

# RESUME

## MAHALAKSHMI.R

Nandini villa Annai Theresa street madhuvanthagal ezhichur village . Kanchipuram district 603204

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### OBJECTIVES.

To be a part of organization that provides an atmosphere of mutual growth and benefits, where I can show my learning, knowledge and skills.

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### EDUCATIONAL QUALIFICATION.

DEGREE	NAME OF THE INSITUATION	BOARD OF EDUCATION/UNIVERSITY	PERCENTAGE	YEAR OF PASSING
B.COM	SDNB Vaishnav college for women , chrompet.	Madras university	74%	2021
HSC	St Marys Matriculation Higher Secondary School.	State board	69%	2018
SSLC	APN vidhayalaya matriculation higher secondary school	State board	70.4%	2016

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### TECHNICAL SKILLS.

- Ms word Ms Excel (Basic)

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## GENERAL SKILLS.

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- Time management.
- Communication.
- Positive attitude.
- Team co-ordination.
- Work dedication.

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## CERTIFICATION.

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- Completed "BAP EXECUTIVE" course in Arthavidhya.
- Completion of yoga youth empowerment course of study during the period from 2018-2019.
- Completed Hindi exams 3 stage in first class.

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## PERSONAL DETAILS.

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NAME : Mahalakshmi.R

GENDER : Female

DATE OF BIRTH :12/02/2000

NATIONALITY :Indian

FATHER'S NAME : Rajasekar .R

LANGUAGE KNOWN: English, Tamil

INTEREST : Make craft out of waste, singing songs, Reading store books.

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## DECLARATION.

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I do here by declare that all the details furnished above are true to the best of my knowledge and belief.

**PLEASE:** Chennai

**DATE :** (Mahalakshmi.R)