# SAIRAJ S. NAIK

Mapusa, Goa, India +918530875898 / +919923138426 sainaik1234@gmail.com

Bachelor of Engineering in Computers with 5 + years of working experience in Information Technology. Experienced in Quality Analyst, Business Analyst and Scrum Master / IT Management.

#### WORK EXPERIENCE

#### IT / QA Consultant

07/2020 to Present

**Empezar Software Labs Private Limited** 

Panaji, Goa, India

- Conduct daily standup, trainings, sprint planning, retrospective, meetings and manage team members. Experienced in Agile Scrum Master.
- Conduct meetings with clients, discuss and understand the project requirements.
- Write stories in Jira, flow diagrams, documentations and presentations for multiple projects.
- Create Jira boards and assign tasks to team members for the sprints.
- Test various web and mobile applications. GUI, Functionality, API, Database and other types of testing.
- · Used Jira, Excel, Postman, MySQL Database tools.

## **Quality Assurance Tester**

05/2019 to 11/2019

Kodework United LLP

Porvorim, Goa, India

- Provide IT Support to various clients and discuss, resolve any queries.
- Test E-commerce websites, various web and mobile applications. GUI, Functionality, API, Database and other types of testing.
- Prioritize and organize tasks using Trello tool and manage multiple projects and teams.
- Write test cases, scenarios to maximize success of testing with consistent and thorough approaches.
- Automate the testing of web applications using Selenium WebDriver in Java language.
- · Experience in WordPress, Woo-Commerce and Magento testing.

#### **Quality Analyst**

07/2015 to 04/2019

InBetween Software Development Private Limited

Panjim, Goa, India

- Test web and desktop applications on windows and mac. GUI, Functionality, API, Database and other types of testing.
- Perform Sanity, Smoke, Compatibility, GUI, Regression testing for releases.
- Automate testing of web applications using Selenium WebDriver in Java language.
- Analyze requirements, prioritize and estimate multiple tasks in Jira.
- Write and optimize test cases, scenarios for the bugs, features, improvements in Jira.
- Create release mails, release notes for releases, prepare documentations and presentations.

- · Manage, guide team members and conduct trainings.
- Participate in daily scrum, sprint planning and retrospective meetings.

#### **SKILLS**

Quality Analyst and Business Analyst

IT Project Management and Support

**Digital Marketing** 

E-commerce and Logistics Domain

Good Communication and Presentation skills

Good Leadership and Team Management skills

#### **EDUCATION**

# Padre Conceicao College of Engineering

Bachelor's B.E. Computers Verna, Goa, India 2015

# **Dnyanprassarak Mandal s College and Research Center**

High school or equivalent H.S.S.C. Science Mapusa, Goa, India 2011

### New Goa s G.S. Amonkar Vidya Mandir

High school or equivalent S.S.C. Mapusa, Goa, India 2009

#### ADDITIONAL INFORMATION

Project 1: Off-Line Bank Management System - Jun 2014

Project 2: 2.5 D Space Lander Game - Jun 2015

Languages: English, Hindi, Konkani and Marathi

#### CERTIFICATIONS / LICENSES

**Udemy Certified - Business Analyst: Project Management Techniques and Tools** 2020

**Udemy Certified - Cucumber with Java Build Automation Framework in lesser code** 2020

**Google Certified - Fundamentals of Digital Marketing** 

2020