*** R.BHARATH REDDY***

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**Professional Summary**

* **Certified Salesforce Administrator with 2.5 years of experience.** **Seeking position in Salesforce Eco-System.**
* **Trailhead Ranger.**
* Experience in **Administration, Configuration, Implementation** and Support of Salesforce CRM.
* Experience in understanding business requirement to design the required entities like custom objects, creating the **relationships and junction objects**.
* Experience in creating various **Reports (summary reports, Matrix reports, Pie charts, dashboards graphics) and Report Folders.**
* Experience in using **Data Loader** for **insert, update** and **bulk import** or **export** of data from Salesforce.com Objects.
* Experience in using declarative features like **validation** **rules, workflows, approval process and Process builder** automation for satisfying complex business process automations.
* Setting up Organization wide Default access settings.

**Work experience**

**HCL Technologies Limited**

**Project:**

**Client:** American Red Cross

**About Client:** America Red Cross is a huge organization in USA which has many activities related to health care. They have 1000’s of clients and volunteers to run their activities in the world. For this mass process, they regularly conduct corporate seminars throughout the world and for that they are using one mini project of Salesforce. This project has information like seminar details, speak details and various processes. They mostly conduct 100’s of such seminar in the world per month. The project was created for employees of the organization to enter these data and maintain the details up to date.

**Roles and Responsibilities:**

* Worked as Salesforce admin support governing user account creation, personal information setup, password reset, Roles & Profile creation, user group creation, updating company profile, Network access setup.
* Involved in setting up field level access for each custom object created based on the user’s role within the organization.
* Developed various Custom objects, Tabs, validation rules.
* Creation and Customization of Field sets, Compact Layouts, Search layouts as per business requirements.
* Responsible for security/access updates for new and existing fields.
* Involved in security levels and privileges by customizing Salesforce.com Profiles and Roles.
* Involved in customizing custom objects, tabs, fields, page layout as per the business need.

**Horizontal Integration India Pvt. Ltd.**

**Client: Wipro**

**Project:** Uber

**About Uber:** The Business Applications team works with business partners throughout all of Uber (including Uber Eats, Uber Freight and various support and safety teams) to support and develop business processes on the Salesforce.com platform. We strive to empower Uber's staff to be more productive and successful through our solutions, service delivery, and innovation.

**Roles and Responsibilities:**

* Handled all basic administrative functions including user account maintenance, reports and dashboards, workflows and other routine tasks.
* Worked on importing and exporting data using data loader and import wizard.

**Tools:**

* Salesforce, Data loader, Workbench.

 **Certifications**

* Salesforce Certified Administrator.
* Salesforce Certified Einstein AI Academy.

**Academic Details**

* **B.Tech** in Mechanical Engineer | CMR College of Engineering and technology.
* Diploma | Mahaveer Institute of Sciences & Technology.