**PROFESSIONAL SUMMARY**

Over 4 Years of experience as a Business Analyst with ability to understand and analyze business requirements. Experience in various phases of SDLC like Requirement Gathering, Solution Design, testing and implementation. Experience in defect analysis, interaction with QA/Dev team to fix bugs, UAT testing. Proficient in using SQL & working knowledge on JIRA tool for tracking. Responsibilities to handle functional activities preparation of BRD/FRD for techno functional requirement. Having domain knowledge of BFSI.

**TECHNICAL PROFICIENCIES**

* Tools : VMWare, MySQL Workbench, ETL, Quadient, Exari, FIGMA, Winward, HUE.
* Technical Skill : SQL, HTML, XML, COBOL, Agile, Jira Dashboard
* Databases : MySQL, Oracle

**EDUCATION**

* Master of Science (Biochemistry): TRS College, Rewa, 2019
* Bachelor of Science (Chemistry, Botany & Zoology): YPS College, Sirmour, 2017
* 12th: Saraswati H.S. School, Rewa, 2014
* 10th: Saraswati H.S. School, Rewa, 2012

**RELEVANT EXPERIENCE**

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| HTC Global Services | Nov, 2022 - Present |
| Role: Business Analyst |  |

While engaged with HTC, was involved in the project Marsh McLennan) on P&C Insurance Domain as a Business Analyst from Nov, 2022 to Present:

* Coordinated with internal and external stakeholders including Project Managers, Business Partners, developers, and data scientists.
* Works on Building insurance product and Template for different regions.
* Currently we are doing the migration activity from Exari to Quadient.
* Coordinated with internal and external stakeholders including Project Managers, Business Partners, AI trainers, developers and data scientists.
* Led Design and Documentation of Epics / Features /BRD’s /FRD’s, UAT planning and execution. Also running daily / weekly project update discussions, requirement elicitation and prioritization sessions with Business and IT stakeholders.
* Create plan and manage resources for the project, along with sprint planning and retrospective meetings.
* Developing feature requirements and validation criteria for every release.
* Deeply involved in the Application migration activity to map the values as per Finance system.
* Designed workflow data structure in Quadient designer.
* Closely works on testing in ET2 tool finding data quality errors and sending the same to data audit people to correct errors.
* Writing SQL query and procedure and functions as per client requirement.
* Works on Wireframing in FIGMA tool.
* Interaction with the Clients on Mockup and requirement gathering process.
* Proven track record in analyzing user requirements, performing impact analysis, and generating system requirements documents.

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| IDC Technologies Solutions, Pune | Mar, 2022 – Sep, 2022 |
| Role: Associate Software |  |

* Partnered with Business team and processed expert to write requirement for customer.
* Executed database queries and business processes against sensitive data to support customer needs using SQL/MySQL.
* Responsible for task Analysis, allocation and delivery on time. Creation of relevant documents, reports, presentations over different modules of the application.
* Loaded data using ETL process dealing with different data sources MS Excel, MS Access, and SQL Server.
* Stored raw data in MySQL database and worked on configuration experience on SDLC platform.
* Worked very effectively to give proper analysis to Banking and Insurance domain and involved in designing and implementing relational databases.
* Collaborated with the project team in solution development and implementation and presented the business solution to the client.
* Well versed in execution of database queries and business processes against sensitive data to support customer needs using SQL/MySQL.
* Hands on experience in loading data using ETL process dealing with different data sources MS Excel, MS Access, and SQL Server.
* Expertise in engaging client to gather software requirements/business rules, and ensuring alignment with development teams.
* Completed in-depth analysis of business processes and boosted revenue.

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| FirstSource Pvt. Ltd., Indore | Aug, 2019 – Mar, 2022 |
| Role: Senior CSA |  |

* Worked very effectively to give proper analysis to healthcare domain.
* Executed database queries and business processes against sensitive data to support customer needs using SQL/MySQL.
* Loaded data using ETL process dealing with different data sources MS Excel, MS Access, and SQL Server.
* Engaged client to gather software requirements/business rules and ensured alignment with development teams.
* Analyzed user requirements, performed impact analysis, and generated system requirements documents.
* Involved in designing and implementing relational databases.
* Collaborated with the project team in solution development and implementation and presented the business solution to the client.
* Completed in-depth analysis of business processes and boosted revenue.
* Wrote SQL queries for data analysis to meet the business requirements.
* Tools & Technologies: SQL, MySQL, MS Office, Jira.