

# ROBIN SINGH

IT Administrator



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## **CAREER OBJECTIVE:**

To work in a organization where I can utilize my experience that I have gained over the years and my best technical skills that will benefit the organization in a long run, also help me building my professional career and to gain effective experience on my domain.

## **KEY SKILLS:**

Networking, System Security & Monitoring, networks & Patch management, Hardware Management, Data backup/Recovery, Knowledge of Active Directory, Windows Power Shell, BASH, Familiarity with Various Operating System (LINUX, UBUNTU, WINDOWS).

## **WORK EXPERIENCE:**

Working at **ELCOME INTEGRATED SYSTEM PVT. LTD.** as a **IT Administrator**, Date of joining: **1<sup>ST</sup> September, 2018** (still working).

### **ROLES & RESPONSIBILITIES:**

- Monitoring performance of all the systems, connected devices/equipments and network connectivity to ensure smooth operation.
- Provide L3 support to a wide infrastructure related issues.
- Installing, configuring, upgrading and troubleshooting of software or hardware (various networking devices and electronic devices).
- Managing servers and networks.
- Interacting with managers & seniors, preparing various reports on daily basis.

## **ACADEMIC DETAILS:**

- Completed **B.TECH** with **ELECTRONICS & COMUNICAATION ENGINEERING** with **DGPA 7.44** in the session 2014-2018.
- Completed higher secondary in 2011-2013 with subject **SCIENCE** securing 2nd division from CBSE.
- Completed Matriculation in 2011 with 1<sup>st</sup> Division, CGPA 7.2 from CBSE.

## **ADDITIONAL COURSES:**

**PYTHON, JAVA, CompTIA A+(220-1001), CompTIA A+(220-1002), CompTIA Network+, CompTIA Security+, Microsoft Windows Server2016.**

## **INTREST & HOBBY:**

Gardening, Football, Travelling, Photography.