

Niharika Mishra



niharikamishra503@gmail.com



7703931086



[linkedin.com/in/niharika-m-643832b2](https://www.linkedin.com/in/niharika-m-643832b2)

Summary

SharePoint || Business Analyst|| ITIL || Jira || Agile SDLC|| Risk Management | R | Dynamics 365 |Project Management

Experience

Business Analyst

AIG Business Solution Pvt. Ltd

May 2020 - Present (1 year 1 month +)

Projects

Smart EMR

Provider Performance Dashboard

Provider Referral Dashboard

Easy Log etc

Key Roles and Responsibilities:

- Managing project requirements effectively and deliverable.
- Support project initiatives, including identifying and analyzing preliminary business needs and pain areas, budget consideration, understanding the project, objectives, and environment. To understand why the project is initiated, what the project will achieve & their metrics.
- Understanding customer requirements creating user stories to keep focus on end-users' critical needs.
- Understanding and prioritization of requirements.
- Implement continuous improvement to the overall function capability.
- Deciding and creating acceptance criteria as per the requirement discussion with the customer
- Actively pursues issue resolution and communicates project status/issues to business stakeholders and operational management.
- Preparing BRD and helping development to capture function, nonfunctional requirements.
- Coordinate between Sales Team and delivery so that the delivery will be aware of all business opportunities provided by Sales and able to take proactive action without any loss.
- Analyzing Risk and Issues in terms of aging, slippage, mitigation plan, and status.
- Leads and coordinates project update meetings and documents project status and issues.
- Driving release completely for all sprint upgrades and Infra changes in ecommerce website
- Creating User stories and acceptance criteria for tools development for supporting production support activities

Knowledge of SharePoint Tool.



Business Analyst

Umbrella Infocare

Oct 2019 - May 2020 (8 months)

Projects-Dr Lal Path Lab

Health kart at Home

SBI KYC Module

Have solid business acumen and experience on Jira / Confluence

Experience in Business requirements gathering and Functional requirement gathering
Experience in UAT activities.
Responsible for bridging the gap between IT and the business
Good analytical skills to work independently.
Good experience in Mobile Apps
Coordinating project schedules, resources, equipment and information
Liaising with clients to identify and define project requirements, scope, and objectives
Good experience of flow charts, dfd, use cases and user persona.
Knowledge of Share Point how to do file hosting, document management and basics



Business Analyst

ArStudioz

Mar 2019 - Oct 2019 (8 months)

Projects-

HRMS based on AI

E-Commerce Websites and Mobile Applications



Business Analyst

FCS Software Solutions Ltd

Aug 2016 - Feb 2019 (2 years 7 months)

Projects-

Feed a Cow(Donation Website)

Task Management System

Coordinate between Sales Team and delivery so that the delivery will be aware of all business opportunities provided by Sales and able to take proactive action without any loss.

- Avail the customer feedback from the customer to delivery so they can implement changes if required and can improve the level of value provided.
- Analyzing Risk and Issues in terms of aging, slippage, mitigation plan, and status.
- Discussion of various findings with clients on call, collection information related to a risk or issues slippage reasons, mitigation and resolution plans.
- Leads and coordinates project update meetings and documents project status and issues.

Education



Biju Patnaik University of Technology, Odisha

Bachelor's degree, Computer Science

2012 - 2016

Licenses & Certifications



Business Intelligence for Consultants - LinkedIn



Logistic Regression in R and Excel - LinkedIn

 **Business Analysis Foundations** - LinkedIn

 **Learning Jira Software** - LinkedIn

 **Business Analytics: Multiple Comparisons in R and Excel** - LinkedIn

 **Project Management Foundations: Risk** - LinkedIn

 **Selenium:01** - EDUCBA

 **Project Management: Healthcare Projects** - LinkedIn

 **Learning Microsoft Dynamics 365: The Basics** - LinkedIn

 **Agile Software Development: Transforming Your Organization** - LinkedIn

 **Agile Software Development: Scrum for Developers** - LinkedIn

 **SharePoint Online Admin Essential Training** - LinkedIn

 **Learning SharePoint Online** - LinkedIn

Skills

Business Strategy • Analytical Skills • Agile Project Management • IT Management • Business Analytics • Statistical Data Analysis • SharePoint • US Healthcare • Jira • Agile Methodologies