SHAIK ABDULLA

E-Mail: abdullask.ba@gmail.com   **Mobile:** +91 8008041737

PROFILE SUMMARY

- ✓ A result oriented **Senior Business Analyst** having **5.3 years** of **Business Analyst** experience in a career span of 6.3 years.

- ✓ Experience in eliciting requirements over **Calls**, **Brainstorming**.

- ✓ Experience in preparing in Business and Functional Requirement Documents (**BRD** & **FRD**)

- ✓ Expertise in designing **UI mock-up screens.**

- ✓ Familiar with preparing **Process Flow diagrams** & **UML Diagrams.**

- ✓ Experience in creating **User stories, Product backlog** and **Sprint backlog**.

- ✓ Worked in software models like **Waterfall** and **Agile/Scrum**

- ✓ Exposure in deriving Functional **Test scenarios** and **Test Cases**.

- ✓ Experience in conducting Meetings with Project Stakeholders.

- ✓ Giving Demos to internal & external stakeholders & making sure feedback points are incorporated.

- ✓ Worked on Third Party Integrations. Knowledge on APIs and how systems interact.

TECHNICAL KEYSKILLS

Documentation Tools	Database Query Language
MS Office(Word , Excel , PowerPoint) 2007	SQL
Prototyping	**UML Modelling Tool**
Axure RP Pro 7.0	MS Visio 2007
Wireframes	**Operating Systems**
Balsamiq Mockups 2.2, Paint	Windows, Ubuntu Platform
Project Management Tool	
Jira	

EDUCATIONAL QUALIFICATION

B.Tech (E.C.E) - Geethanjali College of Engineering and Technology, Hyderabad (2009 – 2013)

PROFESSIONAL EXPERIENCE

Senior Business Analyst	Virinchi Technologies Ltd.	Nov 2019 - Present
Business Analyst	Virinchi Technologies Ltd.	Feb 2018 – Oct 2019
Business Analyst/Analyst	Intelenet Global Services Private Ltd.	Sep 2013 – Jan 2017

PROJECTS

1a. Client: NCP Finance (National Capital Partners)
    Region: US Market
    Domain: Loan Management System (Micro-Finance Lending)
    Brief Description of Project:
      A one stop solution called QFUND application for handling end to end loan lifecycle from Loan Initiation to Loan processing and Loan Closure. There are various portals involved in maintaining and running the loan process. Also has ability to track defaulted customers and trigger it accordingly to respective teams.

  Duration: Feb 2018 - Present   Team Size: 50

  Key Result Areas:

- Worked closely with Onsite team to identify business needs, gather requirements.
- Actively involved in analyzing the requirements, studying the current state.
- Coordinate with Onsite team members on daily basis over Calls to get requirement clarification.
- Maintain constant communication with Dev and QA team to remove any obstacles
- Documenting the requirements in BRD & FRD
- Visual representations like mock ups have been prepared
- Extensively worked on Change Requests.
- Prepared process flow diagrams using MS Visio
- Maintained Requirement Traceability Matrix to have a proper track of requirements.
- Functional Testing of requirements to ensure that the business requirement is met.

1b. Sub-Project: Lendly

Brief Description:

      Lendly is an online lending website in USA, through which loans are given to employees of pre-configured employers. The program has been launched in several states like Indiana, Texas, and Wisconsin…etc. Employees have to access the website and complete form filling, subsequent to third party verifications and payroll deduction setup, loan proceedings are pushed to customers account.

Key Responsibilities:

- Coordinated effectively to scope the requirements
- Prepared mock ups to communicate how the business is expecting.
- Involved in designing presentations to walk through the screen flow and updated the same in FRD.
- Conducted meetups with Tech team to know their perspective, issues & resolve it by having it discussed with Onsite team on priority basis.
- Ensuring the Team is on track with the deliverables
- Manually tested to check the Functionality.
- Worked as Acting Scrum Master.

Intelenet Global Services   **Duration:** Sep 2013 - Jan 2017

Business Analyst/Analyst

- Worked on Google Indoor Mapping with the help of Atlas Tool.
- Map the in house features of a building onto Maps.
- Ensuring updated and relevant information is present on Maps.
- Was part of the Survey team to gather and update information of POIs
- Interacted with Technical Team to discuss on enhancements/issues in the Tool.
- Prepared documentation for the changes.
- Verified the Changes before release.

PERSONAL DETAILS

- Father's Name   : Shaik Abdulla

- Nationality   : Indian

- Languages Known   : English, Hindi, Urdu & Telugu

- Reference   : Available on request.

- Passport   : Valid

- Notice Period   : 30 days