

OLAMILEKAN ADEKANMBI DARAMOLA

Phone: (240) 441-4032 | Email: daramolalekan@gmail.com

SUMMARY

Results-oriented Business Analyst with 9+ years' track record of success improving employer's competitiveness and performance through collecting, reviewing, and analyzing information. Demonstrated ability to envision, document and clearly communicate end to end solutions for business constraints and limitation. A team player who is known for excellent verbal and written communication skills.

EDUCATION

Virginia International University

Masters of Science in Information System
(*Business Intelligence & Data Analytics minor*)

Fairfax, VA
(2014 - 2016)

University of Bradford

Bachelor of Science in Computing

Bradford, UK
(2012 - 2013)

University of Lagos

Bachelor of Science in Computer Science

Lagos, Nigeria
(2004 - 2010)

WORK EXPERIENCE & LEADERSHIP

United States Department of Agriculture

Senior Business Analyst

Anacostia, Washington DC

October 2019 - Present

- Gathered stakeholder requirements into Functional Requirement Document, Non-Functional Requirement.
- Translated business user concepts and ideas into comprehensive business requirements and design documents.
- Developed business requirement document for the initial phase of the project.
- Developed User Cases, User Stories, Acceptance Criteria, Mock-ups, and Process Flow Diagrams.
- Planned, facilitated and reported on quality assurance testing efforts.
- Lead team to conduct industry and internal research and analysis for project.
- Coordinated daily stand-up, retrospective, backlog grooming and iteration planning meetings serving in a Scrum Master role.
- Conducted User Acceptance Testing, reporting issues in QA defect tracking tool, specifying requirements changes, and provided high-level updates and recommendations at stakeholder reviews.

Sylverrain Consulting

Business Analyst

Anacostia, Washington DC

November 2017 – September 2019

- Translated stakeholder requirements into Functional Requirement Document, Non-Functional Requirement
- Developed User Cases, User Stories, Acceptance Criteria, Mock-ups, and Process Flow Diagrams.
- Planned, facilitated, and reported on quality assurance testing efforts.
- Used JIRA to enter user stories
- Shared the facilitation of daily stand-up, retrospective, backlog grooming and iteration planning meetings serving in a Scrum Master role.
- Conducted User Acceptance Testing, reporting issues in QA defect tracking tool, specifying requirements changes, and provided high-level updates and recommendations at stakeholder reviews.

Way of Peace LLC

Business Analyst

Landover, Maryland

June 2016 - August 2017

- Created Business Requirement document (BRD) and Functional Requirement document.
- Utilized MS Visio and Lucid Chart to create various, Use Cases, flow chart and Sequence diagrams.
- Led project teams, internal and external, to achieve project defined milestones and deliverables.
- Conducted stakeholder Joint Application Design (JAD) interviews and facilitated meetings with project teams.
- Translated business user concepts and ideas into comprehensive business requirements and design documents.
- Created project plans in accordance with project management framework standards and procedures.
- Identified ongoing issues and gaps within project plans, to eliminate implementation issues.

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Golden Prince Ltd

April 2010 - June 2014

Business Analyst

- Created and delivered full sign-off project documentation from development phase to post-production by working with key stakeholders to elicit information.
- Reviewed business priorities, and analyzed options, risks, and costs.
- Involved in User Interface (UI) analysis with the business team to validate accuracy.
- Planned and defined system requirements to Use Case, Use Case Narrative, Use Case Diagrams and Sequence Diagrams.
- Analyzed and prioritized user and business requirements as system requirements that must be included while developing the software.
- Assisted with testing and updating test cases in correspondence with the applicable User Stories.

Ministry of Health

August 2011 - June 2012

Database Administrator/ Data Analyst

- Provided administrative database security role by protecting the database, creating, and managing users.
- Provided system management role by troubleshooting, reviewing, and monitoring database performance.
- Performs general DBA duties (install software, create databases, table spaces, add redo log files, managing storage & work closely with Sr. DBA on capacity planning and performance tuning)
- Participated and lead the data validation process ensuring adherence to requirements, business rules, and performing timely, diligent follow-ups on data feed remediation
- Extracted, compiled, and tracked data, and analyzed data to generate reports.
- Worked with other team members to complete special projects and achieve project deadlines.
- Developed optimized data collection and qualifying procedures.
- Leveraged analytical tools to develop efficient system operations.

LearnIT

April 2007 - November 2007

INTERNSHIP

- Assisted the IT Faculty in teaching IT courses like Microsoft Office packages and Oracle
- Worked as a support staff to attend to physical clients and on the phone clients

VOLUNTEERING

Media Team Lead - Christ Chapel, Temple Hills, Maryland

Nov. 2014 to present

- Coordinating media departments activities, designing bulletin, flyers, magazines.
- Recording and editing videos using tools like Final Cut Pro, Adobe Premiere.
- Gathered the requirement for the church mobile app development.
- Making update to applications and technical solutions.
- Organizing management meeting with team members and management.
- Making presentation to management about media projections and analysis of report.
- Leading a team of over 20 members to create, manage and analyze media contents.
- using analytics tools like Google Analytics, Facebook Analytics for performance optimization and analysis.

ADDITIONAL SKILLS

- Expert in Advanced Microsoft Excel, Pivot Tables, Tableau, SAS, SQL
- Design (Jira, Smartdraw, Balsamiq, AdobeXD)
- Data Modeling, Data Mining/ Data Warehouse
- Creating Diagrams, Mock-ups, Use Cases
- Project Management from initiation phase to execution phase