# CURRICULUM VITAE

## C.VENKATA RAMIREDDY

Flat No # 29, Sbh colony,

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**OBJECTIVE**

To obtain a creative and challenging position in an organization that gives me an opportunity for self improvement and leadership, while contributing to the symbolic growth of the organization with my technical, innovative and logical skills.

**ACADEMIC QUALIFICATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **EXAMINATION** | **INSTITUTION** | **BOARD / UNIVERSITY** | **YEAR OF PASSING** |
| MBA | CBIT College | JNTUA | 2018 |
| DERGREE | Don Bosco Degree College | OU University | 2016 |
| INTERMEDIATE | Bhavana Junior College | Board of Intermediate | 2013 |
| 10TH | SSVVN high school | Board of SSC | 2009 |

**PROJECT DETAILS:**

Title : “A Study on “RATIO ANALYSIS ’’

Company : NIFTY LABS Pvt ltd

Duration : 45 days

**IT SKILLS:**

* + - TALLY
    - MS OFFICE
    - SAP FICO (consultant)

**WORK EXPERIENCE**:

**From Aug 2018 to July 2020:** Worked with CREDICON CONSULTING LLP. Hyderabad.

**From July 2020 to still date**: working with LEE PHARMA LTD, Hyderabad.

**Responsibilities handled**

**ACCOUNTS**

* Preparation of Company Accounts
* Verification of purchase bill, Cash payment Vouchers.
* Checking of debtors and creditors outstanding statements monthly
* Preparation of Bank reconciliation statement
* Finalization of Accounts

**RELEVANT SKILL:**

* Self-starter with ability to multitask
* Effective communication, interpersonal

**PERSONAL ATTRIBUTES:**

* Confident, Hard-working.

**PERSONAL PROFILE:**

·         Name                           : C.Venkata Rami Reddy

·         Father’s Name              : C. Venkata Subba Reddy

·         Date of Birth                : 4th June 1993

·         Gender                       : Male

·         Marital Status              : Single

Hobbies : Listening music

·         Languages Known       : English & Telugu

**CERTIFICATION**

I, the undersigned, certify that the above statements are true to the best of my knowledge and belief.

Place**:                                                                     (C VENKATA RAMI REDDY)**

Date: