**Sr Us IT Recruiter**

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**Summary :**

Overall 10+ years and 4.7+ years in Recruiting and Bench Sales and exploring the field to obtain a good experience in Information Technology sectors with Growth.

**Experience :**

**US IT Recruiter at Canopy One Inc - Jan 2020- Till Date**

* Responsible for Sourcing, Screening & submitting qualified candidates to customers based on a proper match of skills, qualifications and requirements.
Identify, develop, post and maintain an active candidate pipeline/database through recruitment sources including on-line job boards, websites, referral programs and other methods as appropriate.
Expertise in Job Boards (Monster, Dice, CareerBuilder, Indeed) and Social media Sourcing (LinkedIn).

**US IT Recruiter at Sierra Infosys Inc. September 2015 - jan 2020**

Recruiting:

* Handling the recruiting process such as sourcing, screening, contacting, confirming, interviewing, and placing the qualified consultant.
* Understanding of technology skills.
* Good understanding of IT Terminology
* Sourcing Screening, and complete verification of resumes.
* Speak to the consultants/employers regarding their technical skills, interest, and availability and convince them regarding pay rates, relocation's.
* Performing end to end recruitment process in Corp to Corp, 1099 and W2. .
* Negotiating with Employers and Candidate.
* Good Experience on job portals, internet search, Boolean strings..
* Expertise in finding the genuine consultants.
* Scheduling the interviews. Follow up the candidates.
* Involved in Salary negotiation.
* Good knowledge on different Visa status
* Dealing with consultants on H1B, GC, CITIZEN and EAD etc. Negotiating the rates on Contract, Contract to hire basis.

Bench Sales:

* Experience in Complete sales cycle management i.e. right from submitting a proposal to closing.
* Responsible for marketing our own H1 consultants by using internal database, personal contacts, vendor partnerships, posting their profiles in various internet job boards, referrals and various internet groups.
* Search jobs in different Job portals for our consultants and post them accordingly.
* Possess excellent knowledge of recruiting and hiring processes including sourcing, interviewing, reference checking, tracking, salary negotiations, and closing.
* Effectively recruited candidates through Internet research, internal database, cold calling, referrals, and other strategies.
* Place our H1B/W2 employee to the direct client's/

**Educational Details :**

Bachelor of Commerce (Discontinued), Computer Science, 2002 - 2003

 St Josephs Matriculation HSC