

RESUME

Personal Information:

Name : **Kapare Ganesh Pralhad**
Personal Address : A/P-Malegaon BK,
Tal – Baramati, Dist – Pune
Pin – 413115.
Contact No. ☎ : 9561516699 / 8788001538
Email ID : gpkapare@gmail.com
Date of Birth : 18 jun 1993.
Gender : Male.
Marital Status : Married.
Nationality : Indian.
Language : Marathi, Hindi & English.
Hobbies : Reading, Listing music.

Software Skill:

1. : MS Office.
2. : Excel best knowledge.
3. : FoxPro / Database.
4. : Internet.
5. : C & VB.Net Language.
6. : Advance Excel
7. : MIS Analyst

Experience:

- Armament Research & Development Establishment Pune :-1 year Apprenticeship in Admin
- Mahalaxmi Automotives Pvt Ltd .1 Yes, 8 Month as a DMS Executive in Date of-15-Oct- 2013 to 14-June-2015 date. (Maruti Suzuki Authorized Dealer.)
- DSK Toyota Bavdhan Pune. 1 Year, 7 Month. As a DMS Co- ordinator, Front Office Service. In Date of- 15-June-2015 to 10-Jan-2017 Assist to Service Manager and service advisor for support CDMS operating. In DSK Toyota.
- Chowgule Ind. Prv. Ltd. Join 12-Jan-2017 as Back Office Executive, MIS reporting to GM, Handlining all Branches Pune division stock and work performance reports Dailly, weekly and Monthly reporting to GM and My work Experience from Date- 12-Jan-2017 to 30-Nov-2022
- Currently working with GeoMedics Pharma Pvt. Ltd. Join as on Date- 01-Dec-2022 As a MIS Analyst work for PAN India, Incentive calculation and report all region work performance update.

Education Background:

ITI	:	Computer Operator & Programming Assistant
Institute	:	Industrial Training Institute Malegaon Bk.,Baramati, Pune
University	:	Delhi University
Year of Passing	:	Sep– 2012.
Class & Percentage	:	66.00%
Remarks	:	GOOD

B.A.	:	Bachelor of Arts
University	:	Pune University
Year of Passing	:	2018
Class & Percentage	:	48.76%
Remarks	:	GOOD

H.S.C.	:	High Secondary Class
Institute	:	Nav maharashtr junior college pandare.
University	:	Pune University
Year of Passing	:	Feb – 2010
Class & Percentage	:	55.83 %
Remarks	:	GOOD

S.S.C.	:	Secondary School Certificate
Institute	:	S.S.M.highschool Malegaon bk.,Baramati
University	:	Pune University
Year of Passing	:	March – 2008
Class & Percentage	:	45.00 %
Remarks	:	GOOD

Career Objects:

To work with best of my knowledge and ability and to become a successful in my field. Active interest in learning, like to handle challenging tasks.

Date :

Place : Malegaon (BK)

Kapare.G.P.