



CURRICULUM VITAE

Sandeepa Tejee

PROFILE

Ms. Sandeepa Tejee has successfully completed her Bachelor of Technology in Electrical Engineering from NIIT Silchar.

In her position at DXC Technology, the candidate is working as a Business Analyst with Test support. At DXC Technology, she was mainly handled Life Insurance, Property and Casualty and Annuities Insurance Projects.

CONTACT



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Noida, UP, India

LANGUAGES

German (B1 certified), English, Hindi

ACADEMICS

UNIVERSITY OF NIIT, SILCHAR
Bachelor of Technology, Electrical Engineering (Year)

Ms. Sandeepa Tejee is a motivated and determined candidate who can accept any challenges at her work and ready to learn and innovate new Projects at her workplace. She has very good business process knowledge. She has 5 years of Business and 6 years of Software Testing experience. She is fluent in speaking English and German.

CORE COMPETENCIES

Overall 11 Years of experience and Business Analyst with 5+ years of track record of analyzing business intelligence in software development.

Improved efficiency via customization, development and implementation of software application.

Excellent analyzing skills on business problems.

Excellent skills on business requirement gathering and providing end to end solution designing.

Good communication skills.

Interpersonal skills to interact with customers and team members.

EXPERIENCE

Company Name: DXC Technology (Formerly known as CSC India Ltd), (Noida)

Role: Senior Software Business Analyst (Nov2016-Till date)

Client Name: Manu Life Japan

- Actively involved in requirement gathering and documentation through presentation analysis, interviews, workshops and clients meeting.
- Designed business blueprint documents by validating of functionality with system architect.
- Providing Business walkthrough to the Team Members, Business and Clients.
- Involved in creating Test Plan and Integrated Unit Testing for WMA Product.
- Communicate client's business requirements by constructing easy-to-understand data and process models.

Role: Senior Software Business Analyst Sep2014-Nov2016

Client Name: Lincoln National Life

- Engaged with client core team to gather software requirements, business rules and ensure easy alignment understanding through documents with development team.
- Prepared business documents, such as functional specs, user cases, workflow diagrams, dataflow diagram and step by step user handouts.
- Identified Risk and reconciles with errors in client data to ensure accurate requirement is documented before development.
- Offered support to the business by improving process quality of the user requirements.

PROFESSIONAL TRAINING

Oct 2016–Oct 2016

QTP Training in DXC Technology

Sep 2014–Sep 2014

Information Management Compliance Training

Oct 2013–Oct 2013

Introducing Agile Software Development

DIGITAL COMPETENCE AND TOOLS

- Agile Project management, JIRA, Confluence, SharePoint, MS project,
- Software /System development lifecycle
- Service Level Management
- Change and Configuration
- Problem and Incident Management
- Financial management for IT services

HOBBIES



Photography



Music



Dancing



Sports

Role: Senior Software Tester (Duration Dec-2013-Sep 2014)

Client Name: In-House

Product name: Risk Master

- Worked closely with Risk master clients and business users to understand the release requirements, product specific changes
- to deliver expected results.
- Vigorously involved with Project developers for business specific designing and client work through.
- Participated in requirement gathering with Riskmaster stakeholder and users and created the requirements with reference to Agile methodology.
- Created business spec by analysing and understanding requirement followed by business spec walkthrough.
- Identifying and prioritizing technical and functional requirements for Risk master product during walkthrough and client meetings

Role: Senior Software Tester (Duration Oct 2012-Dec 2013)

Client Name: AVIVA UK

- Worked Single handled in end-to-end Testing and having strong experience in Testing methodology
- and test strategy for Aviva clients.
- Having in-depth knowledge of JIRA and ALM, in creating test plan raising test defects and execution of test defects.
- Created defect tracking logs for SharePoint and reviewed business documents.
- Gained robust experience in confluence for tracking and monitoring changes in the document created.
- Having strong experience in Mainframe testing for application used by AVIVA clients.

Role: Senior Software Tester (Duration Dec 2009-Sep 2012)

Client Name: Hartford Life Insurance

- Exposure of having one to one interaction with HLI clients and gained multiple scenario testing experience along with Test strategy creation.
- Worked in releases independent project and fast track project for policy link product.
- Having strong involvement with day to day client meetings and stand up meeting for agile testing.
- Worked with positive attitude towards challenges involved in iterative and collaborative testing with scrum master and product manager.

Role: Senior Software Tester (Duration July 2008-Dec 2009)

Client Name: In House

Product: VANTAGE ONE

- Actively Involved in integrating the automation framework with FLAME using QTP tool.
- Worked in migrating database used for MS ACCESS to MySQL for WMA product.
- Exposure and active participation in automation and execution of FLAME framework.
- Having strong involvement of compatibility testing using IE, Chrome and Firefox browser.