Resume

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**Professional SUMMARY**

Project Manager with over 8 years works experience using independent company standards and PMI standards. Possessing fully developed communication and organization skills, I have successfully initiated and managed projects for Information Technology using Agile methodologies under Scrum framework, Global & Investment Banking. Total experience of 12 years in the Banking and E-Commerce domain.

**PROFESSIONAL BACKGROUND**

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| **organisation** | **DURATION** | **Designation** |
| **HSBC-(RANDSTAD INDIA PAYROLL)** | **01-MAY-2020 to 30-NOV-2020** | **PROJECT MANAGER** |
| **NTT DATA GDS** | **14-OCT-2019 to 28-JAN-2020** | **PROJECT MANAGER** |
| **TATA CONSULTANCY SERVICES** | **15- SEP-2008 TO 11-JUNE-2019** | **ASSISTANT MANAGER** |

**Area of EXPERTISE**

* Strong Knowledge on Investment Banking domain
* PMP and PMI trained
* Strong Knowledge on Dodd Frank Act, PRA,FCA,MIFID, EMIR, BCBS 239 and BREXIT
* Understanding of Trade Cycle in OTC derivatives, ECM & DCM
* Familiar with Murex, Calypso, Axiom and Aosphere
* Worked on Pricing Analytics
* Well versed in Safe Agile & Agile methodologies (Scrum & Kanban)
* Extensive communication, written, oral and interpersonal skills
* Ability to handle large and diverse teams
* Analytical mind, with critical thinking, decision making and evaluation skills
* Stakeholder Management often involving senior officials

**Tools Used: JIRA, Rally, Clarity, MS Project, MS VISIO, QLIKVIEW, Power BI & service now**

**employment history**

**Project Manager (Regulatory Compliance)**

**1. HSBC GLobal operations Bangalore ( Randstad India payroll)**

Management of Regulatory Processes

* Worked with Client Management and RM’s prior to ensure awareness of the regulatory requirements
* Responsible for ensuring all required information is available to ensure the smooth completion of the request at point of onboard
* Responsible for ensuring all requests are prioritized, resolved within agreed timeframes, work-flow pipeline optimized, priorities identified early and issues escalated accordingly.
* Played role of regulatory SME developing a detailed understanding of the requirements, system, process and procedures in order to advise the Business, Client Managers and Global teams.
* Managed analytical review of Regulatory Reports / Returns as well as Adherence to various Rules and Regulations of the Regulators
* Owned and managed regulatory adherence of existing clients deemed in scope for regulations.
* Highlighted problems/blockages and take initiative to suggest ideas to change and improve processes.
* Adhering to all service level agreements and metric requirements

**2. NTT Data GDS (Bangalore)- (**Career Break due to ill Health)

**Roles and Responsibilities**

* Activity and estimation planning
* Tracking and monitoring activities
* Managing stakeholders
* Preparing Daily status report and weekly status report
* Conducting daily scrum calls

**4. TATA CONSULTANCY SERVICES (Bangalore) – 2008-2019**

**Project Manager Agile (Scrum & Kanban Framework)**

**Roles and Responsibilities**

* Experienced in directly relevant program/project management roles in technology portfolio and program management, business analysis, planning and operations, and/or related functions Ensured effective implementation of agile process and trained staff to maximize benefits
* Facilitated and supported all scrum ceremonies: Sprint Planning, Daily Scrum, Sprint Review, and Sprint Retrospective

Assist team members to address and resolve impediments with other teams to meet the iteration delivery goals

* Review and manage backlog and in-progress items to ensure the latest work status is captured and updated as appropriate.
* Served as the key contact for the project stakeholders, and an escalation point for project issues. Effectively communicated appropriate information to stakeholders promptly and to achieve desired understanding and support.
* Coordinated with various departments and ensured delivery of projects on time
* Managed all projects and handled single and multiple projects for various projects
* Managing relationships with clients and global stakeholders
* Identified any problems with project and assisted in solving it effectively
* Assisted other Program Manager and developers in managing and developing AGILE process

**PMO**

**Roles & Responsibilities**

* Reviewing and tracking financial operations activities such as Revenue, Costs, Gross Margins, HC, Offshore Leverage, Attrition, Account Receivables etc. for one of the largest accounts for TCS.
* Support regional pricing process and tool development, enabling the region to drive year-over-year improvements in margin
* Assessing pricing and price-related data from a variety of sources and using it to derive insights into pricing strategies, policies and performance as well as forecasting impacts and estimating customer willingness to pay.
* Developed and maintained pricing databases which will be used to support deal pricing for the region
* Reviewing and recommending Legal contractual documents such as MSA & Statement of Work
* Managed Payments, Billing and invoicing of clients.
* Analysing various reports, present the findings based on analysis in form of Summary Dashboards, Power point Presentation etc to Senior Management. Made a Vendor Cost Benefit analysis which led to GM improvement of 91k revenue.
* Accountable for the P&L of the project – Track project cost, revenue and billing milestones.
* Contract Management & Statement of Work management of the key banking accounts
* Anchoring all the Audits, PMR (Project Management Reviews), Security Audits etc. Preparing Forecasts, Projections of HC, Rev and other Ops parameters to set targets.
* Financial Management that includes Cost and developing budgets and also Work Force Management. Track and monitor Unallocated Resources, Utilization and Work Force Plan to ensure zero Leakage.

**Project Executive**

**Roles & Responsibilities**

* Managing of Market Risk for across asset class and in all geographical locations and reporting
* Capturing the Daily Traded data basis via different source systems on the various products like FX, bonds and derivatives.
* Pricing and Risk Calculation for different Exotic products in Emerging Markets..
* Uploading Risk into risk engines and risk maintenance tools (downstream systems).
* Advising Onshore Business Area Controllers on the status of Exotic products risk performance.
* Validate the risk submissions like FX & Equity within GPC.
* Accepting risk submissions from the Sensitivity Loading team and validation of sensitivity movements against pre-defined thresholds.
* Calculation, analysis and reporting of VaR (Value at Risk) and market risk sensitivities (delta, gamma, vega, theta etc) for bank-wide trading activities and communication to major stakeholders.
* Responsible for sending out the detailed VaR Reports of overall business which contains the VaR numbers, signed off  package, rolled books and if any issues for the day.

**Extra Initiatives**

* Created components like case studies, bid and projects data for reusable repository, which is now being used across Govt vertical in the organization while responding to bids/RFPs
* Part of the team that conceptualized, brainstormed and created the Management Review process for all the bids in India (as part of Govt India Bid Office)

**Academia**

Post-Graduation : Master of Business Administration

Specialisation   : Finance

Institute    : KLE’s IMSR

University   : Karnataka University

Location : Hubli, Karnataka, India

Year   : 2008

Graduation    : Bachelor of Corporate Secretary ship

Specialisation   : Finance and Law

Institute    : Karnataka College Dharwad

University   : Karnataka University

Location   : Dharwad\_C, Karnataka, India

Year   : 2006

 **Shveta.R.Chikkamath**