**Name:** Mukthi

**E-Mail:** mukthidade@gmail.com

**Mobile: 9110769560 SharePoint Administrator**

## **Work Experience:**

* Working as **SharePoint Administrator in Mphasis Limited**, Bangalore(Sept 2022 to Till date).
* Worked as **System Engineer** for **TECSOLVENT SOFTWARE TECHNOLOGIES PVT.LTD,** Bangalore(From Nov 2017 ).

## **Professional Summary:**

* Total 6.5 years of SharePoint Administration experience including installation, administration, and maintenance of **SharePoint2010 ,SP2013 ,SP2016 and SP2019**
* Working Experience L3 Support in SharePoint Administrator.
* Working Experience in 24\*7 support and Production Support.
* Good Experience in Office 365
* Good Experience in **Power Apps of Canvas app and Model Driven apps**
* **Power Automate Flows**
* Good Experience in **Installations and Deployment of Services Packs and Cumulative Updates for SharePoint 2013/2010 Servers by using PowerShell**
* Hands on Experience in Resolving Client and Server Issues in SharePoint.
* Expertise in Adding/Changing/Removing users and user group permissions for various sites, updating content & changing navigation.
* Good Experience in **Installations of SSL certificates and renewal the existing certificates**.
* Extensive knowledge and hands on experience in **installation, configuration, customization, designing, administration of medium and large SharePoint Server 2016, 2013, 2010 farm topologies.**
* Hands on experience in **Configuration of User Profile Service Application, Search Service Application, Managed Metadata Service Application, Secure Store, Business Data Connectivity Service application (BCS).**
* Expertise in creating, configuring, and customizing Web Application, Team Sites including Site Collection, Lists, Document Libraries, Content Types, Custom Lists assigning permission levels to sites, sub-sites, folders, lists & documents.
* Good Experience an updating the **ADFS certificates and renewal.**
* **Good Experience in Migration from SharePoint 2013 to SP2016 and SharePoint 2010 to SP2013 environments**
* **Good experience Migration SharePoint 2016 on premise to office 365 using Share Gate and Matrix tool.**
* Hands on experience in Configuration of User Profile Service Application, Search Service Application, Managed Metadata Service Application, Secure Store, Business Data Connectivity Service application (BCS) and OWA service application.
* Expertise in creating, configuring, and customizing Web Application, Team Sites including Site Collection, Lists, Document Libraries, Content Types, Custom Lists assigning permission levels to sites, sub-sites, folders, lists & documents.
* Provide the ability to track versions of files using the version control features include check-out, check-in view previous versions and restore from previous versions.
* Involved in **SharePoint 2010/2013/2016 Installation and Configuration**
* Experience in **Windows Patching of all SharePoint servers.**
* Hands–on Experience in Resolving User and Server level Issues in SharePoint.
* Experience in using Error logging tools like ULS Viewer
* Experience in Troubleshooting Performance issues.
* Good experience **SharePoint online PowerShell scripts**
* Creation of backup/restore and import/export site documentation for sites, lists, libraries, site collections
* Deploying the WSP solution files in farm level and site level
* Manages security for sites and sub-sites
* Experience in Creating site collections, site columns, content types, Versioning, Alternate Access Mapping, and quota templates in SharePoint 2010/2013/2016.
* Worked on creating O365 Site Collections and allocating space for the SCs, created document libraries, Lists for Team sites and communication sites.
* **Knowledge on Microsoft Azure Portal services.**
* Installing various software and systems technical support and troubleshooting.
* Experience in **SQL server administration** and managing databases in SQL Server 2008 & 2008 R2/2012R2/2014.
* Worked on configuring and maintaining **Office 365 Applications and entire O365 setup and maintained O365 Admin Center.**
* Worked on configuring Share Point **O 365**sites after migration and changing functionality, look and feel to match with **O365.**

## **Educational Profile**

* **B.Tech** From Rajiv Gandhi University of knowledge and technologies, Basar

## **Technical Summary:**

* **Microsoft Technologies**:  MOSS2007,SharePoint 2010/2013/2016/2019, Office 365, Microsoft Azure.
* **OS/Platforms:** Windows Server 2008 ,2012 ,2014 and Win2016
* **Database:** MS SQL Server 2008/2012/2014/2016.
* **Programming Languages**: Power Shell 2010/2013/2016
* **Ticketing Tool:** Remedy, Service Now, Jira
* **Web Servers:** IIS 6.0/7.0/8.0/8.5/10.0
* **Other Admin Tools:** ULS Viewer, Sharegate, Content matrix, DOCAVE Administrator.
* **Database:** MS SQL Server 2008/2012/2014/2016.
* **Web Servers:** IIS 6.0/7.0/8.0/8.5/10.0

## **Professional Experience:**

### **Project#1**

**Title** : Foresters Financial Solutions

**Client :** Foresters Financial

**Role :** SharePoint Administrator

**Description:** Foresters Financial is a fraternal benefit society headquartered in Toronto, Ontario, Canada that provides life insurance and other financial solutions in Canada, the United Kingdom, and the United States. Since 2018, Jim Boyle has served as the company’s President and CEO

 **Responsibilities**

* Involved in Planning the SharePoint Server 2019 and 2016 Environment and SharePoint farm (Medium &Large) installations and Configurations
* Good experience on working Sharepoint Online
* Hands On experience in Power apps of Canvas app and Model driven apps
* Actively Participated in building New servers for production environments for SharePoint 2016 and migration from SharePoint 2013 to SharePoint Server 2016
* Worked on deployments of Service Packs and Cumulative updates on production servers
* Worked on Configuration of Service Applications and services on SharePoint 2013 and 2016 servers
* Configured the Search Service, Metadata Service, User profile Service, BCS Service application
* Involved in Backup and Restore of the SharePoint Sites and Scheduling Back Up for sites.
* Managing Authentication Providers and Permissions and Managing User Accounts and Roles
* Actively involved in troubleshooting SharePoint 2010, 2013&2016 Server Level issues and Monitoring & Systems Management
* Good Experience on office 365 governance plan to automate the different environments.
* Configured User profile service application and set up My Sites
* Configured Search and BCS and Excel service Applications
* Involved in SharePoint 2010 Migration on Test Environments
* Creating and Configuring Anonymous Access for Intranet and internet sites
* SharePoint application and troubleshooting support for all project (Internal customers).
* Setting up Department Sites, Security Groups, Site Templates, Content Types and Mail enabling libraries
* Involved in Backup and Restore of the SharePoint Sites and Scheduling Back Up for sites
* Developed several Document Libraries, Form Libraries, Lists, and Site Columns
* Creating Site Collections, Sub Sites, Survey’s, KPI and Dashboards and RSS
* Used client tool like BMC Remedy7.0 for client and server monitoring
* Hands-on experience in SQL Database Installation, Configuration, and experience in SQL Server Reports
* Adding users and Groups for site, training users, monitoring server
* Creating and Configuring Anonymous Access for Intranet and internet sites

### **Project#2**

**Title** : Hamilton Health Sciences

**Client :** Hamilton Health Sciences

**Role :** SharePoint Administrator

**Description:** Hamilton Health Sciences is a hospital network of seven hospitals and a cancer centre serving Hamilton, Ontario, Canada. In 2018 it was ranked 3rd in Canada on Research Infosource's Top 40 Hospitals in Canada list

 **Responsibilities**

* Worked on Configuration of Service Applications and services on SharePoint 2010/2013 servers
* Configured the Search , Metadata , User profile , Visio Graphics Service, State Service , Usage and Health Data Collection Service , Web Analysis Service , Excel Services Application and Secure Store Services
* Configured and migrated user profile, search, Metadata and Business connectivity service applications from SP2010 to SharePoint 2013.
* Actively involved in troubleshooting **SharePoint 2010, 2013 and 2016 Server** Level issues and Monitoring & Systems Management
* Involved in Automating SharePoint 2013 and 2010 Servers with Power Shell and Designed Custom templates for process-based team.
* Good Experience on office 365 governance plan to automate the different environments.
* Extensive knowledge on manage SharePoint online user profiles and manage site collection storage limits.
* Good experience on user permission to execute basic tasks to assist the global administrator. User management administrators can reset passwords, check Office 365 service health, and add or remove general user accounts. The user management administrator role cannot delete global administrators, create other administrative roles, or reset passwords for other Office 365 admin role

### **Project#3**

**Title** : GEA

**Client :** GEA SharePoint support

**Role :** SharePoint Administrator

**Description:** GEA Group is one of the largest suppliers of process technology and components for the food and energy industries. As an international technology group, the Company focuses on sophisticated production processes

 **Responsibilities**

* Configured and migrated user profile, search, Metadata and Business connectivity service applications from SP2010 to SharePoint 2013.
* Actively involved in troubleshooting SharePoint 2010, 2013 and 2016 Server Level issues and Monitoring & Systems Management
* Worked on Configuration of Service Applications and services on SharePoint 2010/2013 servers
* Configured the Search , Metadata , User profile , Visio Graphics Service, State Service , Usage and Health Data Collection Service , Web Analysis Service , Excel Services Application and Secure Store Services
* Involved in Automating SharePoint 2013 and 2010 Servers with Power Shell and Designed Custom templates for process-based team.
* Good Experience on office 365 governance plan to automate the different environments.
* Extensive knowledge on manage SharePoint online user profiles and manage site collection storage limits.