

ASHITA MAHESHWARI

I am seeking an opportunity to merge my initiative, enthusiasm and learning to add value both to the Organization and myself, having experience in performing statutory audits, Insolvency cases and compliances. Proven work experience in handling independent assignments and working as a team member. Focus on professional and personal growth, including the improvement of business and economic knowledge.



Work History

From Jan'18
to Apr'20

Associate
JLNUS & Co., Surat

Exposure

Analysis for companies in Ceramic Tiles, Textile and Non Banking Financial sector.

Roles and Responsibilities

- Handling Compliances related work of NBFC as per RBI Guidelines and MCA guidelines.
- Preparation of Notice and Notes to Agenda for Committee of Creditors Meeting and assisting IP in conducting meetings.
- Preparation of Minutes of Meetings for Committee of Creditors.
- Verification of claims of Financial Creditors and Operational Creditors of Ceramic Company.
- Preparation of Information Memorandum for Ceramic Company.
- Preparation of Process Memorandum for the Corporate Debtor to invite Expression of Interest.
- Preparation of Evaluation Matrix and Resolution Plan of a Ceramic Company.
- Preparation of letters and other relevant documents for scrutiny and Assessment cases of individual clients.
- Involved in due diligence analysis of a textile company.

From Apr'14 to
Apr'17

Article Trainee
VCAN & Co., Ahmedabad

Exposure

Audit exposure in Government Entities and private companies.

Roles and responsibilities

- Understanding the client's business and industry, preparation of client specific Audit Plans, Process Notes and Work Documentation.
- Reviewing adherence with company policies & procedures, Accounting Standards, Corporate & other statutory laws.
- Engaged in Tax Audit under section 44AB of the Income Tax Act, 1961 along with preparation of 3CA, 3CB & 3CD Reports and related annexures.
- Preparation of Deferred Tax working as per Accounting Standard-22 & MAT working U/S 115JB.
- Involved in Stock audit, Company Audits and Internal Audits and Concurrent Audit.
- Involved in the Accounting and Finalization of Accounts of Individual proprietors.
- Drafted of Audit report, CARO Report for review by the manager.



Personal Info

Address

1177, Subhash Ganj

Nasirabad, Rajasthan - 305601

Phone

9602109550

E-mail

shtmaheshwari@gmail.com

LinkedIn

<https://www.linkedin.com/in/ashita-maheshwari-34422928>



Skills

- Proficient in using of Taxation software and Tally ERP 9.
- Excellent analytical skills; demonstrated proficiency in Excel, Word and other office tools.
- Able to multitask efficiently and effectively.
- Strong interpersonal and organizational ability.
- Verbal and written communication skill.



Education

May 2015

B.Com

Maharshi Dayanand Saraswati University – Ajmer

May 2013

Chartered Accountancy (CA) -IPCC (Integrated Professional Competency Course)

The Institute of Chartered Accountants of India



Interests

- Reading novels
- Learning new things