

 **ASHALATHA VADDADI**

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**Objective:**

A self-motivated, ambitious and result driven professional with **9.5 years** of experience, looking for a challenging opportunity in Project/Program Management which utilizes my Project Management and Agile coaching skills to the fullest.

**Experience Summary:**

* Advanced knowledge on Agile Methodology – Scrum Framework expert, also with experience in frame works like TDD, BDD, Kanban and Scrum-ban, lean and CI/CD
* Complete Project Lifecycle Management and Product life cycle Management
* Proven skills in Conflict Management, Impediment resolution, Stake Holder Engagement, Communication Management, Risk Planning, Mitigation and Implementation of responses.
* Servant leader and people’s person, ensures empiricism and scrum values are in place.
* Have been a Defect Manager, Scrum Master, Product Owner and an Agile Coach.
* Strong contributor to requirement elicitation, work prioritization and work package acceptance.
* Proven success in building strong relationships, managing stakeholder expectations, possess

exemplary communication skills

* Experience presenting actionable findings to senior leadership that aligns with corporate strategy
* Guide and coach scrum methodologies and assist the team in Scrum / Agile principles to drive process improvement.
* Coach and mentor team members on Agile best practices and process improvements.
* Ensure cross team coordination.
* Work with teams to deliver value and coordinate within and outside of the team to facilitate the completion of the team’s backlog and guiding the team to adding stories to its backlog

as appropriate.

* Proactively identify impediments and appropriately resolve using network of peers

(Scrum of Scrums) and formal channels (including escalation if required).

* Drive/manage/oversee all aspects of multiple simultaneous fast-paced assigned projects with distributed teams.
* Manage the release plan, communication plan, risks and issues management plan.
* Assist Product Owner in managing scope of team(s) and facilitating changes.
* Facilitate team’s Agile Scrum ceremonies (Release Planning, Sprint Planning, Backlog Refinement,
* Conduct daily Scrum, Sprint Review/Demo, Sprint Retrospective.
* Ensure (using SCRUM and AGILE) appropriate, complete and timely team achievement of all documentation, tracking and reporting metrics (including: user stories, project progress, resource utilization, change requests, issues, risks, risk mitigation plans, test scripts, test results) and ensure delivery timelines.
* Report, Refine and use Metrics (Quality, Quantity) exhibiting highest level of transparency to stakeholders in support of Informed decision making.
* Facilitate documenting, publishing and executing the team's continuous improvement plan (based on retrospectives)

**Certifications and Trainings:**

* PMP (Project Management Professional) - 2020
* PSM (Professional Scrum Master) -2019

**Education**

* 8.2 CGPA - Bachelor of Engineering, graduated from Sri Chandra Sekharendra Saraswati Viswa Mahavidyalaya, Kanchipuram in the year of 2011

**Tools known:**

MS Office Package, TFS, JIRA, Lace, Hakkiri, Confluence, Application Life Cycle Management, Draw.io and Balsamiq.com for easy mock ups.

**Work Experience:**

**Work at SSNC | Eze – Eze Software (Feb 2020 – Present)**

**No. of teams -** 3

**Projects** – CoreData, Reporting.

**Roles** – Scrum master, Agile Coach

SSNC|Eze strategizes owns application suites helping end users for effective trade order management, investor accounting and commission management.

**My Daily Chores:**

* Planning and facilitating scrum ceremonies
* Conflict resolution
* Help in backlog health check and prioritization
* Release Planning, Gantts and forecasts(Scope, Cost, Schedule)
* Deal with estimations and ensuring continuous improvement in Team’s velocity
* Program level – portfolio level co-ordination to get the team’s delivery aligned to organizational strategies.
* Validation with reference to baselines.
* Retrospection, change infusion, and keeping up Kaizen spirit.
* Stakeholder Engagement, Status meetings.

**Work at Apex-Tek (Nov 2019 – Jan 2020)**

**No. of teams** – 7

**Client** – Gap Inc.

**Projects** – Data Labs Separation, Domino Data Lake, Batch operations.

**Roles** – Sr. Scrum master.

Gap Inc. is retail brand which is mostly into merchandise and apparel. The products Data Labs and Data Lake are into separation of Old Navy from the 5 common brands associated with gap itself. Batch operations deals with any production related activity or batch job related activity for the whole Gap Inc.

**My Daily Chores:**

* Chairing the daily stand up/catch ups, bringing the team’s maturity level to constant – performing.
* Chairing and scheduling any of the scrum events and grooming sessions as necessary.
* Communication management
* Stake holder engagement
* Impediment resolution
* Support the Product Owner to apply MoSCoW
* Act as a bridge between the stake holders, product owner, management and the team itself
* Conduct Open/Close sessions and publish the sprint reports
* Maintain all the metrices and ensure transparency prevails in terms of work flow.

**Work at Deloitte (May 2018 – Nov 2019)**

Products – GA Immigration tracker, GA Incentives, GA Mobility Management, Rackspace Data Migration.

Roles I played – Scrum Master, Product Owner

**GA Mobility Management:**

**Team Size: 9**

**Roles: Product Owner**

This application takes care of all the aspects of an employee travelling on a Global Assignment. Starting from initiating the assignment to submitting the invoices and reimbursement of funds, this application tracks all the information on a go.

**GA Incentives:**

**Team Size: 20**

**Roles: Scrum Master**

This is a tax calculation application, which helps the end users to perform calculations and extract the same into reports. The main essence and fun part of this application is understanding the numerous combinations of calculations that we can perform and the umpteen number of columns each report contains. Any change in any corner of the calculation or the report features creates a lot of impact of many of the work flows.

**My daily chores:**

* Scheduling the daily scrum calls, Sprint planning meetings, Sprint reviews and Retrospectives, and ensure hassle free meetings.
* POC for Impediment resolution, keeping team spirit high.
* Ensure process is in place for all the phases of the project and raise solve/redirect the impediments and bring them to closure to see that they affect the project/team the least.
* Maintain and publish metrics like Burnt up chart/Burnt Down Chart, Release Plans, Team Calendar, Monthly, Weekly Status Reports in terms of Work Items.
* Ensure the Team has apt amount of work load.
* Ensure the Team’s interactions with Product Owner and keep any foreseen impediments away.
* To track work on a frequent basis and ensure the team is meeting the milestones/goals in planned time-box
* Key communications to the stake holders on behalf of team or project happenings.
* Handle TFS and track the code and product development.
* Ensured estimates are in place and updated them as and when the requirement is updated.
* Created use cases and mock-ups based on requirement gathering using various elicitation techniques
* Introduced the team to Hypercare and implemented it successfully to have a no-pressure work inflow after the release is successful.
* Updated epics, features & product backlogs and prepared effective acceptance criteria
* Presented mock-ups or use cases to stakeholders to get sign-off
* Facilitated calls with the Development Team to give them the complete detail of all user stories
* Collaborated with QA Team and assisted them in writing test cases
* Monitored test cases designed by Testing Team to ensure the compliance with the use case scenarios
* Escalated blockers on time to ensure that task gets completed within the estimated time
* Drove all sprint demo meetings to stakeholders
* Prepared UAT test cases based on the user defined acceptance criteria

**Work at Thrymr Software (Feb 2018 – Feb 2018)**

**Role:** QA Lead, Product Owner

**Team Size:** 8

**CDAC** is an application being developed to ensure a one stop solution for the citizens to know, enroll and avail benefits of the programs conducted by the NGO.

**My Daily Chores:**

* Break down the client requirements into technically understandable requirements
* Draw the business flow diagrams(draw.io) and keep updating them as and when there is a change in requirement
* Stake holder engagement and communication management
* Impediment resolutions
* Test Plan and Test Strategy design
* Test Scenario, Test Case and RTM review

**Work at Launchship Technology Solutions (Nov 2016 – Jan 2018)**

**Project Lead (Scrum Master), QA Lead**

Smart Track is a Launchship product, which is a Vendor Management System, serving lakhs of Contract Workers and hundreds of companies globally.

I have worked on the following assignments through my tenure at Launchship.

DB Form fields – Iteration 5, Ryder – Drivers Implementation, Mobile Implementations

**My daily chores:**

* Product requirement gathering and preparing development documents.
* Stakeholder engagement and understanding the client needs.
* Requirement walkthrough, product reviews, plan revisions.
* Design the scrum events and facilitate
* Be an agile coach and create awareness among the teams about the importance of scrum.
* Working with team to be compliant with the industrial product standards.
* Creating application design using the draw.io to understand the flow.
* Maintaining documentation for future reference, in the high-speed requirement changing environment.
* Maintaining TFS for the projects and ensure team follows these practices strictly.

**Work at Cognizant Technology Solutions (Sep 2011 - Nov 2016)**

**IAM- Identity and Access Management** is a project in which management of the access to certain applications is tested. This also covers the verification of Multi Factor Authentication of the enabled applications. Mainly concentrating on the Single Sign On concepts, it ensures the security of the users’ access while logging in to the applications.

**Role Played:** Business Analyst, Individual Contributor (QA)

**MFL- Mail/Fund Log** - This is the abstract version of records maintained by Ameriprise for all the transactions made by its clients. It is a frontend application, restricted to test in lab machines. End users being the Ameriprise staff, this application ensure the easy tracking of the transactions done by the clients

**Role Played**: Defect Manager, Individual Contributor (QA)

**Geospatial** is a service which ensures the verification of valid address entered by an AAH user. This is verified for both Auto Online and Home Online users. With verification, this service ensures no duplication of quotes, verified valid addresses of the users.

All the modules/projects under LBG, during my presence in the account, were mainly for the merging of HBOS and Lloyds to form Lloyds Banking Group. Following are the projects that I have been a part of during my tenure at LBG

**Role Played**: Business Analyst, Defect Manager, Individual Contributor (QA)

**Liquidity Sweeping** is the Application for the movement of funds from one account to another account with the predefined instructions and structure creations for corporate and commercial customers and Pooling is the application for calculation of interest for the swept instructions with the creation of interest set up and maintenance of structure setup

**Role Played:** Associate QA

**RDR-Retail Distribution review** which is a crucial part of TBMSF (Transaction Business Management System for Finance) is a Charging system which charges the Retail Division Customers of UK for advises generated by the bank.

**Role Played:** Associate QA

**ECH 2.2 – E-Channel Harmonization** is a project which validates the Web Based Front End application, which can be accessed by the Commercial and Corporate customers apart from the bank Staff which is used to trigger and check transactions or any settings made by the end users.

**Role Played:** Trainee Engineer

**My Daily Chores:**

* Perform Requirement Analysis and identify gaps, perform static testing
* Extract Test Scenarios and Test Cases, maintain Requirement Traceability Matrix
* Perform Test Execution and identify crucial bugs, exposure to complete Defect life cycle.
* Worked as an unbiased Defect Manager for a product, which has 12 upstream and downstream applications all together.
* Requirement elicitation and interaction with the dev team for estimates
* Maintain project metrics like DSR, WSR, MSR, Defect reports, Project reports.

**I hereby declare that all the information provided above is true to my consent.**

 **ASHALATHA VADDADI**