

EDUCATION

BACHELOR OF SCIENCE IN
COMPUTER SCIENCE
University of North Texas 2021

GOOGLE PROJECT MANAGEMENT:
PROFESSIONAL CERTIFICATE
Google 2021

EXPERTISE

- Software Development
- Database Management
- Technologically Savvy
- Resource Planning
- Risk Management
- Agile Methodology
- Business development
- Process Improvement
- Requirements Gathering
- Project Management
- Quality Assurance
- Business Development
- Stakeholder Management

KEY COMPETENCES

- Advanced in using all relevant workplace software and programs with the confidence to problem solve any technology issues and to learn new technology workflows.
- Effectively communicates with a variety of people and is committed to clear understanding between colleagues, clients, etc. while possessing stellar analytical, interpersonal, critical thinking, problem-solving skills, with concise attention to detail.
- Proficiency in developing status reports, performance analysis, cost estimates, and preparing documentation to ensure authenticity and foster accountability.
- Excellent organizational skills demonstrable through the ability to oversee the operational activities of staff and team, while ensuring strict adherence to applicable standards and regulations.
- Possess sophisticated software development skills with genuine passion for resolving business challenges through technical innovation.

TECHNICAL SKILLS

- Asana
- Agile
- Scrum
- Microsoft Windows
- Google Workspace
- JavaScript
- Python
- C++
- Networking
- Cybersecurity

REFERENCES

Available on Request

SANJUL SHARMA

ASPIRING PROJECT MANAGER

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Technologically-driven and results-driven professional skilled at streamlining operations by delivering comprehensive technical solutions to drive process improvements, competitive advantage, and bottom-line gains. Adept to communicate effectively when providing the overall technical direction and analytical guidance needed to solve highly complex technical issues. Skilled in coordinating high-level project planning, guiding others to success, and transferring ideas into practical actions. Committed to delivering solutions and efficiently connects the gap between business and technology while envisioning the bigger picture. Dedicated to collaborating extensively with key stakeholders and interdisciplinary professionals across multicultural spheres to foster a productive environment, maintain positive rapport, and ensure timely and successful project execution.

WORK EXPERIENCE

PHARMACY TECHNICIAN

Medical City McKinney
JUNE 2018 - JANUARY 2020

- Collaborated in the development of a new inventory control system that optimized stock levels and greatly improved efficiency in disposing of outdated drugs.
- Resolved all networking issues, fixed and repaired broken systems, and carried out special projects, such as drug protocol audits.
- Assessed prescription information through pharmacy database, including patient and prescriber data, drug selection, prescription interpretation, and insurance billing.
- Maintained consistent communication with immediate colleague and supervisors to ensure accuracy and optimal customer service.
- Reviewed medication prescriptions, calculated quantities, prepared labels and intravenous solutions, and dispensed medications for approval by pharmacist.
- Served as a point of contact for supervising, mentoring, and training new department employees to ensure uncompromised compliance with regulatory laws.

PHARMACY TECHNICIAN

Cedar Park Regional Medical Center | Texas Health Presbyterian Hospital Plano
AUGUST 2013 - MAY 2018

- Routinely coordinated with healthcare professionals to monitor and assess the quality and effectiveness of drugs and developed new routines to optimize workflow thereby reducing administrative work.
- Reviewed patient medication profiles and medical records to screen for appropriate drug selection, dosage, contraindications, side effects, and therapeutic outcomes.
- Filled prescription forms, entered medication orders into a computerized pharmacy system, and maintained patient profile.
- Earned multiple certifications to assist in technical areas such as Intravenous technicians and certifications in multiple machine tests to help with troubleshooting.
- Ensured each customer was heard and thoroughly taken care of when visting the pharmacy, and built professional relationships with repeat customers.

RETAIL SALES ASSOCIATE

Dicks Sporting Goods | Toys‘R‘Us
JANUARY 2011 - MAY 2014

- Trained and assisted colleagues in learning the company technology workflows and finding solutions to technological problems.
- Utilized and developed strategic initiatives to drive sails and aided customers in locating desired merchandise, informed customers on the details of products, restocked and organized merchandise.
- Promoted products to an established customer base in order to meet sales goals and promptly delivered products and services to customers.
- Led both stores in credit card signups multiple times and trained other associates to improve their sales pitch and create more sales.
- Gained significant roles at both locations as Team Lead and Electronic Department Lead respectively within months of starting there.
- Actively led both stores in sales by cross-selling and promoting additional products and services and actively handled more responsibility in my time there.

LEADERSHIP EXPERIENCE

PRESIDENT

Delta Epsilon Psi Fraternity | SEPTEMBER 2016 - MAY 2019

- Assisted in raising ten thousand dollars while President of the fraternity, through various charity events.
- Reviewed reports and financial statements to determine the organization's annual/monthly budget and allocation spending.
- Increased funds for fraternity by double the number of previous years.
- Secured accreditation of the fraternity from TAPC, one of the University's major Greek life council.

VOLUNTEER

Habitat for Humanity of Denton County | OOOCTOBER 2018 - PRESENT