



Gourav Jain | 1.5 YEARS | Data Analyst And Salesforce Admin

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CAREER OBJECTIVE

Having **1** years of experience as a **Data Analyst And Salesforce Admin** in IT industry and I would like to continue my career in Salesforce Platform to obtain a creative and challenging position in an organization to continually upgrade my technical skills and knowledge.

WORK EXPERIENCE: -

Designation	Duration	Company	Location
Data Analyst + Salesforce Admin	14 DEC 2020 – 02 Dec 2021 (12 Month)	Verificent Solutions Private Limited	Pune
Business Analyst	3 Jan 2019 – 15 May 2019 (5 Month)	Corpaid Consultancy Services Pvt. Ltd.	Pune

SUMMARY:

- Self-Experience in **Salesforce development, APEX classes, Apex Triggers, Test Classes.**
- Self-Experience in deployment using **Data Loader.**
- Have an extensive experience on **Security and Sharing**, Roles, Profiles, Permission Sets, OWD settings.
- Designing & developing **Apex Classes** to implement custom business logic for various functionalities.
- Declarative customization including the creation of **Process Builder, Approval Processes, Validation Rules, Workflow rules, Reports and Dashboards.**

PROFESSIONAL EXPERIENCE

Organization: Verificent Technologies Pvt. Ltd (14 Dec 2020 – 2 Dec 2021)

Project Title: Humber Education

End User Support

Role: Salesforce Admin and
Data Analyst.

PROFESSIONAL PROJECT DETAILS: -

- **Humber Education End User Support** (Verificent Technologies Pune): - (Dec 2020 -Dec 2021)

Client: Humber Education CANADA

Role: Salesforce Admin and Data Analyst.

Environment & Tools: Excel, Power Point, Salesforce, Remote Desk, Proctortrack

This integration project is to integrate to support end user for Humber College CANADA for exam support and maintain data in salesforce.

Roles:

- Led team with all quality deliverables.
- Worked as analyst to support **Humber college** students in CANADA
- Design and development of dashboard of all student based on exam completion.
- Design and Development of presentation for quarterly analysis.
- Handled offshore onshore coordination and managed offshore team's deliverables with offshore team for quality deliverables.
- Handling client calls and interaction regarding whole process.

ROLE AND RESPONSIBILITY: -

➤ I am working as:

Data Analyst: - As a data analyst, I am working on Excel sheets or Word. Preparing reports for the management stating trends, patterns, and prediction using relevant data.

Salesforce Admin: - Working on Salesforce report and dashboard, user management, create object, field, validation rule, matching rule, duplicate record, data loader, import wizard from last **6 months**.

TECHNICAL SKILLS

CRM Modules	Sales Cloud
Salesforce development skills	Apex classes, apex Trigger, SOQL
Programming Languages	Apex, SOQL, SOSL
Salesforce Administration skills	Creation object, Tab, Relationship, profile, Roles, OWD sharing settings, sharing rules, workflows, process Builder, Approval Process, Validation Rule, assignment Rule, Lightning configuration, formula field, Compact Layout, Quick action, Record types, Public group
Tools	Data Loader

ACADEMIC QUALIFICATION

Qualification	Institute /School	University /Board	Year
B-Tech	Raisoni College	Pune	2013-2020
HSC	Rajasthan Board of	Rajasthan	2012

	Secondary Education		
SSC	Rajasthan Board of Secondary Education	Rajasthan	2011

PERSONAL DETAILS

Fathers Name : Gourav Jain
Date of Birth : 17 Mar 1996
Gender : Male
Marital Status : Unmarried
Languages known : English, Hindi, Rajasthani, Gujrati, Marathi
Permanent Address : Aspur, Dis. Dungarpur Rajasthan (314021)

I hereby declare that the information contained here in is true and correct to the best of my knowledge and belief.

(Full Name)