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Current Residence Location : 15 Suraj CHS Gupte Road ,Dombivali(W)

Summary

- 4 years of experience in Robotic Process Automation using Automation Anywhere (AA), Win Automation and Process Robot.
- Managing the team at client location from more than 1 year.
- Advance Certified for Automation Anywhere Version 11.
- Master Certified for Automation Anywhere Version 11.
- Have worked on the entire SDLC of RPA projects including requirements gathering, analysis, design, development, testing, deployment and support.
- Ability to conduct accurate needs, analysis, design & development solution, solve problems.

Domain Skills: Capital Market, Banking & Insurance Sector

Technology

Tools	:	Automation Anywhere, Process Robot, Ui Path
Software Languages	:	C#, Python, SQL
Operating System	:	Windows Family
RDBMS	:	MS SQL Server

Education

- Master of Engineering (ME) in Digital Electronics.
- Bachelor of Engineering (BE) in Electronics & Telecommunication Engineering.
- CDAC-Diploma in Advance Computing.

Work Experience

Currently associated with NSE.IT Ltd as a Associate System Analyst

Project: Mutual Fund Process- RPA

Client: NSE

Project Description:

The process that has been selected for RPA is part of the larger project National Stock Exchange RPA processes conducted within the National Stock Exchange. The objective of this process is to automate the process carried out by the Compliance department to alert the Asset management company to initiate suspension of the listed mutual fund prior to suspension date, and approvals for Pending corporate action automation . Also generate letters as per circular ,Broadcast and Approval Note, And at the end if company has not filed the corporate action then it has to be filed by bot 3 working days prior to the maturity date. The business objectives and benefits expected by the

Business Process Owner after automation of the selected business process are Reduce processing time per item by 80 %.Minimized manual intervention.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process.
- Development & testing of the automated process.
- Client interaction.
- Design and develop work items assigned to me.

Environment: Automation Anywhere

Project: AMFI Process- RPA

Client: NSE

Project Description:

The process that has been selected for RPA is part of the larger project National Stock Exchange RPA processes conducted within the National Stock Exchange. AMFI Process is designed to extract NAV Report files from AMFI India website, upload their corresponding text files to the SFTP server. The business objectives and benefits expected by the Business Process Owner after automation of the selected business process are Reduce processing time per item by 70%.Also No manual intervention.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process.
- Development & testing of the automated process.
- Client interaction.
- Design and develop work items assigned to me.

Environment: Automation Anywhere

Project: Base File Price Process- RPA

Client: NSE

Project Description:

The process that has been selected for RPA is part of the larger project National Stock Exchange RPA processes conducted within the National Stock Exchange. Base File Price is a process designed to extract XLS files from SFTP server, generate their corresponding CSV files and upload them to the SFTP server. The business objectives and benefits expected by the

Business Process Owner after automation of the selected business process are Reduce processing time per item by 75%.Also No manual intervention i.e 100% Automated.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process.
- Development & testing of the automated process.
- Client interaction.
- Design and develop work items assigned to me.

Environment: Automation Anywhere

Project: Cheque Data Process- RPA

Client: NSE

Project Description:

The process that has been selected for RPA is part of the larger project National Stock Exchange RPA processes conducted within the National Stock Exchange. The objective of Cheque Data process is to verify and consolidate the data of scanned copies of the cheque submitted by customer to Exchange. The business objectives and benefits expected by the Business Process Owner after automation of the selected business process are Reduce processing time per item by 85%. Also No manual intervention i.e 100% Automated.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process.
- Development & testing of the automated process.
- Client interaction.
- Design and develop work items assigned to me.

Environment: Automation Anywhere

Project: Inspection Report Preparation Process- RPA

Client: NSE

Project Description:

The process that has been selected for RPA is part of the larger project National Stock Exchange RPA processes conducted within the National Stock Exchange. The objective of this process is to automate the process carried out by the Inspection department

which is used to upload the findings encountered during the member inspection on the Inspection system. Proposed process will reduce business efforts of uploading the data in the inspection system. The business objectives and benefits expected by the Business Process Owner after automation of the selected business process are Reduce processing time per item by 90 %.Minimized manual intervention.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process.
- Development & testing of the automated process.
- Client interaction.
- Design and develop work items assigned to me.

Environment: Automation Anywhere

Project: Name Search Process- RPA

Client: NSE

Project Description:

The process that has been selected for RPA is part of the larger project National Stock Exchange RPA processes conducted within the National Stock Exchange. The objective of this process is to automate the process carried out by the Surveillance department to verify whether the Defaulters details are present in listed sites and if present take the screen shot for the same. The business objectives and benefits expected by the Business Process Owner after automation of the selected business process are Reduce processing time per item by 80 %.Minimized manual intervention.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process.
- Development & testing of the automated process.
- Client interaction.
- Design and develop work items assigned to me.

Environment: Automation Anywhere

Project: News and Rumor Clarification Process- RPA

Client: NSE

Project Description:

The process that has been selected for RPA is part of the larger project National Stock Exchange RPA processes conducted within the National Stock Exchange. The objective of this process is to automate the process carried out by the Surveillance department to verify whether latest price sensitive news of listed companies appearing in media reports has been

disseminated to the exchange or not. The business objectives and benefits expected by the Business Process Owner after automation of the selected business process are Reduce processing time per item by 80 %. No manual intervention.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process.
- Development & testing of the automated process.
- Client interaction.
- Design and develop work items assigned to me.

Environment: Automation Anywhere

Project: Half Yearly Net-worth Submission Process - RPA

Client: NSE

Project Description:

The process that has been selected for RPA is part of the larger project National Stock Exchange RPA processes conducted within the National Stock Exchange. The objective of this process is to automate the process carried out by the Membership Compliance department to verify and enter details of half yearly net worth statement submitted by trading member to the exchange. The business objectives and benefits expected by the Business Process Owner after automation of the selected business process are minimum manual interventions.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process.
- Development & testing of the automated process.
- Client interaction.
- Design and develop work items assigned to me.
- System design.

Prior work experience

Company : Datamatics HR & Consultancy Pvt. Ltd.

Project : Policy Bazaar Car Insurance

Project Description:

HDFC ERGO Policy Bazaar processing was entirely manual process and wanted the data of different Insurance policies of different cars ,models and Variant using different Checks. Post the automation, one process took only 3 min, a reduction of more than 75% improvement in the

processing time. This improved the data quality, performance, and reduced cost. The company could scale up for more business from existing and new customers.

Roles: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process
- Development & testing of the automated process
- Client interaction.
- Design and develop work items assigned to me.
- System design.

Environment: Process Robot

Company : Datamatics HR & Consultancy Pvt. Ltd.

Project : CPP Claim Processing

Project Description:

HDFC ERGO CPP Claim processing was entirely manual process. The process was automated using RPA tool Process Robot. Right from Claim Intimation, Registration, and Claim Approval follow ups were automated. Using Process Robot, the documents are received from the client for further processing. The entire process was automated with logging, exception handling, and business rules. The entire process was automated 90% successfully.

Roles: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process
- Development & testing of the automated process
- Client interaction.
- Design and develop work items assigned to me.
- System design.

Environment: Process Robot

Company : Datamatics HR & Consultancy Pvt. Ltd.

Project : NCB(No Claim Bonus) HDFC ERGO

Project Description:

Automate HDFC Ergo NCB (No Claim Bonus) Process using Process Robot Tool. From NCB Portal Documents are downloaded for Checking Pending Cases for Claim. Then Logged on to IIB Portal for Checking Customer history and verified in

Downloaded Document. After This Processing Finally the Documents are uploaded in NCB Portal for Further Processing. The Entire Process Was Automated With Logging, Exception Handling and Business Rule. Process Was Automated 80% Successfully.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process
- Development & testing of the automated process
- Client interaction.
- Design and develop work items assigned to me.
- System design.

Environment: Process Robot

Company : Datamatics HR & Consultancy Pvt. Ltd.

Project : Payment Gateway claim Settlement POC for PROData

Project Description:

Automate policy bazaar Payment gateway claims where the claims need to be settled within 24 hrs. of acceptance. Manually the refund could be done twice which was a loss to the organization but after automation the claim was done only once as a check for the identity number was present and the record was maintained. Also before automation the time required to settle single claim was 15 minutes which after automation reduced to 4 minutes The Entire Process Was Automated with Logging, Exception Handling and Business Rule. Process Was Automated 90% Successfully.

Role: Associate System Analyst

Responsibilities:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process
- Development & testing of the automated process
- Client interaction.
- Design and develop work items assigned to me.
- System design.
- Project monitoring.

Environment: Win Automation

Company : Datamatics HR & Consultancy Pvt. Ltd.

Project : Oracle Finance POC for HDFC limited

Project Description:

Automate HDFC Limited Oracle Finance Process using Process Robot Tool. Where login to ORAFIN portal then selecting the specific tabs. Where the Closing of old bank account and linking of new bank account was done in database with

check points and maintaining the records. The Entire Process Was Automated With Logging, Exception Handling and Business Rule. Process Was Automated 85% Successfully.

Roles:

- Understanding, capturing, and documenting the as-is process.
- Analysis and designing of the to-be process
- Development & testing of the automated process
- Client interaction.
- Design and develop work items assigned to me.
- System design.
- Project monitoring.

Environment: Process Robot