



Madhushree

Senior HR Recruiter



CONTACT INFORMATION

- Date of Birth- 7 Dec 1995
- Female
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OBJECTIVE

I have been an HR Recruiter Specialist, with an experience of 3.6 years. I have completed over 70+ recruitments with proficiency of using Naukri, Shine, Times Job portals, LinkedIn. I have worked as a Team Lead and handled the end to end client management. I also have experience in managing recruitment vendors. Looking forward to learn and explore more into various other areas of HRM such as learning and development, employee engagement, etc.



SKILLS

COMMUNICATION



MS EXCEL



LEADERSHIP SKILLS



MS WORD



VENDOR MANAGEMENT



ATS



EDUCATION

July 2014



June 2017

CAREER CONVENT GIRLS DEGREE COLLEGE, AFFILIATED FROM LUCKNOW UNIVERSITY.

Bcom

Commerce

July 2021



Persuing

SHRI VENKATESHWARA UNIVERSITY

MBA

Human Resource Management



WORK EXPERIENCE

2021 Nov



Till Date

DIGIAPT SOFTWARE TECHNOLOGIES PVT LTD
Sr. HR Recruiter

1. **Handling IT Recruitment**
2. **End to end recruitment and vendor management..**
3. Used ATS to track candidates data.
4. Did hiring for IT roles of **react.js, Angular, node.js,**
5. Sourcing potential candidates using various online platforms such as **LinkedIn, Watsapp, Naukri portal.**

2020 Nov



2021 Nov

ELANCE GROUP
HR Recruiter (IT Recruitment)

1. **Handling IT Recruitment**
2. **Working as a Team Lead**
3. Sourcing potential candidates using various online social media platforms such as **LinkedIn, Watsapp, Naukri portal.**
4. Did hiring for IT roles of **Java, .net core, react.js, Angular, Product Dev Manager, SSE, Lateral Hiring, node.js, RPA, QA, Dot net, etc.**

2020 Feb



2020 Aug

AMPLE LEAP COGNITION AND TECHNOLOGIES PVT LTD
HR Recruiter

1. **Handling Non IT Recruitment.**
2. **Handling Clients by my end and doing coordination part.**
2. Advertising jobs on career pages, job boards and social media.
3. Screening incoming resumes/CVs as well as applications forms.
4. Sourcing potential candidates using various online platforms such as **LinkedIn, Face book, Watsapp, Naukri portal, Shine portal, Times job portal.**

2018 Sep



TROVE CONSULTING PVT LTD



INTERESTS

- Travelling
- Music
- Watching Movies
- Playing Badminton

2019 Nov

HR Recruiter Trainee

- 1. Handling BPO Highring. (Non IT)
- 2. All the Recruitment activities where done by me.
- 3. Sourcing candidates.
- 4. Screening their cv's and taking initial round of interview.
- 5. Cold calling and Mass mailing.



CERTIFICATIONS

- 2014 Tally certification
- 2018 O Level