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|  | Isha Anand  Phone: 917048332876/ 09664909978  Email: ishaanand36@gmail.com  https://www.linkedin.com/in/ishaanand |

OBJECTIVE

Well-respected professional who blends strong recruitment experience with a background in IT , Networking , Non IT, Healthcare and telecommunication sector. Seeking a position as Sr. Technical recruiter to utilize my skills and professional strengths in a renowned organization.

**PROFESSIONAL QUALIFICATION:**

**Remote Talent Acquisition Specialist Astreya Partners. Jun 2017 – May 2020**

* Worked Remotely for Client Google and Facebook for filling the positions like Netwoking Infrastructure, Telecom, IT support professionals globally (Sydney, India, Singapore).
* Advance knowledge of Linkedin Recruiting, Social Media Recruiting, Stack Overfoww,Github, Google Custom Search, X ray seach.
* Responsible for interview scheduling, interview preparation.
* Responsible for screening the candidate thoroghly related to Technical screening.
* Experience with Handling Clients vendor Portals such as Beeline, vndly, Smart Recruiter, Smart track, Talenthire, Hiremore for fetching requirements and providing submissions to the clients
* Recruiting Consultants with Green card, US Citizen, Canadian citizen, PR ,EAD and TN Visa.
* Excellent knowledge of US Tax terms and Visas.
* Attending client conference meetings and building up notes for the team.
* Has Good Hold in filling positions related to networking, OSPF, BGP technologies, Python Development, Project Manager, Service Desk Specialist, MAC Technician, Network Test Engineer**.**
* Responsible of Salary negotiation, verbal offers, offer release, Background check initiation, Onboarding details shared.
* Social recruitment or passive sourcing. (Google search, github, meetup, stack overflow, facebook, Linkedin.)

**Sr. Technical Recruiter (Team Lead): IMS PEOPLE June 2014 - May 2017**

IMS is an innovative Offshore Recruitment Services firm whose customized services help individual staffing firms, source talent for opportunities and technical background candidates to enterprises in United states and globally.

* Complete understanding of end to end Recruitment cycle responsible for Third party client requirements and account management.
* Responsible for Sourcing, Screening, Qualifying, Cold Calling and coordinating interviews, telephone interviews, coordination of feedback, effective client management.
* Experience of various job boards like Dice, Linkedin Recruiter, Career Builder, Monster, The Ladders, Indeed, Google search.
* Responsible for full US recruitment and staffing leading a team 5 recruiters.
* Clients Served: Worked for clients like (Google, Dropbox, Cisco, Coherent, Copart, Tivo, Cigna, Duracell)
* Hiring technical resources for various client requirements.
* Knowledge of ATS like Job diva, Bullhorn, Openhire.
* Effectively sourced and placed professional globally and US.
* Creating a resource need qualifying internal employee database/Just in time/Hires/Vendor resource.
* My focus has been primarily Infrastructure roles within GOOGLE' Netops team globally. I have recruited Network Engineers, Technical Project managers, Telecom Provisioners, security engineers, Python Developers, Data center project Managers, Data center Engineering and many other.
* I have also attracted Information Technology Professionals such as White Box Tester, Quality Analysts, Database Administrator, Technical writer, Desktop support technician, AV technician, IT manager, inventory analyst, compliance analyst, System Administrator, Front End developer, UX designer, Procurement specialist, Sr. Auditor, Business operations analyst and other IT related requisitions.
* Maintain daily and weekly client report.
* Responsible for training and mentoring of new recruiters.

**TECHNICAL SKILLS**

* Technical Recruiting
* Sourcing
* Candidate Search
* LinkedIn Search
* Screening Resumes
* Making Reports
* Global Recruitment

**ACCOMPLISHMENTS (IMS PEOPLE)**

* **Top Performing Recruiter of Month 2015(April/August/November/December)**
* **Top performing recruiter of the year 2015**
* **Top Performing Recruiter of Month 2016(January/February/May/August)**
* **Top Performing Recruiter of Month February 2017**

**PERSONALITY TRAITS**

* Self motivated
* Flexible and can work in a team.s
* Punctual.
* Adaptable to work under pressure.
* Time Management

**EDUCATIONAL QUALIFICATION:**

**Bachelor’s in Computer Technology (B.Tech) 2014.**