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SharePoint Administrator

Professional Summary:

- 6.9 years of SharePoint Administration experience including installation, administration, and maintenance of SharePoint 2010, SP2013, SP2016 and 2019
- Experience with **installing and configuring SharePoint 2010/2013/2016 infrastructure**
- Working Experience in **24*7 support and Production Support.**
- Hands on experience in Configuration of User Profile Service Application, Search Service Application, Managed Metadata Service Application, Business Data Connectivity Service application (BCS) and BDC Service.
- Good Experience in **Installations and Deployment of Services Packs and Cumulative Updates for SharePoint 2013/2010 Servers by using PowerShell**
- Hands on Experience in Resolving Client and Server Issues in SharePoint.
- Expertise in Adding/Changing/Removing users and user group permissions for various sites, updating content & changing navigation.
- Good Experience in **Installations of SSL certificates and renewal the existing certificates.**
- Extensive knowledge and hands on experience in **installation, configuration, customization, designing, administration of medium and large SharePoint Server 2016, 2013, 2010 farm topologies.**
- Hands on experience in **Configuration of User Profile Service Application, Search Service Application, Managed Metadata Service Application, Secure Store, Business Data Connectivity Service application (BCS).**
- Expertise in creating, configuring, and customizing Web Application, Team Sites including Site Collection, Lists, Document Libraries, Content Types, Custom Lists assigning permission levels to sites, sub-sites, folders, lists & documents.
- Good Experience in updating the **ADFS certificates and renewal.**
- **Good Experience in Migration from SharePoint 2010 to SP2013 and SharePoint 2013 to SP2016 environments**
- **Good experience Migration SharePoint 2016 to Office 365 using ShareGate tool.**
- Provide the ability to track versions of files using the version control features include check-out, check-in view previous versions and restore from previous versions.
- Involved in SharePoint 2010/2013/2016 Installation and Configuration
- Experience in **Windows Patching of all SharePoint servers.**
- Hands-on Experience in Resolving User and Server level Issues in SharePoint.

- Experience in **using Error logging tools like ULS Viewer**
- Experience in Troubleshooting Performance issues.
- Good experience **SharePoint online PowerShell scripts**
- Creation of backup/restore and import/export site documentation for sites, lists, libraries, site collections
- Deploying the **WSP solution files in farm level and site level**
- Manages security for sites and sub-sites
- Experience in **Creating site collections, site columns, content types, Versioning, Alternate Access Mapping, and quota templates in SharePoint 2010/2013/2016.**
- Worked on creating O365 Site Collections and allocating space for the SCs, created document libraries, Lists for Team sites and communication sites.
- Worked on configuring Share Point **O 365** sites after migration and changing functionality, look and feel to match with **O365.**
- Worked on configuring and maintaining **Office 365 Applications and entire O365 setup and maintained O365 Admin Center.**
- **Knowledge on Microsoft Azure Portal services.**
- Installing various software and systems technical support and troubleshooting.
- Experience in **SQL server administration** and managing databases in SQL Server 2008 & 2008 R2/2012R2/2014.
- Experience on **Microsoft Teams and OneDrive application**
- Experience on **Power Automate flows and Power Apps**

Educational Profile

- **BTech JNTU**

Work Experience:

- Working as SharePoint Administrator **L&T Infotech, Pune(Sept 2021 to Till date)**
- Worked as SharePoint Support Engineer for **PSINYX TECHNOLOGIES PVT LTD, Banagalore(Oct 2016 to Aug 2021).**

Technical Summary:

- **Microsoft Technologies:** MOSS2007,SharePoint 2010/2013/2016/2019, Office 365, Microsoft Azure.
- **OS/Platforms:** Windows Server 2008/2012/2014/2016
- **Database:** MS SQL Server 2008/2012/2014/2016.

- **Programming Languages:** Windows PowerShell, Management Shell
2010/2013/2016
- **Web Servers:** IIS 6.0/7.0/8.0/8.5/10.0
- **Ticketing Tool:** Remedy, Service Now
- **Other Migration Tools:** Sharegate, Content matrix, DOCAVE Administrator, Fiddler .
- **Development Tools:** Visual Studio 2010/2019, SharePoint Designer 2010/2013

Professional Experience:

Project#1

Title : Webfleet Solutions

Client : Webfleet

Description: Webfleet Solutions has over 50,000 customers worldwide and services drivers in more than 100 countries, giving them the industry's strongest local support network and widest range of sector-specific third-party applications and integrations. Our customers benefit every day from the high standards of confidentiality, integrity and availability of our ISO/IEC 27001:2013 certified service, re-audited in November 2018.

Responsibilities:

- Involved in Planning the SharePoint Server 2019/2016 environment and SharePoint farm (Medium & Large) installations and Configurations
- Installed and deployed the production environments for SharePoint Server 2016/2013 and 2010 and migration from SharePoint 2016 to Online Using Sharegate.
- Worked on Disaster recovery planning and implementation for servers and End users
- Worked on Configuration of Service Applications and services on SharePoint 2010/2013/2016 servers
- Configured the Search, Metadata, User profile, BCS, App Management, Usage and Health Data Collection Service and Secure Store Services
- Deployed the SharePoint 2013 and 2010 environments in Azure and Office 365 cloud computing
- Actively involved in troubleshooting SharePoint 2010/2013 and 2016 Server Level issues and Monitoring & Systems Management
- Involved in Automating SharePoint 2016/2013 and 2010 Servers with Power Shell and Designed Custom templates for process-based team.

- Worked on creating and modifying Site Collections, Site Templates, Team Site, Document Workspace and Meeting Workspace for managing Web portal information.
- Worked on deployments of Service Packs and Cumulative updates on production servers
- Worked on SharePoint migration from SharePoint 2010 to Online and troubleshoot migration issues.
- Configuring and maintaining Office 365 Applications. And entire O365 setup and maintained O365 Admin Center.
- Creating O365 Site Collections and allocating space for the SCs, created document libraries, Lists for Team sites and communication sites
- Developed SQL reports for SharePoint Sites for capacity management planning (Capacity Reports and Usage Reports)

Project#2

Title : Ecolab Inc

Client : Ecolab, USA

Description: Ecolab is the global leader in water, hygiene and energy technologies and services. Ecolab Inc., headquartered in St. Paul, Minnesota, is an American corporation that develops and offers services, technology and systems that specialize in water treatment, purification, cleaning and hygiene in a wide variety of application.

Responsibilities

- Installed and deployed the production environments for SharePoint Server 2016/2013 and 2010 and migration from SharePoint 2016 to Online Using Sharegate.
- Create documentation to provide knowledge transfer to other team members
- Worked on Configuration of Service Applications and services on SharePoint 2010/2013/2016 servers
- Configured the Search, Metadata, User profile, BCS, App Management, Usage and Health Data Collection Service and Secure Store Services
- Worked on Disaster recovery planning and implementation for servers and End users.
- Worked on SharePoint migration from SharePoint 2010 to Online and troubleshoot migration issues.
- Configuring and maintaining Office 365 Applications. And entire O365 setup and maintained O365 Admin Center.

- Creating O365 Site Collections and allocating space for the SCs, created document libraries, Lists for Team sites and communication sites.
- Established administer process for monitoring developer access to production environment.

Project#3

Title : Avis Budget Group

Client : Avis Budget Group, USA

Description: Avis Budget Group, Inc. is the American parent company of Avis Car Rental, Budget Car Rental, Budget Truck Rental, and Zipcar, consisting of its global brands. Its local brands include: Payless Car Rental, Apex Car Rentals, Maggiore Group, and France Cars.

Responsibilities

- Worked on Configuration of Service Applications and services on SharePoint 2013 servers
- Configured the Search, Metadata, User profile, Visio Graphics Service, State Service, Usage and Health Data Collection Service, Web Analysis Service, Excel Services Application, and Secure Store Services
- Installed and deployed the production environments for SharePoint Server 2013 and 2010 and migration from SharePoint 2010 to 2013.
- Installed and deployed the production environments for SharePoint Server 2013 and migration from SharePoint 2010 to 2013.
- Worked on Disaster recovery planning and implementation for servers and End users
- Actively involved in troubleshooting SharePoint 2010 Server Level issues and Monitoring & Systems Management
- Involved in Automating SharePoint 2010 Servers with Power Shell and Designed Custom templates for process-based team
- Worked on deployments of Service Packs and Cumulative updates on production servers
- Participated in SharePoint migration from SharePoint 2013 to 2016 and troubleshoot migration issues.

Project#4

Title : Unilever Global

Client : Unilever

Description: Unilever PLC is a British multinational consumer goods company headquartered in London, England. Unilever products include food, condiments, ice cream, wellbeing vitamins, minerals and supplements, tea

Responsibilities

- Installed and deployed the production environments for SharePoint Server 2013 and migration from SharePoint 2010 to 2013.
- Installed and deployed the production environments for SharePoint Server 2013 and 2010 and migration from SharePoint 2010 to 2013.
- Worked on Configuration of Service Applications and services on SharePoint 2013 servers
- Configured the Search, Metadata, User profile, Visio Graphics Service, State Service, Usage and Health Data Collection Service, Web Analysis Service, Excel Services Application, and Secure Store Services
- Worked on Disaster recovery planning and implementation for servers and End users
- Actively involved in troubleshooting SharePoint 2010 Server Level issues and Monitoring & Systems Management
- Involved in Automating SharePoint 2010 Servers with Power Shell and Designed Custom templates for process-based team
- Participated in SharePoint migration from SharePoint 2013 to 2016 and troubleshoot migration issues.
- Worked on deployments of Service Packs and Cumulative updates on production servers