

Professional Summary

I have 10+years of multi-cultural experience of multiple regions along with managerial and teaching skills. Includes experience as Business Analyst, EBS Consultant and Support Engineer. I have provided support and assisted in implementing upgrades, tools releases, service packs, user's stories and concentrate on system enhancements and interfaces. Prepared BRD, MD50, KBAs, SOP and led UAT team, worked primarily as Analyst SAP Concur with some NetSuite and Sales force exposure.

Technical/Functional Skills

- OpenAir, NetSuite, SAP Concur, Oracle EBS Technical & Functional 11i/R12 (AP, IEXP, IPROC, INV, BOM, FA & GL).
- DatabaseOracle8i/8.x/10.x/11.x.
- Tools-TOAD, SQLPlus, Reports 10G/6i, Unix, Data loader.
- MSOffice like Excel, PowerPoint and other components.

Certifications

- Intelligent Spend Management using SAP Concur (2022 Edition) from SAP.
- Online Cyber Law Course with 'A' Grade from Indian Law Institute New Delhi.
- Training in Basics of Six Sigma Technology from IIT Kharagpur.

Education

Qualification	Institution	Year
B. E. (Computer Science)	Rajiv Gandhi Prodyogiki Vishwavidyalaya (M.P.)	2010
Class12th	CBSE	2004
Class10th	CBSE	2002

Project Undertaken

Spacewell : Senior NetSuite Consultant (August 2022 to Present)
Project: : Netsuite Administration Services
Software & Tools : MSOffice, NetSuite, Zendesk, DIAS (Deloitte)

Responsibilities:

- Data Migration (Merger of two entities).
- CSV Imports
- Role creation and assign
- Sandbox refresh
- New users on- board training
- Daily Finance Issues
- System Health Check (Script Deploy success).

Stratiger Consulting LLP Senior Software Engineer (May 2022 to Aug 2022)
Project : IRCTC LTD. (A Govt. of India Company)
Modules : IEXP, IPROC, AP, PO, INV,FA & GL
Software & Tools: Oracle EBS Suite, MSOffice, SQL Developer, MX

Responsibilities:

- Handling Oracle Service Request Portal.
- Implementation of Oracle R 12 Fixed Asset Module.
- Data sorting, cleaning and Migrations.
- Performing daily and month end activities.
- Providing Support on daily issues based on Iproc, Inventory, PO, AP & GL.
- Requirement gathering, Creating BRD, MD 50 and UAT handling.
- Gap Analysis.

Supporting Software & Tools	WINSCP, Putty, WebADI, Toad, MS Office.
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Buck Global LLC : Sr. IT Business Analyst (July 2019 – May 2022)
Software &Tools : OpenAir, NetSuite, MS office, SQL Developer, Salesforce, SAP Concur, Invoice.com OA/NS
Integration Tools

Responsibilities:

Responsible for supporting Project management module, OpenAir with exposure to NetSuite and SFDC, SAP Concur and Invoiced.com. Partnering with Business Intelligence & Reporting on furthering data insights and management tools to drive better business outcomes.

- Time Management
- Resource Management
- Project Management
- Project Budget and Planning
- Administration & Training
- Reports and Dashboard

Support: Support NetSuite integration project efforts and is the liaison with NetSuite Support. Prepared task and assigning tickets to team members as per their caliber and helping team members to get resolved through Cherwell Ticketing tool.

Documentation: Adept in writing technical documents like BRD, FRD, KBAs, Job Aids for support team and SOPs for users and develop rapport with clients. Delivering documentation and providing training to users (Make sure successful On boarding of users) with Local HRs including following an acquisition.

Supporting Software &Tools	OpenAir, NetSuite, MS SQL, Invoiced.com, FloQast, SFDC, MS Office & Cherwell Ticketing Tool
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Infogain India Pvt. Ltd. Consultant Development (Aug 2016 to July 2019)

Project : NetApp (ERPL2Finance Support)
Modules : IEXP,IPROC, AP, FA, GL & WORKFLOW
Software & Tools : Oracle EBS Suite, SQL Developer

Responsibilities:

- Having Good exposure in Oracle AIM Methodology like preparation of documents like MD70.
- Monitoring the daily work Progress, health checks of the application, job schedules.
- Provide Level2 support to business for AP, IExpense, IProc, Fixed Assets & GL.
- Following mail and escalation Rules and Administration Rules.
- Coding and system testing of the assigned modules.
- Worked on several form Personalization and Change Releases in PROD.
- Writing functional SQL test queries to confirm successful data migration.
- Worked in APAC, EMEA & NA shifts, provided off hours support as per requirement.
- Preparing Gap Analysis, Workflow Diagrams and user stories.

Supporting Software & Tools	WINSCP, Putty, Markview, WebADI, Informatica Power Center, RevPro, Service Now & CISCO Jabber
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Amar Ujala Pvt. Ltd. :ERP Analyst & Project Coordinator (Aug 2014 to Aug 2016)
Project :Oracle 11i Support& R 12 Implementation)
Modules :PO, AP,GL,BOM&HRMS
Software & Tools :Oracle Applications11i&R12,Oracle10g,SQLDeveloper

Responsibilities:

- Creating and publish flowcharts, monthly report, enhancement reports, delivery Report, Issue tracking Report, weekly report.
- Development and Migration of reports from 11i to R12 applications.
- Studying, understanding and analyzing the MD 50 and preparing MD070.
- Development of Executable, concurrent programs, creating value sets and registering them into Oracle applications.
- Customized various Payable Reports (XXAU Invoice Aging Report, XXAU Supplier wise invoice Report) using ReportandForms10g.
- Coordinated with technical lead in developing interfaces & conversions.
- Creating Knowledge base article and maintain records for recurrence issue.
- Resolved period close issues in AP and AR.
- Velocity Plus SMS is a tool which is integrated with Oracle & used to send messages to various user.
- Testing and Peer review of deliverables developed by other team members.

Supporting Software &Tools	WINSCP, Putty, MSOffice Components and Velocity Plus.
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Innovsource Services Pvt. Ltd. Customer Advisor (16- Dec-2013 to 07-Jul- 2014)
Project : Tata Motors Pvt. Ltd
Product :Tata LMV Segment

Responsibilities:

- Convert Leads into Opportunity.
- Sales Process.
- Mentoring to new team members.
- Conducting meeting and interactions.

Declaration: All information in this resume is true and correct to the best of my knowledge and belief.

