**RESUME**

## Shah Parth Haresh

C/501, Avishkar Garden Society,

Poonam Vihar Complex,

Mira Road (East)

Thane - 401107.

**Mob No: 9833571009**

**Email Id: parthshah\_123@rediffmail.com**

**Objective:**

To serve the Organization as a hard worker in this competitive environment using all my skills

**Educational Qualification:**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the Course | Name of the University/Board | Percentage | Year |
| SSC | Maharashtra Board | 64.13% | 2006 |
| HSC | Maharashtra Board | 67.67% | 2008 |
| BCOM (BBI) | Maharashtra Board | 77% | 2011 |

**Work Experience:**

* Worked with Ocwen Finance Ltd from Aug 2011 to May 2014
* Working in GIA from Aug 11th 2014 till date
* Working with GIA as Quality Assurance Grader (Diamond Grader Specialist)

**Key Responsibilities**

* Finalize the Stones DG (Diamond Grading) and DD (Diamond Dossier).
* Finalize Laboratory Grown Diamonds
* Working as a Mentor to develop the skills and abilities of new hire graders

# **Achievements**

* Diamond Essential Certificate
* Jewelry Essential Certificate
* Color Essential Certificate
* Diamond Grading Certificate
* Color Grading Certificate

Personal Qualities

* Strong Motivational Skills
* Communication skills in written and verbal both
* Ability to give best results in pressure.
* Task oriented
* Keen observer

Co-Curricular

* Participated in sports competition
* Undergoing various courses related to Diamond Grading

Personal Details:

Date of birth : 5th May 1990

Place of birth : Mumbai

Sex : Male

Languages known : English, Hindi, Gujarati

Marital status : Married

Hobbies : Playing Cricket, Listening Music

Date: Signature