

## HARSHALI SANTOSH INDULKAR.

**ADDRESS**-B2 B-WING ANDHERI EAST MIDC MULGAON DONGRI MUMBAI (400093)

**CONTACT** -8291495175.

**Email** • Harshaliindulkar10@gmail.com.

**OBJECTIVE**-WORKING HARD AND ACQUIRING SUFFICIENT KNOWLEDGE AND GIVING MY BEST EFFORTS FOR THE GROWTH OF COMPANY FOR WHICH I WILL BE WORKING FOR.BEING DEDICATED AND MOTIVATED FOR EVEN IN THE TOUGH SITUATION.

### **EXPERIENCE**

3 MONTHS INTERNSHIP EXPERIENCE AS HR RECRUITER.

4 MONTHS EXPERIENCE AT BACKOFFICE POST IN BANKING SECTOR.

4 MONTHS EXPERIENCE AT SCYMES SERVICE PVT LTD AS HR EXECUTIVE. (Handling Recruitment to joining formalities, Preparing BGV, ID Cards, offer letter other documentation etc, Co-ordinating with Various Clients.)

### **SKILLS**

MS WORD, MS POWERPOINT, MS EXCEL, RECRUITMENT, BANKING(KYC).

### **PERSONAL DETAILS.**

DATE OF BIRTH-20/10/2000.

PLACE-MUMBAI.

NATIONALITY-INDIAN.

LANGUAGE-MARATHI, HINDI, ENGLISH.

### **EDUCATION**

	BOARD	YEAR OF PASSING	PERCENTAGE
SSC	MAHARASHTRA STATE BOARD	2016	75.60
HSC	MAHARASHTRA STATE BOARD	2018	69.54
BCOM	MAHARASHTRA STATE BOARD	2021	6.13CGPA

### **HOBBIES**

SKETCHING, WATCHING SERIES.

**(HARSHALI SANTOSH INDULKAR).**

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