**Praveen Guptha Mobile No: 7997814868**

 **Gmail id: praveenguptha.pj@gmail**

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| **CAREER OBJECTIVE** |

To be in a challenging work place where I can use my knowledge and skills to show my presence in this competitive world and to contribute my best efforts in achieving the objectives of the company.

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| **EDUCATION QUALIFICATION:** |

* Master of Business Administration Potti Sriramulu College of Engg. & Technology affiliated to JNTUK with an aggregate of 62% in the year 2017
* Bachelor of Commerce in A.S.N Degree College, Tenali affiliated to Nagarjuna University with an aggregate of 58.05% in the year 2015.
* Intermediate C.R.C College, affiliated to Board of Intermediate with an aggregate of 64% in the year 2012
* Class X th in Z.P.H High school affiliated to Board of SSC with an aggregate of 76% in the year 2010.

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| **PROJECT DETAILS:** |

Title : **“STUDY OF FUNDS FLOW STATEMENT”**

Company : Coromandal agro products & oils, ltd, jandrapeta

Duration : 45 days

Key Objectives:

* To know the financial position of CAPAOL
* To know the operational efficiency of capol
* To study the flow of funds of capol
* To Examine the working capital changes of capol
* To study of use of long term debt as will as owners funds

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| **Technical Skills:** |

* Basic Knowledge of MS office
* Typing speed: 25-27wpm
* Tally ERP 9

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| **WORK EXPERIENCE:** |

* Company name : **Union Road Ways LTD.**
* Total experience : 20.07.2018 to 10.06.2019
* Job title : Ledger posting,
* Role & Responsibilities : Working on the Union software to post day to day cash and bank statements and postings.

Working on bill payments and company employees’ salaries.

* Company name :**DODLA DAIRY LTD**
* Total experience : 13.06.2019 to Till Now
* Job title : asst Finance & Accounts department Working on the software :**SAP SD END USER Role & Responsibilities :**
* Collect the sales orders and sales invoice
* Dispatch the stock against sale invoice and monitoring inventory
* Collection monitoring & Petty cash handling on daily basis
* Verification of receipt / payment / Journal Vouchers - Updating in SAP
* Prepare the monthly MIS reports like - Sales reports, Expense reports

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| **PERSONAL DETAILS** |

Father’s Name : J.balaji guptha

Date of Birth : 12-01-1995

Gender : Male

Languages known : Telugu, English

Present Address : H.53, near Prathibha high school, madhuranagar, yousufguda, 500045

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| **Declaration:** |

I, hereby, declare that the above mentioned information is true to the best of my knowledge and belief.

Date:

Place: **(Praveen guptha )**