldness and vision to initiate new ideas and implement innovative approaches through strategic direction. Excellent communication and presentation skills underpinned by an enthusiastic and proactive approach.

Skills and Attributes

- Punctual, Reliable and Trustworthy.
- Excellent Communication skills, ability to speak English, Hindi.
- Ability to work under pressure, working in a team or initiative.
- Able to pick up new skills quickly.
- Experience of working in various customer service roles.
- Excellent sense of humor, remaining professional always.

Training

- 2 Months Training in Bharat Sanchar Nigam Limited (BSNL) ,Ambala Cantt.
- 2 Months Training in Embedded Systems at Jetking ,Chandigarh.

Education

S.No.	Qualification	INSTITUTE	University / Board	Percentage
1	B.Tech. (ECE)	SRMIT	Kurukshetra University	66.78%
2	Diploma (ECE)	SHLJR, Kurukshetra	Kurukshetra University	68%

Experience

- Two years' experience in Nano Web Technology in IT Park Chandigarh as a Software Developer making SRS for freelance projects.
- 1.5 years working experience as business development executive in Sarvodaya Infotech Pvt Ltd & Esoftware Solutions with 20-30 per day cold calling lead generations with social media for B2B & B2C business.

Other skills

- Data entry operator
- Captcha entry operator
- Form filling operator

Personal Details

Name	-	Ravika Kaushik
Date of Birth	-	11- Dec-1987
Sex	-	Female
Marital Status		Married
Nationality	-	Indian
Language known	-	English,Hindi

Declaration

I hereby declare that the above written particulars are true to the best of my knowledge and belief. I assure an honest and sincere service.

Date:

Place:

(Ravika Kaushik)

