**Resume**

Kajjayam Akanksha

H.NO. 16-2-147/60/3

Anandnagar colony, New Malakpet

Hyderabad ,Telangana E-Mail:akanksha.kajjayam14@gmail.com

Pin:500036 Mobile No: +917989996073

**Aim**:

To associate with a progressive organization where I can enhance my skills

Which will help in the growth of the company as well as its revenue.

**Educational Qualifications:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject**  **(specialization)** | **Institution**  **(university)** | **Year of passing** | **Per (%)** |
| B.Com (Computers) | Stanley Degree College from O.U | 2020 | 8.3GPA |
| M.E.C | Pranathi Jr.College | 2017 | 70% |
| S.S.C | Gautham Concept School | 2015 | 7.2 GPA |

**Technical skills:**

* **Operating systems:** Windows XP, Windows 7, Windows 8, DOS.
* **Packages** : Ms Word, Ms excel, Ms Power point, Ms Paint.
* **Language : C**, C++

**Achievements:**

* Participated in division level Science Fair and won prizes..
* Participated in calligraphy compition and won prizes.
* Participated in quiz compitions and won prizes.

**Hobbies:**.

* Playing Sports
* Drawing
* Cooking

**Strengths:**

* Hard working
* Adaptive
* Self motivated

**Languages Known:**

Telugu,Hindi and English

**Declaration:**

I hereby declare that all the information mentioned about is true to my knowledge.

**Date:**

**Place: Hyderabad**

**Signature**