

DIJO GEORGE JOHN

DLF Phase 3, Gurgaon, 122001

Mobile: +91-9821411391

E-mail: dijojohn007@gmail.com

OBJECTIVE

Seeking a position in the organization that provides me opportunity to explore & excel in the field of Project management, Logistic & Analysis Supply Chain Management and Analytics. While carving out the niche for personal, professional as well as organizational goals.

SUMMARY

- Sincere and diligent professional with experience of around **7+ year** in business operations, Operation developer, operation analytics & Excellence (**Excel, Kaizen, Lean Management, 5S, Pokayoke**) and supply chain process while analysing competition. Ability to adopt challenging environment.
- Kaizen & 5S implementation in office & Distribution center for the improvement of Productivity.
- I have **1 + year** of experience in **JK Super Cement Pvt Ltd** as **Mechanical Engineer** & **3+** years' experience in **Grofers** as **Deputy Area Manager** & in **Flipkart** as **Senior Executive (Operations & Logistics)** & Currently **3+** years experience in **DHL Express** as **Duty Manager**.
- 6 months Internship Experience as Inventory & Freight Management in **SIMBA TOYS India Pvt. Ltd.**
- **Six Sigma** Green Belt Certified & **DG CAT 6 certified & CIS trainer**.
- Optimistic, Self-Confident, Energetic and always ready to take new challenges.
- Possess keen business acumen in analyzing and understanding business requirements, customer-value maximization and developing new business processes and revenue streams.
- An effective team player with exceptional planning and execution skills coupled with a systematic approach and quick adaptability Good communication and presentation skills.

CURRENT EXPERIENCE

Currently I am working in **DHL Express Pvt India Ltd.** as **Gateway Duty Manager** handling both **Imports & Exports**.

Roles & Responsibilities:

- **Air Operation**-Handled timely recovery & connection of all shipments to perform RFU(Right Flight Uplift),SDD(Same Day Delivery)RDD(Right Day Delivery)
- Handled International **Outbound /Inbound bagging** to connect the shipments/Packages on the right flight (both international & domestic) with minimum cutoff & contribute to achieve 100% uplift.
- **DG CAT 6 certified & CIS trainer**, Working on **Quality-Lean Management, 5S , Poka-yoke**
- **Team Management** i.e Manpower allocation & managing manpower/resources at peak time for better connectivity. Resolving their daily issues, salary issues, roster adjustments , Employee Engagements activities like Daily team briefings on PD boards, trainings on different modules, CCD , outdoor sports activities, special rewards for Ops of the Month , Pizza day parties etc
- **Network Control**- Dealing with other support functions within country or out side country regarding customer's query an escalations and to close the gaps with minimum time frame to make customer happier using OPMS, WMS tool.
- Operational needs: **Petty cash requirement, raising BCA** , Vendor negotiations (P2P cycle)
- Communicating with **Clearance , Network & Transportation & last mile team** for all domestic & international Shipment /Express delivery on SDD, NDD ,RDD basis & solving issues like mis-shipment, late flight assigning , late delivery & flight delay etc & taking appropriate actions for resolving these issues.
- Reducing all bottlenecks for smooth operation in **INBOUND /OUTBOUND operation**

PREVIOUS EXPERIENCE

Nov 2016- July 2017

I have 9 months Experience in **Grofers India Pvt Ltd** as **Deputy Area Manager**

Roles & Responsibilities:

- **ERP:** Manage and Analysis of the Operation Management, receiving, shipping, handling, distribution, and storage of all freight, product, and supplies that come in and out of corporate distribution center. Analysis about daily order area via & giving the intimation to Operation & logistic team to all necessary requirement arrangement time.
- Data Interpretation, Analysis using different kind of data which I am receiving from Distribution center & Last Miles. Data Management & Reporting to our Operation Developer team.
- **Inventory**-Plan layout through analysis and space requirements in order to prevent loss or damage, and to achieve full distribution center optimization,
- **Team Management** i.e Manpower allocation, resolving their daily issues, salary issues, weekoff etc
- Communicating on the regular basis with planning and technical team to optimizing the resources through giving suggestion to them on our enterprise resource management ie POS

Jul 2014 - Oct 2016

I have two & half years experience in **Flipkart India Pvt Ltd** as **Senior Executive Operation.**

Roles & Responsibilities :

- ERP: Manage and Analysis of the Operation Management, receiving, shipping, handling, distribution, and storage of all freight, product, and supplies that come in and out of corporate distribution center. Analysis about daily order area via & giving the intimation to Operation & logistic team to all necessary requirement arrangement time.
- **Kaizen, ABC Analysis & 5S** (SCM, Inbound, Packaging & Outbound Process) implementation in office & Distribution center for the improvement of Productivity...
- Statistical Analysis using different statistical tool like (**Excel**)
- Conduct training for all new SOPs to fellow team member & lower teams as member of Large Coach Training committee.
- Develop & trained new technology in distribution center like HHD (Hand Held Device).
- **Inbound**-Coordinating BD teams for any vendor issue, mismatches (color, configuration).
- **Logistics**-Coordinating line hauls teams for arranging vehicles to all hubs according to peak, sale period.
- **Outbound**-Managing the requirement of Inter warehouse transit activity for North reason.
- Experience with Data Solution in the field of Demand Planning, Forecasting & SCM Analytics.
- Project Management & Kaizen: Increasing picking efficiency, **FIFO for output efficiency**, reutilization of packing materials, Correct loading pattern etc.

DEC 2010-MAY 2012

I have One & half Year Experience in **JK Super Cement** as a **Mechanical Engineer.**

Roles & Responsibilities :

- Installation & commissioning of wagon loader & truck loader packer in Packing Department...
- Cross functional training in all department(Crushing to Packing dept)
- Maintenance in machinery parts like slipping in RBC, excess vibration in motor assembly, pitting in gear teeth, lubrication of machinery parts, installation of small vibrating screen in silo etc.
- Installation & commissioning of Laterite crusher in Crushing department for feed of laterite as raw material.
- Conduct training for process optimization & efficient use of resources to fellow team members.
- To develop/enforce procedures regarding security and safety in order to maintain a safe working environment in factory.

QUALIFICATION	
MBA Supply Chain & Operation	2012-2014
B Tech Mechanical	2006-2010
12 & 10th CBSE Board	2005 Passed & 2003 Passed(PCM)
<ul style="list-style-type: none"> Pursued MBA from ITM Business school, Navi mumbai scoring 75 % . Pursued Btech Mechanical from SKIT College Jaipur scoring 75% from Rajasthan University. Scored 74.9% in 12th & 81% in 10th from ST. Paul Sr Sec School , Kota (CBSE board) 	

CORPORATE / ACADEMIC PROJECTS	
Company	CRY (CHILD RIGHTS & YOU) (NGO),Mumbai
Training Period	OCT 2012- DEC 2012
Topic	NGO SOCIAL ACTIVITY
<p>Description: -CRY is a non-profit organization in India that aims to restore children's rights in India and was established in 1979.</p> <p>My Role:-</p> <ul style="list-style-type: none"> Part of education programme for underprivileged children. Field visit to CRY Partner “APNEAAP” (Kamathipuram in Mumbai). Comparative Study & Analysis of 4 CRY ICDS centres about their contribution towards the growth& development of the underprivileged children. 	

CAMPUS ACTIVITY	
ACHIEVEMENT AND EXTRA-CURRICULAR ACTIVITIES	
<ul style="list-style-type: none"> Participated in National conference on Renewable energy: Future savior of the world held at SKIT COLLEGE, JAIPUR. Part of the sales team in the yearly marketing campaign of Big Bazaar - ‘Saal ka Sabse Sasta Din’ during the two day sales around Independence Day. Active Volunteer for Blood donation Camp. Organized various functions and events at college level. SOFT SKILLS program conducted by INFOSYS AT SKIT COLLEGE, JAIPUR (100 HRS) Member of cultural committee & participated in dance competition at college level. 	

PERSONAL INFORMATION	
Name	Mr. Dijo George John
Father's Name	E.P JOHN
Date Of Birth	30 th Sep 1986.
Nationality	Indian.
Languages Known	English, Hindi, Malayalam
Hobbies	Travelling, Cooking, Net surfing
Address	House no 13, Duraganar 2, Station road, Kota
Contact Number	+91-9821411391

I hereby, declare that all the information given above is true to my knowledge.

Date:

(Dijo George John) .