**US IT Recruiter**

**Summary:**

* Santhosh has around Six years of experience in US Recruiting process.
* Involved in full cycle Recruitment involving sourcing, identifying, and interviewing, screening and placing personnel in quick turnaround time in contract basis.
* Having experience in performing needs analysis, requirements definition, consulting on sourcing strategies, negotiating, making offers, creating contracts and closing candidates that can help actualize corporate missions etc.
* Dealing with consultants on H1B, GC and CITIZEN, etc. Negotiating the rates on Contract
* Expertise in using job portals like Dice, Monster, Corp-Corp, etc.

**Professional Experience:**

**Disys Inc, Hyderabad May 2019 – Present**

* Worked on Banking, Finance and educational domain clients in NY/NJ location.
* Requirement include both functional and technical roles on W2.
* Submitted resources and followed up till they join the project.
* Mentored juniors and screened resumes accordingly.
* Involved in client calls and meetings to get the details of requirement specified.

**Xoriant Solutions, Hyderabad May 2018 – May 2019**

* Worked on contract and fulltime roles.
* Hands on experience utilizing Fieldglass as a VMS.
* Attended meetings and calls for the updates and feedback on particular requirement.
* Discussing requirement with the resource Submitted resources on W2.
* Adding key skills/lines which required for the particular position in the resource’s resume and submitting the same on their consent.
* Scheduling interviews(Telephonic, VMR, WebEx, Skype, In-person) wherever necessary.
* Followed up and updated the feedback on the interviews accordingly.

**SoftSol INC, Hyderabad Oct 2015 – Apr 2018**

* Worked on W2 requirements, posting jobs, calling resources.
* Screened resources accordingly to the requirements.
* Explained the client’s requirement to the resource.
* Experienced on working both functional and technical requirements.
* Attended client meetings, coordinated with Manager and VP every week to stay up to date with submittals.
* Experience in working on VMS (E.g.: Wand, Zerochaos, Fieldglass).
* Worked completely on requirements, which are direct client requirements.
* Involved in full-cycle recruiting: interviewed, offered, negotiated and closed candidates for assigned requisitions.
* Handled the tasks of screening, selecting and submitting candidates.
* Rewrite the necessary skills in the resumes with resource’s consent.
* Placed resource successfully as per the clients need.
* Worked on C2C, C2H roles for clients.
* Posted requirements on Dice, Monster.
* Submitted qualified resource accordingly
* Scheduled interviews, followed up with the resource.

**BroadLight INC, Hyderabad Oct 2013 – Oct 2015**

* Played a role of Marketer as well as a Recruiter.
* Marketing a Bench of consultants of different skills.
* Involved in Full Recruitment Process. Marketed H1B, GC and US Citizens for Suitable requirements all over the Country.
* Worked on Implementing Partner & Client requirements. Sourced resume from different job portals like Dice, Rootjobs.com.
* Posted jobs in the portals and also fetched the resume from contact also from Job portals accordingly.
* Submitted directly to the clients and stayed up-to-date on the feedback.
* Worked on Corp-Corp, Corp-Hire process.
* Maintained database of professionals.
* Posted the requirement in social networking site & database.
* Scheduled interviews, followed up with the feedbacks.

**Educational:**

* B.sc graduate from Osmania University in 2012.