**Lahari Somarathi**

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# Professional Summary:

**To obtain a challenging position in an aggressive people-centric organization utilizing leadership and business acumen thereby honing up my technical skills. Willing to do hard work and believe in healthy team effort which includes problem-solving. I am very adaptable to different situations.**

**Cognizant Technology Solutions :**

**Working for UBS**

**Designation : Process Specialist.**

**Duration : Dec 2018 to 5th Feb 2021**

**Working for UBS Direct Client on ETD & Client On-Boarding( Exchange Traded Derivatives) & OTC Collateral Management (OTC).**

* **Working for Blackrock Client for Variation Margins & Client Margins.**
* **Working for Coma Cash files.**
* **Working on Control Account Check Report.**
* **Working on FX Trades& RUB FX files.**
* **Working on Account set up’s for on boarding client information.**
* **Working on Standalones& Umbrella’s Accounts.**
* **Working on OTC, Alert PDF & ETD SSI Accounts.**
* **Coordinating the preparation of regulatory reporting of financial statements.**
* **Financial Reporting and Enhancements.**
* **Working on Trade Processing & Trade Settlements**
* **Working on New Fund Setup, Follow up & Close Funds requests.**
* **Working on Unadvised, Non-receipts & Intraday cash receipts Payments**

**Working on Client Queries** Issuing margin calls to the client to cover the net exposure/mitigate the credit risk on a

daily basis.

• Booking of margin movement (cash/securities), authorizing & clearing margin

movements.

• OTC collateral management/OTC Interest/Repo margin/Repo Interest/Substitutions and

corporate actions.

• Borrow collateral from the market,To ensure all payments/collects are posted within

currency cutoff time, timely escalation of high value cash movements processing to

onshore team & notify if client failed to delivered.

• Portfolio reconciliation of disputed margin calls & collateral balance discrepanc

* **Issuing margin calls to the client to cover the net exposure/mitigate the credit risk on a daily basis.**
* **Supporting for Client Accounting Team.**
* **Working on intersystem reconciliation, Break Resolutions, Running of Controls, and ensuring KPIs are met are me for the process.**
* **Booking of margin movement (cash/securities), authorizing & clearing margin movements.**
* **Verifying Standard Settlement Instructions.**
* **Working on Daily Margin Calls, queries management, trade and static data exception monitoring and controls on bookings.**
* **OTC collateral management/OTC Interest/Repo margin/Repo Interest/Substitutions and corporate actions.**
* **Borrow collateral from the market, To ensure all payments/collects are posted within currency cutoff time, timely escalation of high value cash movements processing to onshore team & notify if client failed to delivered.**
* **Portfolio reconciliation of disputed margin calls & collateral balance discrepancy.**

**Applications Used :**

* **Swiss Key, Acadia, MPW, Martini, Coma, Key Link, TADH, LED**
* **Smart Client, X Coll.**

**HSBC Data Processing Private Limited**

**Duration : April 2016 to Nov 2017**

**Roles &Responsibilities :**

* **Working For Mutual Funds, Payments, Capital Markets &Corporate Action.**
* **Working on E-check and Funds Reconciliation.**
* **Working for APG (Alogent Payments Gateway) & Balancing Trasactions.**
* **Work types are Item Corrections, Amount Entry and Image quality Verification.**
* **In Balancing Resolve Duplicates, Non- Acceptance Adjustments, SFE’s and Deposit Corrections.**
* **Working on Equities & Derivatives.**
* **Checking with the primary & Secondary Markets.**
* **Providing Regulatory credit information for the longer duration of Financial Institution.**
* **Maintaining Customer Info like Name, DOB, Account Number, SSN#, Address and Fund Types.**
* **Working on Time Sensitive Payments &Trade Confirmations.**
* **Chasing, matching, execution of Confirmations.**
* **Working on Income & Share Exceptions, Cash & Balances**
* **Entering Details in Auxiliary Field and Transaction codes for different Types of Funds.**
* **Checking the Positions of Accounts, Settlements, Loans in & Out’s.**
* **Corporate Action Market events, Types, Narrations, Rates, upcoming CA.**
* **Checking the CA Notification & Validating Corporate action data.**
* **Checking & Updating CUSIP, SEDOL, REC Code, Ticker Symbol.**
* **Working on Payment Services for key payment services.**
* **Initiatives and Process like payment Suspence,Bank Advice and returns.**
* **Performing Daily and monthly Securities Pricing Analysis.**

**Application Used :**

* **CIF, HUB, Telekurs**
* **APG, Balancing Application.**

**GENPACT INDIA PVT LIMITED**

**Duration : April 2015 to March 2016**

**Designation: Process Developer (Senior Process Associate)**

**Roles &Responsibilities :**

* **Initial public Offering of Share Prices (“IPO”).**
* **Working on Class Actions, Lawsuits & Settlement Cases.**
* **Working For Fund Accounting & NAV Calculations.**
* **Working for Mutual Funds & RICO Files.**
* **Received directly from the end Client.**
* **Working on SEDAR, EPS, TSO (Registration & Proxy Filing) and Updating Shares in an EXSHARE.**
* **Quality check of Financial transactions.**
* **Working in UIT (Unit Investment Trust’s).**
* **Checking the Merger & Acquisitions.**
* **Reconcilining the Positions to Transfer the investor account or whether to reinvest.**

**APLLICATIONS USED IN JOB :**

* **CITRIX, ExShare, ESA, IPO Calender, IDCO (Interactive Data), TA.**

**DST IT Services**

**Duration : Feb 2012 –Dec 2014**

**Designation : Process Associate for Mutual Fund Clients**

**Transfer Agency (Back end Operations) / Key Deliverables:**

* **Being a part of the DST Team, which provides service to Global Customers across the World, some of the major responsibilities are as follows:**
* **Processing & Quality check of Financial & Non-Financial transactions with utmost quality and within the TAT and keeping the updated records of the Share Holders investing in Mutual Fund Clients.**
* **Import new accounts and grant files into the Equity Edge System**
* **Provide quarterly, semi-monthly, and annual audit reports to corporate clients**
* **Handling day-to-day financial &amp; non-financial transactions.**
* **Analyzing data of investors to update in records and submit to the business partner.**
* **Preparing the check list of new procedures &amp; updating to the team on time.**
* **Handling nearly 15 work types in various clients .**
* **Updating shareowner additional information like custodial change, dividends &amp; capital gains changes, RPO requests in data base .**
* **Process the online e-purchase, wire , NAV, RIA,TRANSFER , request transactions.**
* **Interacting with the onshore client representatives for cross referring the new broker dealer information through mails .**
* **Maintaining the quality to meet the SLA within TAT of the client.**

**Financials :**

**Eplans, Epurch**

* **New Account Sept up for New / Existing Share Holders.**

**Non-Financials:**

* **Performing maintenance on the Share Holder accounts to have the most updated info on records**
* **Addrmaint, DMaint, Maint.**
* **Conducting calibration sessions with processing teams to clarify process related issues.**
* **Error Sheets for the whole team.**

**Applications used on Job:**

* **AWD,TA2000, 3270**

**Achievements / Key Accomplishments:**

* **Received the certificate of honor as Star of the month for achieving exemplary performance in the months of Dec’13& Mar’14 from the President.**
* **Received Spot Awards for various initiatives in the process.**
* **Consistently scored high in quality.**
* **Won many gifts which were rolled out on the floor.**

**Education:**

* **MBA (Finance ) From Avinash Institute of Management ( Kakatiya University) with 70%.**
* **B.Com Sri Gayathri Degree College (Kakatiya University), Warangal with 66%.**
* **Intermediate (CEC) from SR Junior College, Warangal with 68%.**
* **SSC from Rising Sun high school, Warangal with 67%.**

**Personal Details :**

* **Name : Lahari Somarathi**
* **Father’s Name : Suresh**
* **Sex : Female**
* **Date of Birth : 28th Nov**
* **Nationality : Indian**
* **Religion : Hindu**
* **Languages Known : Telugu, English & Hindi**

**DECLARATION:**

**I hereby declare that all the above furnished information is true to best of my knowledge and belief. The originals will be produced as required.**

**Place:**

**Date:**

(Lahari. S )