

DAVID LIN

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PROFESSIONAL EXPERIENCE

Legility, Atlanta, GA

Aug. 2018 – Present

Technical Solutions Manager, U.S. Managed Review

Aug. 2019 – Present

- **Pioneered/created LMR Analytics team to address reporting needs for U.S. Managed Review department.**
 - Developed all BI reporting for U.S. Managed Review needs.
 - Lead a team of BI analysts who update and run U.S. Managed Review client project reporting.
- **Develop and run analytics and reporting on client eDiscovery projects.**
 - Developed all BI reporting for U.S. Managed Review eDiscovery Projects
 - Responsible for running Develop new analytics to integrate into Managed Review reporting ecosystem
- **Develop internal business reporting for executive leadership teams for U.S. Managed Review, Talent and Sales departments.**
 - Develop cross-division reporting which integrates data points from various business applications (e.g., QuickBase, ProLaw, Relativity, Herefish, Bullhorn, TextUs, Salesforce, AMP/Spotlight, etc).
 - Develop and run Managed Review internal operational reporting
 - Develop and run Talent internal operational reporting and database health related analytics.
 - Develop and run Salesforce and Sales Support reporting
- **Implement technical solutions for U.S. Managed Review and Talent Acquisition departments.**
 - Act as subject matter expert on analytics, reporting and technology initiatives
 - Explore new technologies and third-party solutions to integrate into existing Legility technologies
 - Assist with data migrations
 - Provide training and guidance to facilitate knowledge sharing
- **Perform structured data analytics, ETL development and complex data transformations on client projects.**
 - Assist with expert analytics consulting, business intelligence and structured data analytics on client projects (billed as Review Manager, Data Project Manager or Expert Analytics Consulting)
 - Develop ETL (Extract-Transform-Load) strategies to support Legility client projects
 - Assist with special projects and on-demand project-related requests.
- **Act as business applications administrator for the Managed Review and Talent Divisions.**
 - Administrator for QuickBase, DIY, Relativity, AMP/Spotlight and other Managed Review applications
 - Administrator tasks in Bullhorn, Herefish, TextUs and other Talent Acquisition applications

Technical Project Manager

Aug. 2018 – Aug. 2019

- Worked as part of a cross-functional team to complete eDiscovery projects on time, within budget and meeting business requirements.
- Performed all duties as described in role above but at a smaller scale.
- Responsible for early case assessment and project setup.
- Prepared regular metrics and reporting to client.
- Prepared privilege log and production sets to serve to opposing counsel.
- Consulted on technical aspects and workflows on client eDiscovery projects.

Goliath Legal Support, LLC, Atlanta, GA

June 2016 – Aug. 2018

Owner

- Developed proprietary software to process documents including emails, contracts, spreadsheets and other financial documents for review by clients
- Help clients manage e-discovery projects including review and production of emails and documents
- Assist in managing documents throughout litigation including for mediations, depositions, hearings and trial

Various Medium and Large Sized Law Firms, Atlanta, GA

Sept. 2013 – Aug. 2018

Associate Attorney

- Practiced law in the areas of general liability, transportation, insurance bad faith, insurance coverage, premises liability, products liability, professional liability, construction litigation, and business litigation
- Represented clients in the transportation industry, including commercial motor vehicle companies and motor carriers, drivers, specialty haulers, bus lines and motor coaches, emergency and non-emergency transportation providers, and insurers; Defended these clients in all aspects of litigation involving injuries, fatalities, and property damage.
- Handled matters involving professional liability, fraud, breach of fiduciary duty, insurance claims alleging bad faith, breach of contract, business torts, premises liability, and other complex, large exposure matters
- Lead attorney experience in litigation cases
- Managed several complex e-Discovery projects

Prime Communications LLP, Sugar Land, TX

Apr. 2004 – Mar. 2008

Manager of Sales/Operations and Marketing

- Responsible for company-wide reporting, business intelligence and data analysis with focus on automation through scripting and coding
- Managed a 600+ person sales organization; Implemented business plans and strategies determined by the President of Sales, the Chief Operating Officer and other senior executives

EDUCATION

Kennesaw State University, Kennesaw, GA

Jan 2019 - TBD

Master of Science in Information Technology

Emory University School of Law, Atlanta, GA

May 2013

Juris Doctor

- Journal: Editor, Emory Law Journal (2013 Symposium Editor)
- Honors: Obtained the Transactional Law and Skills Certificate

Kennesaw State University, Kennesaw, GA

May 2009

Bachelor of Business Administration in Management

- Honors: Hope Scholarship; Dean's List

SKILLS

- Advanced knowledge in Microsoft Office Development (specifically Microsoft Excel and VBA)
- Proficient in Microsoft Power Apps including as Power BI, Power Pivot, Power Query, Power Automate, DAX, M Language, etc
- Experience in data visualization tools such as Domo and Tableau
- Experience with SQL and Microsoft Server Management Studio (SSMS)
- Experience with Salesforce and Bullhorn (recruiting software).
- Experience with Microsoft Visio, Lucidchart and other flowchart and diagramming software
- Programming languages: VBA, R Programming, RStudio, Python, Java and C#
- Experience in various e-Discovery technologies (Relativity, Catalyst, Everlaw, Brainspace, H5, ENVIZE, etc.)
- Fluent in Mandarin Chinese

COMPETENCIES

- Strong understanding of various technology platforms, relational databases, data flow and analytics
- Possession of unique and balanced blend of business, legal and technical acumen
- Ability to collaborate with technical and non-technical individuals to solve complex business problems

- Ability to understand company/client needs and create a vision of technical and process-driven solutions to meet those needs
- Strong ability to problem solve and digest business requirements, translate them into development requirements and articulate them to software engineers and other technical teams
- Experience managing projects, milestones and tasks alongside diverse teams

BAR ADMISSIONS

- Licensed to practice law in the State of Georgia and all federal districts in Georgia (2013)