

Srinidhi N S

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🖨 Professional skills

- 🖨 MS Office (Adv Excel, Word, Outlook, PowerPoint)
- 🖨 SAP Business Objects
- 🖨 Data Visualization tools – Tableau
- 🖨 SFDC Reporting
- 🖨 MS Project, Visio & SharePoint
- 🖨 Project Management
- 🖨 Data Governance
- 🖨 Process Planning & Compliance
- 🖨 CMMi, ISO, SOX & ITIL Audits



Certifications/Assets

- 🖨 Trained and Certified **ITIL Foundation Professional**
- 🖨 KPMG trained Internal Auditor & **CMMi Model ATM**

Data-driven and detail-oriented Business Reporting Analyst. Knowledgeable and efficient in designing and developing company metrics and reports in order to change company strategies and yield results. I wish to continue working for companies that require innovative ways to boost business and improve profitability.

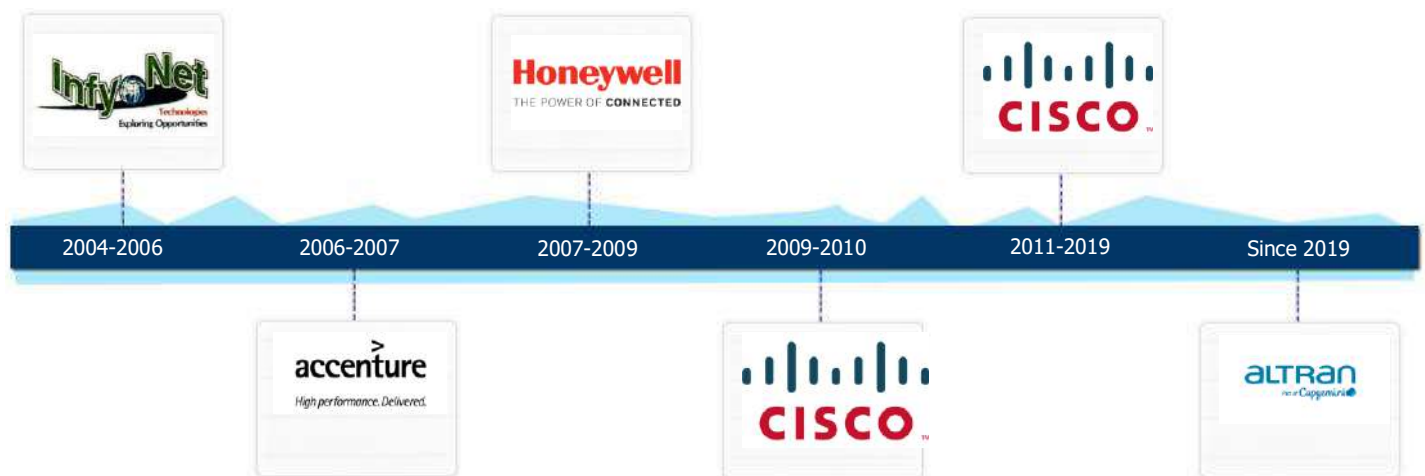


Profile Synopsis

- 🕒 Multi-skilled professional **offering over 15+ years of experience in IT sector.**
- 🕒 **Reporting Analyst** with extensive Microsoft Excel experience (macros, v-lookup, and pivot tables)
- 🕒 Built reports for new and existing customer accounts, analyzing data from various technical and specialized sources to include performance metrics and ad hoc information requests that foster stakeholder satisfaction
- 🕒 Creating and maintaining various reports, tracking spreadsheets, and on-demand ad-hoc report requests, as needed, and within specific timeframes
- 🕒 Well versed in analysis, assembly, and distribution of data information
- 🕒 Acknowledged trouble shooter and a key decision maker with well-honed skill set in collaborating with project teams, interfacing with clients and deploying technology to build successful solutions for Clients.
- 🕒 Gained solid exposure to Project and Program management policies, procedures and widespread technical tools evaluation, configuration, implementation, usages and troubleshooting of various process Metrics through CMMi and ISO
- 🕒 IT Process and SOX Compliance audits - SEPG, CMMi, ISO & ITIL
- 🕒 Test case execution and reporting – Manual Testing



Career Timeline





Core Competencies

- Process Compliance & IT Audit
- Project Planning & Management
- Team Management
- Time & Resource Management
- Metrics Analysis & Reporting
- Global Project reviews
- Data Analysis Techniques
- Training & Development



Work Experience

Quess Corp Pvt Ltd working for Altran Technologies India Pvt Ltd from Jun 2019 to present as Consultant – Business Reporting Analyst

- Responsible for developing and delivering complex MS Excel based Dashboard reporting of Capacity Planning, Talent Acquisition, Resource Management by using Demand data from SAP & SFDC system and Supply data from Resource Management Database system.
- Prepares reports synthesizing analytical results, highlighting implications of findings. Follows through any further actions based on the results using sound business judgment
- Develop consistency across reports and develop meaningful dashboards and publish them
- Prepares preliminary interpretations of analyses for project teams, clients, and/or department management. Recommends suggested action steps based on the analytic results
- Conducts quantitative and qualitative analyses on a broad array of issues across disciplines, projects and functional areas. Structures and executes analysis independently
- Audit existing data to identify issues related to accuracy, completeness and integrity. Interpret data issues to identify corrective actions for reporting practices

IonIdea Pvt Ltd working for Cisco Systems Pvt Ltd from Jan 2011 to Jun 2019 as Program Manager – Business Finance Operation Analyst

- As a Analyst supporting Cisco's Advanced Services Finance Operation Team Globally
- Publishing MS Excel based Transaction Revenue Forecasting Dashboard Metrics across AS senior management on a timely basis and monitor metrics to measure key performance indicators and project performance.
- Oracle Projects – Project Creation and Closure, Oracle Project Management Portfolio (Project Billing, Project Costing, Project Accounting and execution), Experience in Oracle Time & Labor and iExpenses tracking.
 - Doing end-to-end process for consulting line of business, from Oracle project setup to revenue reconciliation, handling all the communication with Cisco Line of Business.
 - Taking proper steps to ensure that the correct revenue and Invoice has been recognized for all the projects of Consulting Line of business.
 - Generating revenue and invoices based on the work done and as per the agreed contract term.
 - Interfacing the consulting revenue to GL and invoices to AR Preparing Revenue Reconciliation Sheets for the region.
 - Performing UBR (Unbilled Revenue) analysis
 - Carrying out Monthly, Quarterly & Yearly close for consulting business operations
 - Managing SLA targets and ensuring the standards are exceeded on a daily basis to meet all the deadlines.
 - Revenue & projects related issues.
- Ensures that global business processes and practices are followed in providing accurate financial analysis in support of Oracle e-business suite to facilitate decision making and future business strategies.
- Well versed with Oracle/Hyperion-Essbase tools usage for capturing AS Finance Headcount and Expenses related information.
- Well versed with SAP- Business Objects and Power BI to extract data to MS Excel for report analysis.
- Well versed with Plan-it tool Cisco's global expense and headcount planning tool used by financial analysts on a quarterly basis to set budgets and targets for Cisco departments.
- Well versed with Systems Integrator (SI) application for maintaining Profit and Loss (P&L) Hierarchy and the Management Hierarchy across Finance function.
- Tracking Invoices with respect to PID/Sales order number across Market Segment in AS with the Cisco's Invoice Tool and Status Tool.
- Manage Stakeholder Relationship and collaboration among Project Managers/Delivery Manager for driving Finance function effectively.

Key achievement: Employee Performance Excellence Award 2012.

Previous Experience

Randstad Ltd working for Cisco Systems Pvt Ltd from Dec 2009 to Nov 2010 as Program Manager – Business Process Analyst

- Creating and Updating process documentation by Track progress, identify, escalate, and resolve issues; recommend and ensure decisions based on Product Life Cycle Management and managing stakeholders relationship
- Working with EDCS Shared repository and whereby reviewing the EDCS process documents
- Sharepoint creation for Software Central Operations Engagement.
- Good business skills and ability to initiate and grow relationships within counterparts and ability to meet on-time deliverables
- General understanding of supply chain processes

Honeywell Technology Solutions Lab Pvt Ltd from Nov 2007 to Apr 2009 as Engineer – SEI-CMMI Software Quality Process Engineering

- Actively involved in auditing the Process Compliance, SOX Compliance, Release & Deployment, and Closure of Project.
- Plan and generate audit calendar for each of the domains and ensure timely audits and reviews of Project Plan/Service Management Plan, Configuration Management Plan, Test Plan, Release Notes, etc.....
- Help project teams to resolve non-conformances defined during audits
- Expertise in project facilitation in terms of quality assurance with good implementation knowledge of CMMI, ISO 9001:2008(Quality Management System), ITIL and SOX
- Project Management - Resource allocations, Project allocations, Preparing & Implementing Quality Assurance plans, Planning Budgets, Process Trainings, Team Quality Awards, Process Quizzes
- Closely associated with the Engineering and Management for Quality Audit, thereby got conversant with SDLC, Agile, CMMI, ITIL, Quality Assurance and SEPG activities

Key achievement: Honeywell certified Six Sigma Green Belt Certification

Teamware Solutions Ltd working for Accenture Services Pvt Ltd from Oct 2006 to Oct 2007 as Software Engineer – Quality Audit & Review for AT&T Application Operations

- Actively involved in auditing the Process Compliance, SOX Compliance, Release & Deployment, and Closure of Project.
- Actively involved in auditing the SOX Program Change Management Controls (PCMG) Dev1 to Dev5 and Program Development (ITEP) Controls PD-10, PD-11 & PD-14 with respect to COBIT framework for client AT&T
- Plan and generate audit calendar and followup for closure of non-conformances by sharing audit analysis report to the project manager and team.
- Project setup, Metrics Analysis, Process engineering aligned to QMS.

Key achievement: Got prestigious Accenture Excellence Award 2007

Infynet Technologies from Feb 2004 to Oct 2006 as Test Engineer

- Designing Test Plan, test case for Manual Testing
- Executing the test cases reported defects in terms of critical/major/minor defects classifications in test summary report
- On correction of defects we plan for regression tests to ensure all critical and major errors are corrected so that application will be stable
- Prepared System Test Plan, System Test Cases, Integration Test Cases, Traceability Matrix Document for test case execution



Education

Master Degree (Master of Computer Application) Jun 2011

Indira Gandhi National Open University, New Delhi

Bachelors of Science - Computer Science Oct 2001

Bangalore University, Bangalore

Advanced Diploma in Computer Engineering

Aptech Computer Education, Bangalore



Personal Details

Date of Birth: 05th May 1978

Languages Known: English, Kannada, Hindi, and Tamil