Mohammed Asif

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Chanchalguda, Malakpet, Hyderabad

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**Skills and Strengths**

* Good logical and analytical problem-solving skills
* Expert in Microsoft Excel and its features like Pivot Table, VLOOKUP, Formulas and charts
* Strong Customer service and people skills.
* Proficient with the techniques related to Management Information System
* Quick Learning ability, Self-motivation, Honesty & Integrity and passion to succeed

**Work Experience**

**Computer Sciences Corporation (DXC Technologies).  
September 2013 – October 2020  
  
Client: AT&T**

**Project: Application Development and Maintenance (ADM)**

**Designation: Professional Application Designer (Reporting Analyst/Data Analyst)**

**Work Responsibilities:**

* Design metric reports based on define SLA in client contract
* Types of metric to take care IT Application Availability, Project estimates, Production Defects, Ticket Management etc.
* Extract data and create reports using SSIS tool to deliver it on client web server
* Deliver standard Reports to all stakeholders globally
* Ensuring all ad-hoc requests are serviced within agreed SLA (high quality analysis, accurate and timely delivery)
* Deliver customized business decks to select group of businesses
* Collect the data from business groups and clients to perform predictive analysis for business decision.
* Providing analytic observations and business recommendations based on identified trends
* Facilitating reporting solutions that meet or exceed the needs of the client
* Utilizing Excel, Access, Word and Power Point to extract and summarize large amounts of data, perform analysis and create executive level reporting
* Communicating effectively with clients and business leaders to clarify Dashboard reports
* Continuously review existing processes and identify opportunities to drive standardization and efficiency while delivering highest level of partner satisfaction.
* Daily Service Review dashboard presentation to client
* Conducting team updates call for day to day performance of team player
* Designing the new reports as per client business requirement

**Technical Skills**

* **Professional Certification: *ITIL v3 Foundation Certified* (AXELOS global practice)**
* **Reporting Tools:** SSIS,Tableau, Advanced Microsoft Excel, Microsoft Access, SAP BO Web Intelligence, Office 365.
* **Learning:** SQL, Crystal Reporting, VBA, SAP FICO

**Achievements at Workplace:**

* Have been the best performer on delivering the ad hoc reports on time
* Awarded “SPOT Award” for 2 Consecutive Quarters in CSC Reward & Reorganization Program (2015).
* Awarded “SPOT Award” for excellent dashboard presentation to client (2016)
* Awarded “SPOT Award” for designing new process and reports to internal client (2017)

**Education**

* Master of Business Administration (**Finance & IT**) from **Deccan School of Management** – Osmania University-Hyderabad **(60%)**
* Bachelor of Commerce from **Jagruti Degree & PG College-** Osmania University-Hyderabad. **(73%)**
* Intermediate from **Neo Quantum Junior College**-Board of Intermediate Education Andhra Pradesh. **(66%)**

**Personal Details**

* Father’s Name : Late Mohammed Siddiq
* DOB : 25-04-1992
* Marital Status : Married
* Nationality : Indian
* Passport No. : N3997571

**Declaration**

I hereby declare that the information’s furnished above are true to the best of my knowledge.

Place: Hyderabad

Date:

**Mohammed Asif**