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HUMAN RESOURCE/RPO/TALENT ACQUISITION

7+ Yrs. accomplished exp in Recruitment/RPO

OBJECTIVE: *Seeking a position to utilize my skills and abilities in an organization that offers professional growth while being resourceful, innovative and flexible.*

AREAS OF EXPERTISE

<i>Niche Recruiting</i>	<i>Negotiation & Selection</i>
<i>Account Management & Stakeholder Management</i>	<i>Passive candidate acquisition</i>
<i>Social Media Hiring</i>	<i>Talent Management</i>
<i>Leadership Hiring</i>	<i>Vendor Management</i>

PROFESSIONAL EXPERIENCE

Feb '19 – Till Date, CareerNet Technologies, Noida

May '15 – July '17, CareerNet Technologies, Noida

Feb '12 – Oct '14, LNJ Bhilwara Infotech, Bangalore

May '11 – Jan'12, Blue Chip Computer Consultant Pvt Ltd, Bangalore

CareerNet Technologies:

Responsibilities include but not limited to:

- ✓ *Understanding the requirements shared by the clients.*
- ✓ *Sourcing the profiles applicant through various channels from portals (Naukri, Monster), networks, Social Sites (Hirist, iimjobs, LinkedIn), references as per job specs given by client.*
- ✓ *Short listing: Interviewing candidates to do an initial check on technical skills, communication skills and candidates expectations and if there is a match with the client.*
- ✓ *Handling the end-to-end recruitment of middle and senior management positions.*
- ✓ *Individual Client Handling (Responsible for Client Relationship i.e. gathering the requirements from clients, working on them & closing positions at the earliest).*
- ✓ *Taking continuous feedback from the client and the candidate.*
- ✓ *Conducting the preliminary telephonic interview to understand candidate's competencies.*
- ✓ *Scheduling applicants for technical and Telephonic interviews. Coordinating with the technical unit.*
- ✓ *Mentoring and guiding 4 members.*

I was involved in building the core team of **Rivigo** and **MagicPin**. I have been solely handling the accounts of **MagicPin**, **Rivigo** and **Flipkart**.

RPO Experience:

◆ Adobe

Roles and Responsibilities:

- ✓ *Have been involved in building the Engineering team including but not limited to following roles; Sr. Engineering Manager/ Engineering Manager, Computer Scientist-I/II, Sr.Computer Scientist-I/II etc.*
- ✓ *Collaborated with senior business leaders to develop strategic staffing plans for business.*
- ✓ *Responsible for requirement gathering, creating hiring plans, sourcing strategy, hiring events, closure of interview feedback, compensation discussion, background verification of offered candidates, and post offer regular follow up/s to ensure joining & overall candidate experience.*

LNJ Bhilwara Infotech:

Roles and Responsibilities:

- ✓ *Was involved in end-end recruitment for the customers like HP, Wipro, Quinox, Tech Mahindra, Accenture, Infosys, QSI Healthcare, Persistent, Sears Holding, Oracle, Keane India, CTS, Dell International.*

Blue Chip Computer Consultant Pvt Ltd:

Roles and Responsibilities:

- *Was involved in end-end recruitment for the customers like LearningMate, Datamatics, Aditya Birla Minacs, Emerson Networks, Fulcrum, Hexaware, Allied Digital, Ness Technologies, HOV Services etc.*

Noteworthy Achievements:

- ✓ *Achieved “Best Performer Award” for various months at LNJ Bhilwara Infotech.*

ACADEMIC QUALIFICATION

- Master of Business Administration, 2010 – Tamilnadu
- B.Sc, 2006 – LNMU, Bihar

LINGUISTIC ABILITIES: *Hindi and English*