SRINIDHI N.S

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COMPETENT Data Analyst PROFESSIONAL

**CAREER OBJECTIVE:** Seeking challenging assignmentsin **IT Sector** for a well reputed and established business unit of National / International scope, which offers diverse job responsibility and will fully utilize both my Technical and Managerial abilities.

**PROFESSIONAL SYNOPSIS**

* **Proactive, Results-driven professional** with sound experience of **13+ years.**
* Well-versed in **creating new data collection systems** that optimize **data management, capturing, delivery and quality**.
* **Special talent** for acquiring data from different sources and **develop data systems** that support **analysis and reporting**.
* Exposure to **ERP environment** & system based reporting - **BI Reporting, Hyperion / Essbase**
* Coordinates the daily activities of a **work group, setting priorities to ensure task completion**.
* Thorough understanding of **finance, marketing, production and personnel management**
* Experienced in having continuous interaction with clients & top management for coordinating and conducting **management review meetings, project assessments.**
* Gained **solid exposure to data management policies, procedures and widespread technical tools evaluation, configuration, implementation, usages and troubleshooting of various** process Metrics Dash Boards.
* Understands appropriate IT controls required to achieve **Sarbanes-Oxley (SOX) compliance**.
* **Possess complete clarity of the project couple with proven ability** to communicate solution strategy and product offerings with proven aptitude to analyze and translate complex customer requirements and business problems, design and implement innovative solutions.
* Acknowledged trouble shooter and a key decision maker with **well-honed skill set in collaborating with project teams**, interfacing with clients and deploying technology to build successful solutions for Clients.
* **Outstanding instructional, interpersonal, and business / communication skills** with the experience required to remain highly focused on achieving bottom line results while formulating advanced technology and business solutions for the clients.
* Sound experience in **leadership and management.**
* **Tableau** usage for Data Reporting.
* **Oracle Projects – Portfolio Management** Project status change monitoring for Active, Delivery Close to Closure.

**TECHNICAL SKILLS**

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| --- | --- |
| **Operating Systems** | Windows 7/XP/2000/NT/98/95, MS-Dos. |
| **Languages** | C, C++ |
| **RDBMS** | SQL Server, MS-Access. |
| **GUI** | Visual Basic  |

**CERTIFICATIONS/ASSETS**

* **Trained and Certified ITIL Foundation Professional.**
* **KPMG trained Internal Auditor and CMMi Model ATM.**
* **Practical hands on experience on Project Development & Management. This is the key to understand the need of the Clients/Projects and mindsets of the team members.**

**AREAS OF EXPERTISE**

**Data Interpretation Task Prioritization**

**Ad-hoc Reports Creation Problems Identification**

**Metrics Analysis & Reporting Data Analysis Techniques Global Project reviews Training & Development**

**PROFESSIONAL EXPERIENCE AND ACCOMPLISHMENTS**

**IonIdea Enterprise Solutions Pvt. Ltd, Bangalore, executing CISCO Systems Project**

**Jan 2011 to Till Date.**

**Program Manager – Business Analyst Role**

* As a Analyst supporting CISCO’s **Advanced Services Finance Operation**.
* Well versed with **Tableau** Reporting.
* Develops and monitor **PandL** forecasts.
* Publishing **Transaction Revenue Forecasting Dashboard Metrics** across AS senior management on a timely basis and monitor metrics to measure other key performance indicators and group performance.
* **Oracle Projects** – Project Creation and Closure, Oracle Project Management Portfolio (Project Billing, Project Costing, Project Accounting and execution), Experience in Oracle Time & Labor and iExpenses tracking.
* Doing end-to-end process for consulting line of business, from Oracle project setup to revenue reconciliation, handling all the communication with Cisco Line of Business.
* Taking proper steps to ensure that the correct revenue and Invoice has been recognized for all the projects of Consulting Line of business.
* Generating revenue and invoices based on the work done and as per the agreed contract term.
* Interfacing the consulting revenue to GL and invoices to AR Preparing Revenue Reconciliation Sheets for the region.
* Performing UBR (Unbilled Revenue) analysis
* Processing Claw back actions for UBR by de-booking the Revenue in PA Application.
* Placing the project to Cash basis in case of Unbilled during Quarter ends.
* Carrying out Monthly, Quarterly & Yearly close for consulting business operations
* Coordinating with the team to meet all the deadlines.
* Managing SLA targets and ensuring the standards are exceeded on a daily basis to meet all the deadlines.
* Coordinating with Country operations managers of different countries in order to solve the consulting
* Revenue & projects related issues.
* Coordinating with AR & Cash Managements teams in order to resolve the Invoice & Credit Note relatedissues.
* Ensures that global business processes and practices are followed in providing **accurate financial analysis** in support of Oracle e-business suite to facilitate decision making and future business strategies.
* As a member of Cisco’s AS Finance organization, will perform a work coordination role of the finance team and assist **with key cross-functional business practices such as management of the budget and forecasting processes**. Assist in the preparation, administration, and direct the control of the budget. Assist in the review and approval of recommendations for financial planning and control.
* **Develop, implement, and integrate financial practices** across multiple theaters and locations.
* Provides analysis and advice to management in the areas of **operations, resource management, finance, revenue accounting, pricing, and/or contracts.** Reviews contracts for terms, pricing and approvals.
* Responsible for **directing resource management staff,** ensuring **maximum utilization**. involved with compensation and bonus process. Manage at least two direct reports.
* Well versed with **Oracle/Hyperion-Essbase** tools usage for capturing AS Finance Headcount and Expenses related information.
* Well versed with **SAP- Business Objects** tool for driving Global Profitability by Project Report – Finance Hierarchy and AS Hours Report by Financial Hierarchy.
* Wrote reports using query on **SAP- Business Objects** reporting system to extract data for analysis using filters based on the analysis.
* Well versed with **Plan-it** tool Cisco's global expense and headcount planning tool used by financial analysts on a quarterly basis to set budgets and targets for Cisco departments.
* Well versed with **Systems Integrator (SI)** application for maintaining Profit and Loss (P&L) Hierarchy and the Management Hierarchy across Finance function.
* Preparing Journal Entries for **PCOGS & DCOGS** Accrual on a monthly basis.
* Tracking Invoices with respect to PID/Sales order number across Market Segment in AS with the CISCO’s **Invoice Tool** and **Status Tool.**
* Co-ordination with Revenue Accounting Office Team for tracking Revenue Recognition and Invoice release for various project type across AS.
* Manage Stakeholder Relationship and collaboration among Project Managers/Delivery Manager for driving Finance function effectively.

***Key achievement*: *Employee Performance Excellence Award 2012*.**

**Randstad India Ltd, Bangalore, executing CISCO Systems Project Dec 2009 to Nov 2010.**

**Program Manager – Business Analyst Role.**

* Creating and Updating process documentation
* Track progress, identify, escalate, and resolve issues; recommend and ensure decisions
* Manage Stakeholder Relationships
* Working with EDCS Shared repository and whereby reviewing the EDCS process documents
* Provided consultancy on process and quality, implementing CMMI high maturity (Level 4 &5) practices.
* Updating the review comments in the catalogue for frequent follow up
* Sharepoint site creation for Software Central Operations Engagement.
* Maintain continuous contact with customers/end users to invite feedback on product /service quality and drive preventive and corrective actions Track progress, identify, escalate, and resolve issues;
* Reviewed Project plan for adequacy of tailoring process, identification of metrics, defect prevention planning and collection of data
* NPI Metrics Trend Analysis report for missing SW PE & SW GPO Data analysis
* Manage Stakeholder Relationships
* Good business skills and ability to initiate and grow relationships within counterparts
* Ability to meet on-time deliverables
* General understanding of supply chain processes

**Honeywell Technology Solutions Lab Pvt. Ltd, Bangalore, Nov 2007 to Apr 2009.**

**Engineer – SEI-CMMI Software Quality Process Engineering Role.**

* Actively involved in auditing the Process Compliance, SOX Compliance, Release & Deployment, and Closure of Project.
* Plan and generate audit calendar for each of the domains.
* Manual Testing.
* Ensure timely audits and reviews of Project Plan/Service Management Plan, Configuration Management Plan, Test Plan, Release Notes, etc…..
* Help project teams to resolve non-conformances.
* Experience on conducting Test Audits and reporting NC’s.
* Dependency Structure Matrix for identifying the dependencies in between Modules and Use Cases / Test Scenarios.
* Maintain continuous contact with customers/end users to invite feedback on product /service quality and drive preventive and corrective actions.
* Ensure the scorecard is deployed across all projects.
* Provided consultancy on process and quality, implementing CMMI high maturity (Level 4 &5) practices.
* Provide management with the visibility into processes and practices in each BUs through Eyes and Ears report.
* Reviewed Project plan for adequacy of tailoring process, identification of metrics, defect prevention planning and collection of data, analysis, RCA and Project Performance Analysis.
* Mentoring TMs/PMs/PLs on process and product quality assurance & CMMi processes
* Make most of the projects Process 8i / CMMi compliant as per Quality Management System.
* Identify new opportunities for process improvements through audit reports, Process Change Requests (PCRs), Post Mortem Reports, MR Reports, Quarterly Quality Review Reports.
* Identify and deploy organizational level defect prevention activities.
* Deploy attractive schemes for motivating HTSL personnel to propose new ideas leading to process innovation
* Plan, predict, deploy and measure the results of Process improvement drives.
* Generate platforms to share best practices and create opportunities for Process innovations in HTSL.
* Manage all Process Change Requests and resolve them in a timely manner.
* Plan, implement and track project & organizational level process improvements to ensure that HTSL’s process capability and maturity is maintained and improved concurrent with its growth.
* Coordinate with Process Automation focal and identify, tailor and deploy Process and Productivity improvement tools and methods in Project Teams after appropriate training.
* Closely associated with the Engineering and Management Groups and active participated in Quality Audit, thereby got conversant with SDLC, CMMI, ITIL, Quality Assurance and SEPG activities
* Metrics based management reporting with respect to Quality, Productivity, Predictability & Partner Value Index.
* Successful re-certification for ISO 9001:2008.
* Planned and conducted Project level Quality Improvement Council (QIC) Meetings.
* Organization wide trend analysis and forecasting to the management.
* Prepared System Test Plan, System Test Cases, Error Message Handling Test Cases (Negative Test Case), Integration Test Cases, Traceability Matrix Document.
* Test Case Execution and Bug Reporting using Bug Zilla, Meridian Tracker (Honeywell’s Tool), Mercury Quality Center.
* Experience in leading team and people management.

**Accenture Services Pvt. Ltd, India Development Center, Bangalore, Oct 2006 to Oct 2007.**

**Software Engineer – Quality Audit & Review for AT&T Application Operations**

* Actively involved in auditing the Process Compliance, SOX Compliance, Release & Deployment, and Closure of Project.
* SOX testing, SAS 109 control for mainframe application for compliance.
* Plan and generate audit calendar for each of the domains.
* Ensure timely audits and reviews of Project Plan/Service Management Plan, Configuration Management Plan, Test Plan, Release Notes, etc…..
* Help project teams to resolve non-conformances.
* Manage all Process Change Requests and resolve them in a timely manner.
* Defining and implementing QA procedures/process for all the projects. Scheduling internal quality audits, management review meetings, process reviews, metrics, Defect prevention and follow-up for corrective actions, GAP Analysis. Managing projects for quality aspects.
* Manual Testing.
* Actively involved in auditing the SOX Program Change Management Controls (PCMG) Dev1 to Dev5 and Program Development (ITEP) Controls PD-10, PD-11 & PD-14 with respect to COBIT framework for client AT&T
* Plan and generate audit calendar and followup for closure of non-conformances by sharing audit analysis report to the project manager and team.
* CMMi Assesments, Certifications, Auditing.
* Process stability and capability analysis.
* Project setup, Metrics Analysis, Process engineering with respect to CAR/DAR.
* Deftly handle escalations and emergency audit on time and frequent follow up as required.
* Gained hands on experience in implementing Software Engineering Practices like requirement management, estimations, configuration and change management, risk/issue management, and verification while auditing various processes.
* Gained sound knowledge in evaluation, configuration, implementation, usages and trouble shooting of various process tools viz. Remedy (VANTIVE), Change Management, and Metrics Dash Boards.
* Closely associated with the Engineering and Management Groups and active participated in Quality Audit, thereby got conversant with SDLC, CMM/CMMI, Quality Assurance and SEPG activities
* Prepared System Test Plan, System Test Cases, Integration Test Cases, Traceability Matrix Document.
* Test Case Execution and Bug Reporting using in house tool, Mercury Quality Center.
* Prepared Test Summary reports.

***Key achievement: Got prestigious Accenture Excellence Award 2007.***

**Infynet Technologies, Bangalore as Test Engineer Feb 2004 to Oct 2006.**

* Designing Test Plan, test case.
* Executing the test cases reported defects in terms of critical/major/minor defects classifications.
* On correction of defects we plan for regression tests to ensure all critical and major errors are corrected so that application will be stable.
* Involved in Manual Testing.
* Prepared System Test Plan, System Test Cases, Integration Test Cases, Traceability Matrix Document.
* Test Case Execution and Bug Reporting using in house tool, Mercury Quality Center.
* Prepared Test Summary reports.

**ACADEMIC AND PROFESSIONAL CREDENTIALS**

**Master of Computer Application**

Indira Gandhi National University, New Delhi

**Bachelors of Science - Computer Science**

Bangalore University, Bangalore

**Advanced Diploma in Software Engineering**

Aptech Computer Education, Bangalore

**PERSONAL DETAILS**

**Languages Known:** English, Kannada, Hindi, and Tamil