

Shweta Kukreja

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Experience

Accounts Associate @GrimFin Inc. | Chandigarh, Punjab

Aug 2018 – Present

- Prepared **financial forms**, invoices, receipts, revenue and expense reports, business presentations, and reports for customers
- Performed review of accounts, sales contract, and payment applications.
- Maintained accounts payables and account receivables ledgers, **Financial Models**, DCF, and Comparable Analysis
- Conducted financial research and **analysis on Key Performance Indicators** relating to sales, expenditure, and profit margin
- Identified process improvements, including the creation of standard and ad-hoc reports, tools, and Excel dashboards.
- Executed financial process audits, in-depth research and analysis for various audit projects, conducted risk-based audits
- Analyzed financial risk associated with various financial plans and provided financial forecast and financial reporting to the clients and asset management companies.
- Revenue recognition issues/Revenue forecasting.

Key Achievements:

- Caught numerous **financial transaction errors** which saved **hundreds of dollars** to the company
- Initiated processes for the reduction in errors in client documentation and transaction processing relating to cashflow
- Acted as a problem solver for continuous improvement in updating business processes and identifying opportunities to improve financial processes, procedures, and service to clients.
- Managed **complex client portfolios** and ad-hoc issues as per the requirements
- Delivered complex information with clarity and performed hard-end financials with simplicity and ease

Skills

Application Software: Tally ERP 9, SAP ERP, QuickBooks, Office 365.

Data Analytical Languages: SQL (Strong procedures, Triggers, Functions, RDBMS using SQL server and MySQL), R language (Beginner), Python, Cloud Computing (ITIL framework, End User Computing).

Taxation and Auditing: Calculation of Tax and online filing of tax returns - Direct and Indirect Tax, SOX auditing, International Tax

Financial Reporting: Report generation and management of company accounts & expenses handling, tracking and reporting on Budgets and Actuals, GAAP, GAAS, Company Account, and Expenses Handling.

Financial Planning and Analysis: Project Management Life Cycle, Troubleshoot Financial Issues, Formulation of financial strategies, Ad-hoc business performance reporting.

Personal Skills: Proficient Managerial Skills, Team Leadership, Expert Verbal, and Written Communication, Excellent Negotiation Skills, Complex problem-solving, and troubleshooting.

Languages: English, Hindi, Punjabi, French, and Turkish.

Certification Courses

Udemy Courses:

- Advanced MS Excel
 - Financial modelling and valuation.
 - Mergers Acquisitions.
 - FMCG model.
 - Extensive knowledge of multiple generations of MS Excel.
 - Sorting, Filtering, Pivot tables, etc.
- Advanced MS PowerPoint
- Advanced Financial Analysis
- Financial Modelling and Valuation
- Investment Banking
- **Tally ERP 9**
- Investing in Stocks

Codecademy Courses:

- **SQL Skill Path**
- **R Language**
- Financial Data with **Python Skill Path**.

Education

Punjabi University, Patiala, Punjab | B. Com (Accounting and Finance) | July 2018

Overall Percentage: 78 % (Summa Cum Laude)

Course papers: Cost Accounting, Financial Accounting, Management Accounting, Taxation and Auditing, Statistics, Marketing, Human Resource Management, Economics. Business Management.

Shri Guru Tegh Bahadur Public School, Patiala, Punjab | 12th (CBSE) | Majors: Accountancy and Financial Management, Minors: Economics, Business Studies, Statistics | March 2015 – 82.8%

Research Experience

Punjabi University | Patiala, Punjab | Research Helper | Sept 2017 – Apr 2018

Wrote multiple articles for the University monthly for the magazine/Journal “Social Media Influence” and other numerous articles for the English catalog.

Achievements & Awards

- **Best Debate Award** - Was awarded for a debate against ‘the criminal offenses in the country’ out of over 100 participants.
- **The Green Olympiad** - Supported by Ministry of Environment and Forests Govt. of India.
- **Talent Search Contest** - Attained 2nd position conducted by Ace Tutorials, Chandigarh.
- Designed curriculum and lectured for three semesters of UGBA: Economics and Business Management.

Interest & Hobbies

Reading, Songwriting, Drawing, Painting, Travelling, Running, Photography, Chess, Volunteering for Environmental Causes.