


Naved Patel

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About

Skilled Management professional with hands on experience product management particularly in two wheeler finance and previous experience include ERP Implementation & Client Acquisition.

Skills include business analysis which include process modification and validation, Gap analysis, Assisting in planning and design process, Knowledge sharing and training , monitoring and reporting, Generating product report, and Coordination with stakeholders, Have sound knowledge of Microsoft power BI, customer need assessment, interpersonal and relationship building skills, Power presentation and excel.

My area of expertise and interest is business analysis, product management & process modification, coordination, data analytics, operation and finance, customer supports, policy generation, business process integration and corporate strategy.

Experience

Company: Loksuvidha Finance Limited

Designation-Management Trainee

Location: Nagpur

9th Dec 2019 -- Present

Job Responsibility:

- Managing & modifying existing Product i.e. Two wheeler loan.
- Designing Policies and processes.
- Performing Gap analysis.
- Designing flow of system with new tie ups like ICICI & L&T etc.
- Designing Training material and user manuals' for Sales & operation team
- Defining performance parameter
- Deliver Training about new development to various stakeholders like (ASM, ZM, Sale & operation Team etc.)
- Performing Data Analysis and market study using tools like MS Excel-RAG analysis, Portfolio Analysis, Company sales analysis etc.
- Presenting Outcomes of analysis to board & conducting monthly sale meet
- Monitoring System & solving field issue.
- Co-ordination with IT Team, Sales team, operation team & collection Team.
- Maintaining relationship with Dealers of Maharashtra and MP Region.

Company: Lighthouse Info Systems

Designation-Functional Consultant

Location: Nagpur

1st July 2019 – 1st Dec 2019

Job Responsibility:

- Worked on Plant Maintenances Modules, material management and Sales & Distribution modules of assigned Clients.
- Gather Businesses Requirements, Understand Processes and technicality involved in various Processes

- Analyze and solve complex clients issues related to data and processes.
- Provide onsite & off site training to clients.
- Provide support to Clients critical issues.
- Preparation of Help Document for Organization as per requirements.

Internship

Company Name : Sharekhan Ltd

Designation : Marketing Intern

Duration: 15 may 2018 - 10 July2018

Learning objective: Our main focus was on personnel finance and mutual fund

Learning Outcomes: In Sharekhan Ltd I have learned about various financial products available in market. We had a market exposure every day, online session which includes various modules such as stock market, online trading, news session; book reviews etc. and had gain good experience by one on one interaction with customers.

Technical Skills and Knowledge

- MS-Office suits
- Basic Knowledge of PL/SQL
- Sound knowledge of Microsoft PowerBI, Outlook & trello.
- Have sound knowledge of CREO V.2.0 PTC certified mechanical Design Software.

Achievements & Co-curricular Activities

- Won Silver Medal In National Level SWOT INDIA Competition
- Organized College Educational Tour at Kolkata for 10 Days Single handedly
- Organized College youth festival 'KASHTI 2017' and was leading promotion team
- Successfully qualified AMCAT exam

Participations

- Participated in National Stock Exchange Program
- Participated in National Student Parliament
- Actively participated in Academic guest lectures, co-curricular and extra-curricular activities.
- Participated in National level paper presentation competition held at Priyadarshini College Nagpur
- Served as a president of G.H. Rasoni MBA College for year (2018-19)

Personal Traits

- Collaboration
- Adaptability
- Troubleshooter
- Analytical skills
- Strong work Ethics

Academic

- **MBA**(compeleted-2019) 7.27 (CGPA)
Raisoni College of Business Management, Nagpur
- **B.E.**(Mechanical Engineering) 62.56 %
Madhukarrao Pandav College of Engineering, Bhandara
- **H.S.C.**(Maharashtra Board) 65.00 %
Guru Nanak Jr. College, Bezonbagh, Nagpur
- **S.S.C.**(Maharashtra Board) 69.00 %
St. John's High School, Sadar, Nagpur

Personal Details

Name : Navedkhan Patel **Father Name** : Rafiquekhan Patel

Gender : Male **Marital status** : Single

Date of birth : 5thFeb 1992

Address : President Apartment, Flat no-203, 2nd Floor, Near Hotel Grand,
Satarwada, CA Road, Nagpur-440018MH

Languages known : English, Hindi & Marathi

Date: 21st August 2020
Place: Nagpur


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